

DRAFT

TOWN OF LOUDON
LOUDON, NEW HAMPSHIRE
PLANNING BOARD

CAPITAL IMPROVEMENT COMMITTEE
MINUTES OF SEPTEMBER 27, 2007

MEETING CALLED TO ORDER AT 9:10 A.M.

ATTENDANCE: Stanley Prescott, CIP Chairman/Planning Board; Bob Ordway and Steve Jackson, Planning Board; Dave Rice, Road Agent; Jeff Burr, Fire Chief; Roger Maxfield, Selectman; Bob Krieger, Police Department; and Tom Laliberte, Loudon Elementary principal.

Mr. Prescott informed the group that the purpose of this meeting was to hand out this year's project applications, discuss the CIP process, and get an idea of what each department might have for upcoming projects.

Tom Laliberte reported that the school district had a budget meeting the day before.

Bob Krieger said that the police department will be looking at an improved computer system at some point. He explained what the department currently has for capabilities and what they might be looking at for software and costs. He explained the system and how it would help the department. There was discussion of what can and cannot be included as a capital improvement.

Tom Laliberte said that the school district has two negotiating contracts that are currently being bargained, one being for support staff and the other for administration. He said that the district works under the guidelines to be conscientious of tax dollars and when looking at two contracts, there are other things that have to be put on hold. He said there are no major increases, no big projects, or big bonds. Stan Prescott asked what the district might be looking at in the next five to seven years. Mr. Laliberte said that there has been no discussion of any projects or bonds. He will look at the current bonds and email the expiration dates to the Planning Office. Jeff Burr said that he would like them to consider having emergency generators for every school instead of the traveling generator. Mr. Laliberte said that there has been prior budget discussion about generators and he would research the matter.

Dave Rice said that he would like to have a capital reserve fund (CRF) added for highway equipment, separate from the existing fund, or at least increase the amount of the CRF appropriation. He explained that the current appropriation is not enough to keep up with replacement costs of trucks and equipment. There was discussion about putting a replacement plan into affect and having a maintenance department for town vehicle maintenance. It was suggested that someone, perhaps Mr. Maxfield, look into what is currently spent by each department for vehicle maintenance and repair.

The next CIP meeting was set for Thursday, November 8th at 9:00 a.m. Each department was asked to complete the project application and return it to the Planning Office by October 31st.

The meeting was adjourned at 10:00 a.m.

Submitted by,

Donna White