

**Selectmen's Meeting Minutes**  
**Tuesday, December 14, 2004**

Present: Selectman Maxfield, Selectman Kardaseski, and Bowles.

Also present: Road Agent David Rice, Police Chief, Code Enforcement/Compliance Officer Bob Fiske, Fire Chief Jeff Burr, Sr., and ZBA member Roy Merrill.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, November 30, 2004 as presented. Seconded by Chairman Maxfield. Selectman Kardaseski abstained. Majority vote in favor. Motion carried.
  
- II. Chairman Maxfield stated the Webelos of Troop #247 were in attendance as they are working on obtaining their government badge. Chairman Maxfield explained the process of Town Government. Colin, a member of the Webelos asked if the Selectmen were in charge of stores in Town. Selectman Bowles stated no, that the Selectmen oversee the Town Departments such as the Police, Fire, and Highway. The Selectmen do not manage the stores and businesses in Town. Rick Latham inquired who is responsible for the recreation department and facilities in Town. Selectman Kardaseski stated the Town maintains the Recreation fields, such as the mowing and upkeep. She stated there is a Recreation Committee, which has recently been rejuvenated, and they are planning for more programs. Mr. Latham inquired if there was a specific portion of the tax bill set aside for the recreation parks. Selectman Kardaseski stated there was a portion of the taxes that goes into the general fund and from there is divided out to the different departments. Chairman Maxfield discussed the budget and warrant articles. He also discussed the LYAA and money set aside for their programs. A member of the Webelos inquired what part of the "government tree" was the Selectmen on. Selectman Bowles stated the Local Government is the portion of the "government tree" the Board of Selectmen were on. Chairman Maxfield explained that there was the Local Government, the County Government, the State Government, and the Federal Government. Jake McConnell asked if the Selectmen oversee traffic on race day. Selectman Kardaseski stated the Police Department handles the race day traffic with the assistance of the State and other organizations. Chief Fiske explained that the traffic issues during race events do not cost the taxpayers any money as the owners of NHIS pay for the Police and Fire coverage. Chairman Maxfield explained the process of the Annual Town Meeting and what the legislative body was. Mr. Latham inquired as to

how many times per year the Selectmen met with State Legislators. Chairman Maxfield stated the Selectmen typically do not meet with the State Legislators directly, that they do however, meet with members of State Agencies such as Department of Revenue Administration for several issues including setting the tax rate. A member of the Webelos inquired about the way the money is spent through the School District. Selectman Kardaseski explained that Loudon does have the most students in Merrimack Valley School District and therefore we pay more than the other Towns in the District. She went on to say that the Selectmen do not have the authority as a Board to tell the School District how they can spend the money. Chairman Maxfield thanked the Webelos for attending the meeting.

III. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.

- a. Chief Fiske presented the 2005 Nodal Crash Reference Maps for signature. Chief Fiske explained that this mapping system is used to show the location and number of accidents in an area. The Board updated the map with streets that were not included on the map.
- b. Chief Fiske presented the Board with the 2005 Business Permit for NHIS.
- c. Chief Fiske presented an appointment paper for a fulltime Police Officer. Selectman Kardaseski moved to appoint Thomas M. Olson of Loudon to the position of fulltime Police Officer beginning December 20, 2004. Seconded by Selectman Bowles. All in favor. Mr. Olson will be attending the Police Academy and has agreed to sign the three-year contract with the Town of Loudon.
- d. Chairman Maxfield stated for the record that two pistol permits were submitted for signature and approval.
- e. Mr. Fiske discussed a building permit extension for Map #47, Lot #40 for Mr. and Mrs. Fredette. Selectman Bowles moved to extend the building permit for 383 Lovejoy Road, building permit #04-008 for a period of one year. Seconded by Selectman Kardaseski. All in favor. Motion carried.
- f. Mr. Fiske discussed the subdivision for Tony Merullo relative to road upgrades. Discussion ensued regarding road upgrades and bond issues. The Board will review this information and discuss the issue of road construction with the Planning Board.
- g. Mr. Fiske discussed an issue with the furnace in the Police Department. Discussion ensued regarding warrantee coverage and testing of the furnace.

IV. The Board met with Fire Chief Jeff Burr.

- a. Selectman Kardaseski inquired if Chief Burr had been in touch with MMRT regarding the ceiling at the Safety Building. Chief Burr has been trying to get in contact with MMRT and will be calling them again this evening.

- V. The Board met with Road Agent David Rice.
  - a. Discussion ensued regarding the paving of the Recycling area at the Transfer Station.
  - b. Mr. Rice stated they need to replace a radiator in one of the Highway trucks. He said the cost would be \$1,960.00 for the new radiator.
  
- VI. The Board met with Mr. Trow to discuss a subdivision on Youngs Hill Road relative to noise disturbance. Mr. Trow explained that his daughter is autistic and the noise and vibration of the excavating has been difficult for her. Mr. Trow asked if there was an appeal process relative to the subdivision approval. Discussion ensued regarding the Zoning Board of Adjustment being the place for the appeal process to begin.
  
- VII. The Board began their review of weekly correspondence.
  - a. Selectman Kardaseski moved to extend the building permit for Map #39, Lot #37 for a period of one year. Seconded by Selectman Bowles. Selectman Bowles stated that in the future he would like to see the building permit number referenced in the extension request. All in favor. Motion carried.
  - b. The Board received the 2005 State Education Tax Warrant for their review.
  - c. The Board received two proposals from the Louis Berger Group, the first was for Clough Pond Beach, and the second was for the Town Office project.
  - d. Chairman Maxfield stated the Board is in receipt of the 2004 - 2005 Chichester Ambulance subsidy in the amount of \$25,688.00.
  - e. Selectman Kardaseski moved to send past due ambulance bill account #27243 for \$966.50 and account #26638 \$605.00 to collection. Seconded by Selectman Bowles. All in favor. Motion carried.
  - f. Chairman Maxfield stated that the Selectmen had advertised for bids for the Annual Town Report and received no bids from the notice. He stated that Town and Country Reprographics Inc, was contacted for a proposal. Chairman Maxfield stated the pricing prepared is for \$3.45 per each copy for a total of \$6,900.00. The price is based on print ready files and it is \$50.00 per hour for preparation work. The Selectmen will review this information.
  - g. Selectman Kardaseski moved to appoint Jennifer Daniels and Alison O'Neill to the Loudon Recreation Committee. The appointments to expire on March 31, 2005. Seconded by Selectman Bowles. All in favor. Motion carried.
  - h. Selectman Kardaseski moved to grant the petition and pole license #9AATW9 to Verizon New England and Public Service Co. of NH. Seconded by Selectman Bowles. All in favor. Motion carried.

Selectman Bowles moved to adjourn at 8:02 PM. Seconded by Selectman Kardaseski.  
All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

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Roger A. Maxfield, Chairman

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Deborah A. Kardaseski, Selectman

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Dustin J. Bowles, Selectman