

Selectmen's Meeting Minutes

Tuesday, January 23, 2007

Present: Selectman Bowles, Maxfield, and Ives.

Also present: Emergency Management Director Sigrid Little.

Chairman Bowles called the meeting to order 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, January 16, 2007 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.

- II. The Board met with Emergency Management Director Sigrid Little.
 - a. Mrs. Little advised the Board that the Emergency Management Operations Plan was utilized during January 20 and 21, 2007 due to high wind gust alerts. She said that they were opened at a monitoring capacity and felt it was a good opportunity to utilize the EOP.
 - b. Mrs. Little advised the Board that there will be a graduation ceremony for the CERT Team and they would be getting invitations. Mrs. Little discussed using the meeting room at the Fire Station for monthly meetings for the CERT Team. Discussion ensued regarding this being a trained group of adults formed to address part of the town's obligations under the new Emergency Operations Plan. Selectman Ives will follow up with Chief Burr to find out why the CERT Team cannot meet at the Fire Station.
 - c. Selectman Ives asked what position Rick Nelson had on the CERT Team. Mrs. Little said that Mr. Nelson has become the new Coordinator as Terri Barton has stepped down from that position and Faith Stevens has taken over the administrative portion.
 - d. Selectman Maxfield asked if Mrs. Little received a call from the State to activate the Emergency Management Team. Mrs. Little said they did not tell her to activate, they were advised the State activated, and that the Towns in the Counties being alerted could partially activate or fully activate. Mrs. Little said they did not fully activate.
 - e. The Board thanked Mrs. Little for her efforts.

- III. The Board met with Tony Merullo regarding reducing his bond on Creek Water Lane.
 - a. Mr. Merullo stated that the Planning Board had a site walk at the beginning of January to review the construction of Creek Water Lane and then at their January 19, 2007 meeting voted to reduce the road bond by \$118,500.00. He said the original amount of the bond was \$248,000.00 and to reduce the bond by \$118,500.00 would leave a

required bond amount of \$129,500.00. Mr. Merullo asked the Board to authorize Treasurer Melanie Kiley to authorize Banknorth Investment Group and Primevest to reduce the collateral required on this account to \$129,500.00. Chairman Bowles stated he was at the site walk in the rain and was able to see how the water flowed and Mr. Merullo was asked to take care of two issues that were not on the plan and he did them. He went on to say that, the Town Engineer has reviewed the progress and does not have any problems with this project. Chairman Bowles said he felt the reduction was warranted. Selectman Ives moved to reduce the bond for Creek Water Lane, posted by Tony Merullo and Denyse Merullo, the original bond being \$248,000.00 the reduction of \$118,500.00, leaving the remaining bond of \$129,500.00. Seconded by Selectman Maxfield. All in favor. Motion carried.

- IV. The Board began their review of weekly correspondence.
- a. The Board received weekly expenditure reports for review. Selectman Ives asked about the water supply line. Discussion ensued regarding money going back in to that line.
 - b. The Board discussed the LYAA request for reimbursement of \$1,577.30 for playground equipment for Landry field from the Recreation Department budget. This is based on a verbal agreement with former Recreation Committee Chairman Becky Osgood. The Board will take this under advisement.
 - c. The Board received copies of a letter from DES regarding Berry Road.
 - d. The Board received copies of the Electronic Recycling article for the *Ledger* and the proposed fee schedule. The Board agreed to schedule the Public Hearing for review and acceptance of change to the Transfer Station fee schedule for Tuesday, February 13, 2007 at 7:30 PM.
 - e. The Board received a notice from DES regarding the burn pile at the Transfer Station.
 - f. The Board received the proposal from The Scott Lawson Group, Ltd., for an air quality study for the Town Office Building. Selectman Maxfield moved to approve The Scott Lawson Group, Ltd., indoor air quality survey at the Town Office in the amount of \$3,500.00, funds to be withdrawn from the Town Office/Community Building repair line account #01-41941-400-430. Seconded by Selectman Ives. All in favor. Motion carried.
- V. Chairman Bowles opened the Public Hearing on the acceptance of Greenview Drive as a town maintained road.
- a. Chairman Bowles stated that this public hearing has been postponed to February 20, 2007 at 7:00 PM and all of the abutters have been notified. He went on to say that, the Attorney's are still researching the road information. Chairman Bowles said that the road easement

with Steve Roy has not been finalized yet, so the Selectmen would not have been able to accept the road if the public hearing was held this evening. Selectman Maxfield moved to continue the public hearing to accept Greenview Drive as a town maintained road on Tuesday, February 20, 2007 at 7:00 PM. Seconded by Selectman Ives. Chairman Bowles stated a notice has been placed in the newspaper and that there would be no further individual notification. All in favor. Motion carried.

- VI. The Board continued their review of weekly correspondence.
- a. The Board received notification of a workshop on new licensing regulations for auto salvage yards.
 - b. The Board received a letter from Michael Harris regarding building permit penalty. Discussion ensued regarding Mr. Harris signing the building permit application as a residential permit and the Board feels that the penalty stands. The Board will forward a letter advising Mr. Harris that the Selectmen feel the penalty should stand and if Mr. Harris does not agree with this decision, he can appeal to the ZBA.
 - c. The Board received a letter from Attorney McCue for Ms. Crowley's bond release. Discussion ensued. The Board stated that they had agreed to release the \$7,500.00 portion of the bond. Chairman Bowles discussed the need to have the meets and bounds addressed on Greenview Drive. He reviewed the regulations that Ms. Crowley would have to follow and said that information should be included in a letter to Ms. Crowley.
 - d. The Board received an e-mail from Engineer Judy Houston regarding money remaining in the current contract as well as a proposal for next year's landfill monitoring for budget purposes. Discussion ensued regarding the well monitoring. The Board stated they would like to change the proposal dates from calendar year to fiscal year.
 - e. The Board received copies of the petitioned article for submission on to the Warrant for Town Meeting. Signatures have been verified and there is a sufficient amount of registered voters for this petition. Because this petition article meets the requirements, it will be included on the Warrant. Chairman Bowles read the petitioned article for those present.
 - f. The Board received the Capital Area Mutual Aid Fire Compact Annual Report for review. The Board agreed not to include this in the Town Report.
 - g. The Board received an article for Town Report from Senator Janeway. The Board agreed not to include this article in the Town Report.
 - h. The Board received the Zoning Ordinance Public Hearing draft Minutes. Chairman Bowles stated there are many proposed changes to the Zoning Ordinance for this year's Warrant.
 - i. The Board received a copy of the certificate of completion for hazmat training for Chief Burr.

- j. The Board received notice of a DRA workshop on revaluation contracts.
 - k. The Board received Legislative Bulletin #4.
 - l. The Board received notice of the Central NH Regional Planning Commission meeting on February 8, 2007 on developing Impact Fees in NH.
 - m. The Board received information on Highway Safety Grants.
 - n. The Board received a copy of the Town Meeting Handbook for 2007 from The Local Government Center.
 - o. The Board agreed to meet with Paul Becht of the H. L. Turner Group regarding a meeting with the Board to discuss the change orders. The Board will try to meet with Mr. Becht on Monday, January 29, 2007 at 3:45 PM or Thursday, February 1, 2007 at 3:45 PM.
 - p. The Board received a request from the Girl Scout leaders to sell Girl Scout cookies at Town Meeting. The Board agreed this would be fine. Chairman Bowles stated he would contact Josh Davis of the “Smoke Shack” to see if he is going to be at Town Meeting.
- VII. The Board acknowledged ZBA member Ned Lizotte from the audience.
- a. Mr. Lizotte advised the Selectmen that the ZBA is requesting the financial records for the past five years for the lagoons at the Transfer Station due to an application before the ZBA. Selectman Maxfield advised Mr. Lizotte that the figures are available in the last five Town Reports. Mr. Lizotte asked if there was any information available that shows money collected and any money paid out for fees and expenses to operate the lagoons. The Selectmen stated that they would work on getting the information. Discussion ensued regarding engineering costs, monitoring costs, etc., associated with the lagoons.
- VIII. The Board continued their review of weekly correspondence.
- a. The Board reviewed and discussed the drainage plan for Berry Road from Engineer Judy Houston. Chairman Bowles said that Ms. Houston is working on a letter to be forwarded to DES by January 26, 2007. Chairman Bowles reviewed the proposal submitted by Ms. Houston for services on Berry Road. Selectman Ives moved to authorize the Chairman to sign the contract with The Louis Berger Group for the Berry Road drainage issue study to address a wetlands issue with DES, the scope of services task 1 – 3 of the contract, on a time and materials basis for an estimated fee of \$3,200.00 with the funds to be withdrawn from account #01-41503-300-620 Engineering fees. Seconded by Selectman Maxfield. Majority vote in favor. Motion carried.
 - b. Selectman Maxfield stated that he would be presenting the Boston Post Cane on Wednesday, January 24, 2007 to Cara Dowes, Loudon’s oldest citizen. Ms. Dowes was born is 1911.

- c. John Plummer asked about the new fee schedule for the Transfer Station relative to electronic video display devices. The Board reviewed the proposed fees for computer monitors, TV's, etc. Mr. Plummer asked who came up with the fees per item. Chairman Bowles said that the Solid Waste and Recycling Committee members went with lower fees than what was recommended by Northeast Resource Recovery Association.

Selectman Maxfield moved to adjourn at 8:16 PM. Seconded by Selectman Ives. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, Chairman

Roger A. Maxfield, Selectman

Steven R. Ives, Selectman