

LOUDON COMMUNICATIONS COUNCIL MINUTES OF JANUARY 21, 2008 AT THE COMMUNITY BUILDING ON VILLAGE ROAD.

Meeting Attendees:

MaryAnn Steele	Amanda Masse	Deb Kardaseski
Tricia Ingraham	Dorothy Mulkhey	Sherry Blanchard
Sharon Strout		

- I. Advertising Reports – Samantha French was not present but had turned in her ad sales paperwork to Deb and Dottie in advance. Samantha sold a total of 9 ads, two were year contracts and one was a five month ad.
- II. Publication Coordinator – Deb Kardaseski reported that the February issue was filling quickly with community news from Loudon. Deb will be attending the budget hearing and will report on that in the issue as well.
- III. Secretary’s Report – Amanda Masse had distributed the minutes of December meeting via email. Those present reviewed the minutes. A motion was made by Sherry Blanchard to accept the minutes as distributed; with a second by Dorothy Mulkhey, the December meeting minutes were accepted.
- IV. Treasurer’s Report – Treasurer Dorothy Mulkhey distributed the income and expense reports for the months of November and December. For the month of November, the beginning balance was \$14,242.78. There were deposits of \$3,140.25 and there were expenses of \$294.40. The ending balance for November was \$17,088.63. For the month of December, the beginning balance was \$17,088.63. There were deposits of \$3,081.00 and there were expenses of \$1,588.52. The ending balance for December was \$18,581.11. A motion was made by Amanda Masse to accept the Treasurer’s reports of November and December; with a second by MaryAnn Steele, the motion passed. Treasurer Mulkhey noted that she had received the bill for the PO Box and that it had gone up \$6 to \$56 per year. Treasurer Mulkhey gave Amanda Masse the check for the February *Loudon Ledger* postage which Amanda will get to Christine Campbell who has volunteered to pick up the papers.
- V. Website Update – Sherry Blanchard gave Publisher Kardaseski a list of current ads on the website. Deb will work with Sherry and get her the updated ads for the site. Sherry discussed with those present the various additions and changes that she will be making to the site. Those present agreed that Sherry is doing a wonderful job maintaining the site and greatly appreciate her efforts. Sherry will be getting the Communications Council bylaws up on the site as well as the other items discussed.
- VI. New Business -
 - a. Article from Emily Bracey – Emily Bracey had submitted an article for consideration for the February *Loudon Ledger*. Those present discussed the article. It was decided that the article did not follow the submission policy and Amanda Masse as Secretary, will let Emily know.
 - b. New Member – Amanda Masse made a motion to nominate Sharon Strout as a Director for a three year term ending in 2011; with a second by Sherry Blanchard, the motion passed unanimously. Those present welcomed Sharon and noted she would be a great addition to the Council. Amanda will contact Attorney Thomas McCue to get an original of the Conflict of Interest Policy so that form can be completed.

Current Board of Directors with this addition and dates which term expires:

Tricia Ingraham	2008
Dorothy Mulkhey	2008
Sherry Blanchard	2008
Emily Bracey	2009
<i>vacant position</i>	<i>2009</i>
<i>vacant position</i>	<i>2009</i>
Amanda Masse	2010
Kris Tripp	2010
MaryAnn Steele	2010
Sharon Strout	2011

- c. *The Loudon Ledger* Delivery – Amanda Masse reported that Christine Campbell has offered to volunteer in helping pick up *The Loudon Ledger* from Concord Monitor and delivering them to Direct-O-Mail. Emily Bracey had emailed a copy of the procedures for the process. Amanda noted that the papers shouldn't be dropped off after 5:00 p.m. to Direct-O-Mail. Christine and Emily will communicate with each other when the paper is ready and who will be picking up and delivering.
- d. Town Report Update – Amanda Masse, as Secretary, will work on the update for The Communications Council for the town report. That submission is due before Feb 1st. Amanda noted she will email to everyone the write-up for their comments and suggestions.

VII. Old Business -

- a. Town of Loudon Budget Request – The public hearing for the review of the proposed budget and warrant articles is Tuesday, January 22nd at 7:30 p.m. Several Communications Council members will be present at that hearing.
- b. Publication Contract Bid Process Review – MaryAnn Steele continues to work on this.

A motion was made by Sherry Blanchard to adjourn, with a second by Sharon Strout, the meeting adjourned at 7:28 p.m. The next meeting of The Loudon Communications Council will be held on Monday, February 18th at 6:30 p.m. at The Community Building in the village.

Respectfully Submitted,
Amanda Masse, Secretary
Loudon Communications Council