

**TOWN OF LOUDON
LOUDON, NEW HAMPSHIRE**

MINUTES OF NOVEMBER 16, 2005

CAPITAL IMPROVEMENT PROGRAM

ATTENDANCE: Roger Maxfield Capital Improvement Program Chairman; Bob Ordway and Tom Moore, Planning Board; Robert Fiske, Police Chief; Jeff Burr, Fire Chief; Dave Rice, Road Agent and Christine Barry, Merrimack Valley School District were present. Dustin Bowles and David Little, Selectman were not present.

Roger Maxfield called the meeting to order at 8:20 a.m.

Mr. Maxfield started with line items on the schedule.

Highway Department - Dave Rice:

- School Street project is completed.
- Move the 1-ton to 08/09. Tom Moore suggested adding \$5,000 to the cost because engine costs are going up next year.
- Warrant article is needed for the Truck & Plow Wing Spreader for next year.
- Clough Pond Road needs to be upped to \$300,000 for next year. Warrant article will be needed for this item
- Road Grader will stay in 07/08
- Old Shaker Road, this is a phased project. Will update numbers.
- Mckenzie Road can be taken out.

Board of Selectman – Bob Ordway:

- Mill Pond/Dam Restoration – drainage for the Village District should be a highway department item. The grant from DES has been turned down two years now. Project could be called “Village Storm Water Drainage”. Move the project up to 06/07. The project may get FEMA money with the recent storms. Dave Rice added they will know about FEMA by tomorrow.

Mr. Maxfield summarized the CIP Program for committee members and explained the importance of the program in order for the Town to access impact fees and have a growth management regulation. Mr. Maxfield stated the CIP is a tool used for the annual budget and reviewed the criteria for a CIP project: (1) the item must have a cost of greater than \$10,000; (2) it must have a useful life of two years or more; and (3) any project requiring bond financing within the next six years should be included. Eligible items include major equipment, vehicles, special studies, purchase of land or easements, as well as construction of roads and buildings. Mr. Maxfield concluded stating the CIP needs to be updated every year.

Transfer Station – Dave Rice:

- Septic Treatment Plant is in the planning phase.
- Tractor has been replaced this year. A new one will be needed for 10/11
- Trailer should be placed in 06/07. It is being priced out now. A warrant article will be needed to withdraw the funds from the CRF.

Bob Fiske stated he has no items for the CIP.

Fire Department/Rescue Squad – Jeff Burr:

- CAFS, take off schedule.
- Heavy rescue, leave as is.
- Ladder Truck is a high maintenance vehicle. We have a used one now. In ten years it may cost \$1 million, we may be able to purchase another used one. We can ask the track to contribute. In 2015 it will need replacing. The CRF needs to be beefed up to \$100,000 per year to prepare for these costs.
- Tanker, leave as is.

Emergency Management – Jeff Burr:

- Emergency Power Supply is a high priority for the school. Should be increased to \$60,000 for FY 06/07.
- Communications should be increased to \$21,000; they currently cost \$3,500 a piece.

Board of Selectman – Roger Maxfield:

- Replacement of Town Office Complex, do not know where we are at now. Put \$1,200,000 in as a cost paid for by the CRF.

The committee discussed the physics of the Mill Pond Dam. Jeff Burr pointed out the dam is there for fire protection, it is a water supply. Chief Burr also added the Town does not own the Mill Pond parking lot and the Town should address this issue. Chief Burr stated a dry hydrant or cistern could be tied into this project. Discussion ensued regarding the name for a warrant article. The committee discussed the fact that there is \$109,000 in the Bridge CRF that can be used for the bridge portion of the project. Chief Fiske stated the grant line should be removed here and on the entire schedule because you have to ask for the full amount and this is deceiving. Chief Burr suggested tying in the last storm drain and having it rerouted downstream of the dam to ease the silt situation. Chief Fiske discussed who should present the project at Town Meeting. Bob Ordway stated he will talk to the Turner Group concerning updated figures.

Planning Board – Bob Ordway:

- Study for Sidewalk/Underground Utilities can be dropped.
- Soucook River Corridor Plan can be moved to FY 10/11.
- Town History can be moved to FY 09/10; it is not a priority.

Recreation Committee – Roger Maxfield:

- Leave section as is for now.

Conservation Commission – Roger Maxfield:

- Leave section as is for now.

Roger Maxfield stated the Selectmen are going to increase some CRF's. Mr. Maxfield stated the Fire Department will increase to \$100,000 and Bridge Repairs should go to \$20,000. The next meeting was set for December 14, 2005 at 8:00am in the community building.

Roger Maxfield made a motion to adjourn this meeting at 9:39 a.m. Seconded by Robert Fiske. All were in favor.

Respectfully Submitted,

Tammy Davis,
Administrative Assistant