

**Selectmen's Meeting Minutes
Tuesday, December 22, 2015**

Present: Chairman Krieger, Selectman Ives and Selectman Maxfield.
Also present was Road Agent Lance Houle.

Chairman Krieger called the meeting to order at 6:00 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, December 15, 2015 as written. Seconded by Selectman Maxfield. All in favor. Motion carried.

- II. The Board met with Road Agent Lance Houle.
 - a. Mr. Houle said they are ditching on Bumfagon Road and cleaning out culverts.
 - b. Chairman Krieger said that they received a NH the Beautiful Recycling Equipment grant application. The transfer station manager filled it out and received a quote for a Bobcat. Chairman Krieger said the amount of the quote is just over \$29,000 and the grant is for up to \$5,000. He explained that if they move forward with this application they would ask the town to raise the entire amount at town meeting and hopefully receive the grant and not have to use the entire amount. Mr. Houle agreed that this is a good idea.
 - c. Mr. Houle explained that he approached the police department about a "Winter Parking Ban". Janice helped him write up the ban. Selectman Ives said he hopes that people are given a warning before a fine; that fines aren't given out immediately. Selectman Maxfield suggested that it be put on the town website. Chairman Krieger agreed adding that it will be posted in the normal posting places as well. Selectman Ives made a motion to accept the "Winter Parking Ban" LTO15-0001 Ordinance to take effect November 1st through April 30th between the hours of 10:00 pm and 6:00 am. Seconded by Selectman Maxfield. All in favor. Motion carries. Chairman Krieger said the reason for the ban is that some people leave their vehicles in the streets which it makes it hard to plow snow. The ban reads as follows:

TOWN OF LOUDON

Ordinance to Prohibit Overnight Parking from

November 1st through April 30th.

"WINTER PARKING BAN"

LTO 15-0001

- 1) No person having the custody or control of any vehicle shall park a vehicle on any roadway, street, properties plowed by the Town or any place where snow removal would be hindered, between the hours of 10:00 pm and 06:00 am from November 1st through April 30th.

- 2) Any person who violates the provisions of Section 1 of this Ordinance shall be fined. First Offense \$25 fine; Second Offense \$50 to be paid within 10 days of issue date; Third Offense MUST APPEAR Concord District Court.

- 3) The Chief of Police, or any Police Officer of the Loudon Police Department, may cause any vehicle parked in violation of Section 1 of this ordinance to be

removed from the street, roadway, Town plowed property or any place where snow removal would be hindered. It will be at the Police Officer's discretion if a monetary fine be issued to the person in charge or in custody of the parked vehicle, as indicated in Section 2.

- d. Chairman Krieger said they need to discuss the bond for Dragonfly Drive. The Board received a memo from the Planning Board Administrative Assistant with information on how the road bond has been handled in the past. Mr. Houle agreed that it should be reduced. Selectman Ives said when he made the motion to accept the road last week he was under the impression that \$20,000 was the reduced amount of the bond. Selectman Maxfield made a motion to establish the road bond for Dragonfly Drive in the amount of \$3,000 for the period of five years, commencing December 16, 2015. Seconded by Selectman Ives. All in favor. Motion carried.
- e. Mr. Houle said that it doesn't look like after roads are accepted any money is appropriated for maintenance of the roads. He explained that he needs to come up with a formula so when a road is accepted there are funds available to take care of it. Chairman Krieger explained that they discussed it at a budget meeting and are thinking that once the town office building is complete that they will ask the town to put \$25,000 towards road maintenance.
- f. Mr. Houle asked the Board if they reviewed the truck quotes that he turned in. They said they did and all like the quote for the Mack. Mr. Houle agreed that is the one he likes too.
- g. Selectman Maxfield explained that they have been looking at the roads and came up with a suggestion regarding which roads are done next year. He said that if School Street is going to be done it only makes sense to start at N. Village Road not at Oak Hill Road. Selectman Maxfield suggested that Mr. Houle start at N. Village road and go up School Street 1.2 miles past Batchelder Road just before the hill and do Wales Bridge Road which is .6 miles. He said Mr. Houle's original plan was for 1.9 miles of School Street starting at Oak Hill Road. Mr. Houle told the Board that he looked at some other roads as options. He said he looked at Loudon Ridge Road from Route 129 to the bridge just below Danny Ladd's property. He explained that this would be a shim and an overlay with a couple of culverts being replaced; it is 2.7 miles and would cost about \$197,260. Mr. Houle said 2.4 miles of School Street would cost about \$196,000 He said that Ilona Lane is pretty bad and would cost about \$21,000 to shim and overlay. Chairman Krieger asked why Mr. Houle wouldn't want to do in front of the school. Mr. Houle explained that when he does in front of the school he would like to put in curb and sidewalk to the stop sign, kids have to walk in the road if they are going to the library. He explained that there are drainage issues and a pole would have to be moved to get the sidewalk to the bridge. Selectman Maxfield asked when Mr. Houle intends to do in front of the school. Mr. Houle said it will be a big project; plans have to be done so it won't be for a couple of years. Chairman Krieger said his concern is that the road in front of the school has potholes that just keep getting filled in; it is dangerous for kids on bicycles as well as cars. He said for safety purposes he'd like to see the road and sidewalks done sooner than in a couple of years. Mr. Houle explained that it needs drainage which will be fairly expensive; they'll need to get easements and permits. Chairman Krieger suggested that they get started on it if it's going to take that long. Selectman Ives said they'll continue

discussing this and come up with a plan. Marjorie Schoonmaker told the Board that there is a program called Safe Route that may be able to help fund sidewalks. She will get the information to Mr. Houle.

- h. Chairman Krieger asked Mr. Houle if he came up with a plan regarding pay increases for the highway department. Mr. Houle showed the Board what he has left in his budget for the remainder of the year, he figured out what he will need for salaries at their present rate of pay. He explained that he came up with cost for increases of 3%, 5% and \$1.00. Selectman Maxfield asked if he had the same information for the transfer station workers. Mr. Houle said he did, he explained that there is one person there that he is bothered by wage wise. Chairman Krieger clarified that they are talking about increasing the six highway department guys and one transfer station guy. Mr. Houle said that for the length of time and for what he does the transfer station guy should be brought up. The Board agreed to a 3% raise for the highway guys and a \$.50 per hour raise to the transfer station attendant.

III. The Board met with Supervisors of the Checklist Marjorie Schoonmaker and Francine Clave. Ms. Schoonmaker said they are all set for the primaries. Selectman Ives explained that they have discussed the location for the primaries and decided it will be held at the school. Selectman Ives asked that the Supervisors contact the school regarding set-up. Ms. Schoonmaker said she will contact them after the New Year. Selectman Ives said an officer will be placed outside the gym and if needed one outside for traffic. Chairman Krieger suggested that there be three officers there for security and traffic. Chairman Krieger asked if they have enough booths. Ms. Schoonmaker said the town clerk just ordered more. Selectman Maxfield clarified that town elections in March will be held at the town hall. Ms. Schoonmaker said that in September they will ask to use the school again. Selectman Ives explained that they already spoke to the road agent about winging back snow banks at the school. Ms. Schoonmaker said she will get notice in the next Ledger about the location.

IV. The Board began their review of weekly correspondence.

- a. The Board received information from the town attorney regarding tax deeded property costs.
- b. The Board received a memo from Chief Wright regarding Mr. Shaver. Chief Wright said things are progressing on the property; unregistered vehicles have been removed as requested.
- c. The Board received a memo from Chief Wright regarding a Paramedic Intercept Agreement from Tri-Town Emergency Medical Service. Chairman Krieger signed the agreement.
- d. The Board received contact information for Ironman Triathlon from Chief Wright. A meeting will be set up to discuss the Triathlon.
- e. The Board received a memo from Sgt. Burgess regarding 4 pistol permits and a notification of resignation.
- f. The Board received the ESMI Self-Report for November 2015.
- g. The Board received ten (10) past due ambulance bills for review. Selectman Ives made a motion to send the following ambulance bills to collection: Acct # 8049 for

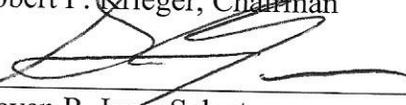
\$111.63, Acct # 8355 for \$540.16, Acct # 8399 for \$469.90, Acct # 8456 for \$103.66, Acct # 8704 for \$543.14, Acct # 8707 for \$720.40, Acct # 8726 for \$834.60, Acct # 8754 for \$113.39, Acct # 8815 for \$250.00, and Acct # 9028 for \$701.60. Seconded by Selectman Maxfield. All in favor. Motion carried.

- h. The Board received the NHDOT Biennial inspection report of town owned bridges. Chairman Krieger stated that other than one missing sign, which they talked to the road agent about, the bridges look good.
- V. The Board received the following reminders:
 - a. Monday, December 28 at 9am is the Ladd Easement closing at the town attorney's office. Selectman Maxfield will attend.
 - b. Tuesday, December 29th there will not be a Selectmen's meeting.
- VI. Chairman Krieger wished everyone and their families a Merry Christmas and Happy New Year.
- VII. Selectman Maxfield moved to adjourn at 6:47 PM. Seconded by Selectman Ives. All in favor. Motion carried.

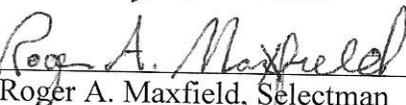
LOUDON BOARD OF SELECTMEN



Robert P. Krieger, Chairman



Steven R. Ives, Selectman



Roger A. Maxfield, Selectman