

## Selectmen's Meeting Minutes

Tuesday, April 18, 2006

**Present: Selectman Maxfield and Ives. Chairman Bowles was not present.**

**Also present: Road Agent David Rice.**

Selectman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to accept the Selectmen's Meeting Minutes of Tuesday, April 11, 2006 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice stated the Highway Crew was working on gravel roads. He stated the lawn equipment has been serviced and is ready to mow the ball fields.
- III. Selectman Ives moved to enter into executive session with Engineer Judy Huston of the Louis Berger Group, Darlene and Paul Johnson and Road Agent David Rice relative to the proposed dewatering plant at the Transfer Station at 6:33 PM. Seconded by Selectman Maxfield. Roll call vote: Maxfield yes, Ives yes. Motion carried. Selectman Ives moved to come out of executive session at 7:00 PM. Seconded by Selectman Maxfield. Selectman Maxfield stated the purpose of the executive session was discussion regarding the septage-dewatering project.
- IV. The Board met with Judith Huston of the Louis Berger Group regarding drainage issues on Berry Road.
  - a. Ms. Houston discussed the drainage runoff from Hamilton's property on Berry Road. She said due to Mr. Hamilton building a new garage, putting in a new gravel driveway, and changing the swale, this has cause the surface drainage to go into a catch basin, go across the road, down Ms. Touzin's right-of-way and deposit into the pond. Ms. Houston said there is a right-of-way in the back of Mr. Hamilton's property, which he shares with Mr. Alosa for access to the pond. Mr. Hamilton redirected the existing vegetative swale when he built his new garage, which used to go through the woods to the culvert on Berry Road. Now it is being redirected to go in front of his garage with substantial amount of flow that has eroded out and goes along his driveway down into the culvert. Ms. Houston said her suggestion along with DES, is that some sort of sedimentation basin or treatment upgrading of Mr. Hamilton's property be done along with reconstructing the swale. This will allow for flow behind the garage to go back into its original path, and will minimize the amount of flow

that comes down his driveway. Mr. Rice stated he felt Mr. Hamilton would work with the Town, as he wants to take care of the issues. Ms. Houston stated DES suggested Mr. Hamilton get rid of some of his driveways to minimize the amount of impervious area. She went on to say after the work is done, the sediment would need to be cleaned out of all the swales, the catch basins, pipes and the swale on Ms. Touzin's right-of-way as well as obtain a permit from DES to clean out the pond. Ms. Houston stated she expects a letter to be forwarded to the Town from DES itemizing what they feel needs to be done. Selectman Ives stated he felt that until the work is finished to address the drainage issues, nothing should be done to the pond. All agreed. Ms. Houston said the permitting process could begin at anytime. Selectman Maxfield stated this was a landowner's problem, but the State wants the Town to get involved. Ms. Houston said the State could bring it to the Town because the catch basins and the need to get the water off the roads are the Town's responsibility. Discussion ensued regarding the dredging of approximately 300 square feet of Clough Pond due to the sediment. Ms. Houston stated some of the sediment in the pond is from Mr. Hamilton's property as well as other properties that have undergone construction and property changes. Ms. Houston provided the Board with her recommendations for this issue. Discussion ensued. Ms. Houston stated that DES was happy the Town was being proactive in dealing with these issues.

- b. Ms. Houston said DES had asked her to review the driveway for Deedee Maratea's property on Berry Road. Ms. Houston said she followed the drainage downhill to see where it went. She explained the path the drainage is following and said the basin is full. Ms. Houston also said this is under the jurisdiction of Wetlands. She stated she would advise DES that the Town has forwarded Ms. Maratea a letter addressing these issues. Ms. Houston said DES has stated they would be forwarding a letter to Ms. Maratea. Selectman Maxfield said the Town is holding their position that until the driveway issues are addressed, no Certificate of Occupancy will be issued for Ms. Maratea's property. Ms. Houston said DES advised her if the lot is within 250 feet of a shoreline protection area then a site specific terrain alteration permit is required if the impact is 50,000 square feet or more. Ms. Houston will contact DES, advise them she had discussed this issue with the Selectmen, and forward a copy of the tax map to Andy at DES so they can send Ms. Maratea a letter with their concerns.

V. Selectman Maxfield moved to seal the minutes of the executive session with Darlene and Paul Johnson until April 18, 2011. Seconded by Selectman Ives. All in favor. Motion carried.

VI. The Board began their review of weekly correspondence.

- a. Selectman Maxfield stated the Board had received a new property deed for Dwight Broadstone, which places both of his properties in both his and his wife's names. Selectman Maxfield moved to abate the Land Use Change Tax for Dwight Broadstone in the amount of \$3,828.55. Seconded by Selectman Ives. All in favor. Motion carried.
- b. The Board received a draft easement deed from Town Counsel for the Smith property. Selectman Maxfield will contact Attorney Mayer regarding additional information to be included in the deed.
- c. The Board received a copy of the payment from Property Liability Trust for the Town Hall in the amount of \$20,725.00 for Target New England.
- d. Selectman Ives moved to reduce outstanding ambulance account #29792 by 50% and account #22000 by 50% and to establish a payment plan. Seconded by Selectman Maxfield. All in favor. Motion carried.
- e. The Board received March draft Planning and Zoning Minutes as well as the April agenda's for both the Planning and Zoning meetings.
- f. The Board received an updated list of Zoning Board members.
- g. The Board received an abutter notice for a subdivision on Young's Hill Road.
- h. The Board received information from DES regarding household hazardous waste collection.
- i. Selectman Ives moved to appoint Fire Chief Jeff Burr, Sr. as the primary mapping liaison and Road Agent David Rice as secondary mapping liaison to NH 911 and to authorize the Chairman to sign the appointment paper. Seconded by Selectman Maxfield. All in favor. Motion carried.
- j. Selectman Maxfield moved to approve H & W Automotive, LLC 304 Ricker Road, Unit #1, Loudon for an auto permit license renewal and have the Chairman sign the form. Seconded by Selectman Ives. All in favor. Motion carried.

Selectman Ives moved to adjourn the meeting at 8:00 PM. Seconded by Selectman Maxfield. All in favor. Motion carried.

#### THE LOUDON BOARD OF SELECTMEN

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Dustin J. Bowles, Chairman

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Roger A. Maxfield, Selectman

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Steven R. Ives, Selectman