

**LOUDON COMMUNICATIONS COUNCIL MINUTES OF JUNE 13, 2005 AT THE
COMMUNITY BUILDING – CHARLIE’S BARN, ON VILLAGE ROAD.**

Council Members Present:

Mary Ann Steele
Raymond Cummings
Dorothy Mulkhey

Lyford Merrow
Judy Merrow
Amanda Masse (late)

Non-Members Present:

Tom McCue
Deb Kardaseski

Terri Barton (late)
Rodney Phillips (website)

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- I. Secretary Amanda Masse was not present at this point but there were copies of the May 9th meeting minutes available. Those present reviewed the minutes. The minutes were accepted as presented.
 - II. Treasurer Dorothy Mulkhey reported a balance of \$7,911.10.
 - III. Website – Rodney Phillips gave a demonstration to update the Council on the progress of the site. The website is almost ready and ready to go on-line. It is very user friendly and looks great.
 - IV. Advertising – Those present discussed payment of commissions in depth. History of the ad sales position was discussed and concerns were raised regarding policies and procedures of the job description. It was agreed by all present that before the job specifications are finalized, we need to go through the bylaws and articles of incorporation. Also discussed was setting up a house account for ads which are not recruited or serviced by an ad salesperson. Mary Ann Steele made a motion to authorize a commission payment in full on a year contract that was just sold by Samantha French, with a second by Amanda Masse the motion passed. Everyone present agreed to review the job description and bring recommended changes to the next meeting.
 - V. Publication Coordinator – Deb Kardaseski told the Council members that she had just received a letter from Lyford today. She is very concerned that she never heard a response to her letter to the Council dated May 21st. Discussion ensued. It was again agreed by all those present of the need to review the bylaws and articles of incorporation and to then clarify job descriptions for the Council, ad salespeople and publication coordinator.

A motion was made by Raymond Cummings to adjourn, with a second by Mary Ann Steele, the meeting adjourned at 9:25 p.m.

The next production meeting for *The Ledger* will be held on Monday, July 11th at 6:30 p.m. and the regular monthly meeting of the Loudon Communications Council will immediately follow at 7:00 p.m. at Charlie’s Barn in the village.

Respectfully Submitted,
Judy Merrow, acting Secretary
Amanda Masse, Secretary
Loudon Communications Council