

Library Trustees Minutes — August 4, 2009

5:00 p.m.

In attendance: Trustees Sue Kowalski and Debbie Kardaseski, Director Nancy Hendy. Trustee Sandy Blanchard arrived at 5:15 pm. Town resident Laura Vincent. Minutes of the July 7, 2009 were approved.

Financial Report:

There was discussion of the \$5000 to be transferred from the Fuel Oil line to Part Time Wages to cover added staffing needed now that we are open Thursday evenings. Debbie confirmed with Terry Knowles of the Attorney General's office and the town's representative at DRA that we are legally able to do so. The town office manager and Selectmen prefer us to leave the budget as is and show an override for the Part Time Wages line. Nancy proposed we keep records in both formats. Debbie notified the board that next year the Selectmen will ask the library to budget for payroll expenses and benefits — FICA, Medicare, NH Retirement insurance, health and dental — that are currently included in the town's budget line for all town employees. There was concern that townspeople will see the expense under the library's budget but not be able to reference the payroll expenses from other departments for comparison.

Library Director's Report:

- Passes are now available to the Wright Museum in Wolfeboro — good for free admissions for two adults and four children. The museum has an extensive collection of World War II era memorabilia including a Pershing tank, half-tracks, and a plane. A patron donated funds to purchase the pass.
- Pass use for July 2009 (124 people) is more than four times the use for July 2008 (30 people).
- Circulation statistics for July 2009 (3,702 materials) are up 17% over those for July 2008 (3,166 materials). Circ. stats for June 2009 (3,059) are up 30% over June 2008 (2,350).
- On August 1, Debby Rialland did a great job running the SRP program "Reptiles on the Move" during the Children's Librarian's vacation. Once sign-ups brought the meeting room to capacity, we had listed other families on stand-by in case of no-shows. Future programs will have some new procedures in place to minimize the effect of no-shows. Both parents and children had a lot of positive, enthusiastic comments about the hands-on presentation which featured live lizards, turtles, snakes, and more.
- The SRP Prize Night will be held on the evening of August 20. Volunteers are lined up to assist the library staff.
- On August 22, at the conclusion of the exhibit of the artwork from residents of the Richard Brown House, the library will hold a reception from noon to 2 p.m. Volunteers are donating baked goods and the library will provide coffee and lemonade.
- The next artist whose work will be exhibited at the library through the end of September is Sue Harris from Laconia. She will display mixed-media portraits and works featuring fantasy creatures.

Children's Librarian's Report:

- July 8th, 15th, 22nd, and 29th, movies at the library. There were 50 children and 25 adults in attendance for the month of July. Ali Skibicki is the volunteer helping with movie day.
- July 9th, 16th, 23rd, and 30th, drop-in craft day. There were 112 children and 50 adults in attendance for the month of July.
- July 11th, was the magic show with Norman Ng. Norman was very good and put on a great show! There were 43 children and 29 adults for the 45 minute presentation.

- July 16th, Carnival Night. This year, instead of game night, we held a mini carnival. The games offered were: bean bag toss, ring toss, and squirt gun gallery. The other booths were: the lollipop tree, kissing booth, and tattoo booth. The children earned tickets at the games which they used to purchase popcorn and treats. The volunteers were: Carly Colby, Normand Corthell, Jared Ingerson, Jess Ingerson, Mike Ingerson, Scott Martell, and Ali Skibicki. There were 26 children, 25 adults, and 7 volunteers in attendance.
- July 18th, story time with Arielle. Danielle Melillo did a great job, although the performance was shorter than expected. There were 34 children and 21 adults in attendance.
- August 1st, Reptiles on the Move was here with lots of different reptiles. There were 26 children and 18 adults in attendance. The show was hands on, and the children really enjoyed it.
- As of August 4th, there are 234 children signed up for the summer reading program!

Old Business:

Debbie reported that she has not been able to reach the volunteer she had lined up to replace the meeting room door. She will look into getting a quote from someone else. Nancy said she will pull up the other quotes she had for comparison.

Sue reported that she was not able to find people interested in working on a float but was progressing with the 100 year anniversary display for Old Home Day.

Nancy suggested the personnel policy be placed on the agenda for the next meeting.

Sue suggested a letter be sent to the Loudon Historical Society explaining that we do not believe the bicentennial quilt book was ever at the library.

The meeting was adjourned at 6:00 pm.

The next meeting is scheduled for Tuesday, September 8, 2009, 5:00 p.m.

Sandra Blanchard

Susan Kowalski

Deborah Kardaseski