

**LOUDON COMMUNICATIONS COUNCIL**  
**Annual Meeting Minutes**  
**January 17, 2011**  
**COMMUNITY BUILDING**

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**Meeting Attendees:**

|                  |                 |              |                   |
|------------------|-----------------|--------------|-------------------|
| Patricia Jackson | MaryAnn Steele  | Peter Pitman | Kathy Pitman      |
| Samantha French  | Jennifer Becker | Amanda Masse | Debbie Kardaseski |

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Annual Meeting – At 6:35 p.m. MaryAnn Steele, Chairperson called the Annual Meeting to order.

MaryAnn Steele inquired if there were any changes to be made to the By-Laws. After discussion among council members, no changes shall be made at this time.

**Election of Officers:** Those present discussed any nominations. Peter Pitman made a motion to keep all current officers the same. Amanda Masse seconded the motion. Two members that have expired terms are: Amanda Masse and MaryAnn Steele, their terms expire 2010, therefore Peter Pitman made a motion to renew a three-year term ending in 2013; seconded by Patricia Jackson, the motion passed. Hearing no other changes to the report MaryAnn Steele made a motion to appoint the slate of officers and directors as listed below; with a second by Patricia Jackson, the motion passed.

Chair – MaryAnn Steele  
Vice Chair – Peter Pitman  
Secretary – Patricia Jackson  
Treasurer – Jennifer Becker

Current Board of Directors and dates which term expires:

|                  |      |
|------------------|------|
| Patricia Jackson | 2012 |
| Peter Pitman     | 2012 |
| Jennifer Becker  | 2012 |
| Amanda Masse     | 2013 |
| MaryAnn Steele   | 2013 |

- I. Advertising Reports – Samantha French reported on the ads she has sold for the February issue. She reviewed new and existing ads.
- II. Secretary’s Report – Secretary, Patricia Jackson reported that the December meeting was cancelled; any immediate issues were discussed via electronic mail. All members accepted the Treasurers Report via electronic mail. The meeting minutes were reviewed from the November 15, 2010 meeting. A motion was made by Amanda Masse to accept the minutes; Peter Pitman seconded the motion.
- III. Treasurer’s Report – Treasurer, Jennifer Becker distributed a Treasurer’s statement for the accounts. In the Loudon Communications Council account the previous balance as of December 20, 2010 was \$17,542.53. There was a credit of \$3,726.00. There were debits totaling \$1,586.78 leaving a

balance of \$19,681.75 less outstanding contracts payable in the amount of \$4,828.50, leaving an adjusted account balance of \$14,853.25 as of January 17, 2011.

In the town expense account the previous balance as of December 20, 2010 was \$3,086.40. There were debits totaling \$1,762.00, leaving a balance of \$1,324.40 as of January 17, 2011.

Jennifer Becker reported that the Loudon Ledger budget will be discussed at a meeting on January 18, 2011, level funding is to be expected.

A motion was made by Peter Pitman to accept the minutes; Amanda Masse seconded the motion

- IV. Publication Coordinator – Debbie Kardaseski reported on the articles she has received for the February issue. She also brought forth an article that was submitted regarding issues with the Loudon Ledger being ‘one-sided’. After a discussion among Directors, the council members agreed that the article would not be printed and MaryAnn Steele would respond appropriately. In addition, Debbie wanted approval to run an article regarding Christa Mcaullife. The committee agreed that Debbie could print the article for the March issue, after receiving permission from AAA Northern New England Magazine where the article was published.
- V. Website Update – Kathy Pitman, Website Coordinator reported that the website is updated.
- VI. Other Business – A formal letter was received from Debbie Kardaseski of Debbie K. Graphics, the Ledger’s Publication Coordinator. The letter stated that the pricing (\$1,050 per issue) will remain the same. This price includes layout, ad production as needed, creation of monthly calendar, preparation for printing, and a preparation of ads and a PDF for the website. A motion was passed by Peter Pitman, seconded by Patricia Jackson, to continue the contract with Debbie K. Graphics for 2011.

MaryAnn Steele made a motion to adjourn the annual meeting, seconded by Patricia Jackson, the meeting adjourned at 7:05 p.m. The next meeting of The Loudon Communications Council will be held on Monday, February 14 at 6:30 p.m. at The Loudon Elementary School.

Respectfully Submitted,  
Patricia Jackson, Secretary  
Loudon Communications Council