

**LOUDON COMMUNICATIONS COUNCIL MINUTES OF APRIL 21, 2008 AT THE COMMUNITY BUILDING ON VILLAGE ROAD.**

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**Meeting Attendees:**

Dorothy Mulkhey	Sharon Strout	Tricia Ingraham	Kris Tripp
Amanda Masse	Sherry Blanchard	Mary Ann Steele	

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- I. Advertising Reports – Samantha French was not present but gave Amanda a list of her ad sales. She sold 9 ads for this month. Samantha will get all the paperwork to Deb and checks to Dottie.
- II. Publication Coordinator – Deb Kardaseski was not present but had spoke with Amanda a given a list of articles and ads she had received. This issue will be a huge issue as she has received many updates from various organizations in town. Many of the minutes for this month are large as well.
- III. Secretary’s Report – Amanda Masse had distributed the minutes of the February & March meetings via email. Those present reviewed the minutes. A motion was made by Tricia Ingraham to accept the February & March minutes as distributed; with a second by Sharon Strout, the February & March meeting minutes were accepted.
- IV. Treasurer’s Report – Treasurer Dorothy Mulkhey distributed the income and expense reports for the month of February and March. For the month of February the beginning balance was \$18,902.70. There were no deposits and there were expenses of \$1,182.67. The ending balance for February was \$17,720.03. For the month of March the beginning balance was \$17,720.03. There were deposits of \$2,065.00 and there were expenses of \$2,958.91. The ending balance for March was \$16,826.12. A motion was made by Amanda Masse to accept the Treasurer’s report of February & March; with a second by Sherry Blanchard, the motion passed.
- V. Website Update – Sherry Blanchard reported that she had been working on cleaning up repeated language in the administration area of the website, she also noted that the new server was working well. Sherry discussed with those present the need for rules or regulations for the website. She has some sample policies and those present agreed that this could be a future project.
- VI. Old Business -
  - a. Publication Contract Bid Process – It was agreed by all present that this item will be tabled.
  - b. Contact List – Amanda will make changes to the Communications Council contact list and distribute it to all members.
  - c. Certificate – Dottie Mulkhey noted that she had received a Certificate of Sponsorship from Girl Scouts of Swift Water Council for publishing press releases and Girl Scout news.
  - d. Bylaws Amendment – Mary Ann Steele made a motion to amend the bylaws, Kris Trip seconded the motion. Those present discussed amending the bylaws by adding a provision to the emergency action section with regard to emergency online voting. The proposed amendment is that The Communications Council will not conduct regular business via email and any vote taken via email or by phone will be reported and documented in the following month’s meeting minutes. Amanda will work with Attorney McCue on the formal language and the bylaws amendment will be voted on at the next meeting.

A motion was made by Amanda Masse to adjourn, with a second by Tricia Ingraham, the meeting adjourned at 7:15 p.m. The next meeting of The Loudon Communications Council will be held on Monday, May 19<sup>th</sup> at 6:30 p.m. at The Community Building in the village.

Respectfully Submitted, Amanda Masse, Secretary Loudon Communications Council