

## Selectmen's Meeting Minutes

Tuesday, December 2, 2008

**Present: Selectmen Ives, Bowles, and Maxfield.**

**Also present: Road Agent David Rice.**

Chairman Ives called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to accept the Selectmen's Meeting Minutes of Tuesday, November 25, 2008 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.
  
- II. The Board met with Road Agent David Rice
  - a. Mr. Rice advised the Board that a culvert was replaced on Youngs Hill Road due to it collapsing.
  - b. Mr. Rice advised the Board that the Highway Crew is getting the vehicles ready for winter with putting the chains on equipment, and that the screener had broken down, parts were ordered and it is up and running again.
  - c. Mr. Rice advised the Board that there had been a complaint from a property owner on Country Hill Road regarding water drainage issues. He said that he had gone to view the property and stated there is a low spot in the lawn, not next to the road, that causes water to collect. Mr. Rice said the culvert that crosses the road is approximately forty-five to fifty feet to the left of Mr. Cogswell's driveway. Mr. Rice said the culvert crosses the road and is supposed to go underground out behind Mike Reardon's garage. He said the water coming down the hill on Mr. Cogswell's side of the road is going to fill up his dooryard before it gets up to the height of the culvert. Mr. Rice said the Town has not done anything to make the water flow change. He said that he viewed the property today and there is a puddle to the left of Mr. Cogswell's house and driveway which is approximately five to six inches deep covering approximately a third of the lawn. Mr. Rice said it would take approximately eight or nine more inches to come up before it reaches the culvert. Selectman Maxfield asked how deep the culvert was. Mr. Rice said from the top of the road to the bottom of the culvert was approximately eighteen inches. Chairman Ives asked what has changed to make this a problem. Mr. Rice said from what he has viewed he felt that it might be a build up of leaves and brush in the woods in the back of the property, so the water does not exit out behind his house. He said the water doesn't have much room to exit out there. Mr. Rice said the pipe that Mr. Cogswell paid for that goes under his driveway was put in at almost dead level due to ledge. He

said the pipe is running now and empties out in front of the Dows property, which is the next house down from Mr. Cogswell. Mr. Rice said he did not walk on to Mr. Cogswell's property, as Mr. Cogswell was not home, to check the leach field issues. He said that Mr. Cogswell's leach field is not the town's responsibility anyway. Mr. Rice said there is a culvert two driveways up from Mr. Cogswell's property which diverts the water coming down the hill. He said the rip-rap on the front lawn is nothing that the town placed as far as he and Leonard Boudrias of the Highway Crew could remember. Mr. Rice said that Mr. Boudrias was one of the employees who worked on the pipe installation out behind Mike Reardon's house and stated that he felt the rip-rap had been placed in front of Mr. Cogswell's property during the time he left working for the Highway Department and prior to his re-employment. Discussion ensued regarding the increase in rainfall amounts over the past few years. The Board suggested that photos be taken of the area and stated that the Selectmen will have Office Manager Jean Lee contact Mr. Cogswell for a meeting with the Selectmen to discuss this issue.

- d. Mr. Rice advised the Board he would like to look at costs for road resurfacing for Soucook Lane and Lovering Avenue. He discussed the need to work on Bumfagon Road at the Clough Hill Road end. Discussion ensued regarding Bumfagon Road and the work needed to get the portion of road from the Greenwood property to Clough Hill Road fixed. Mr. Rice also stated that he would like to look at Batchelder Road as well. Discussion ensued regarding work on Batchelder Road and if Jim McNeil had a chance to do the work on the road. Chairman Ives stated that Wales Bridge Road has some very large potholes and is in need of some repairs. Selectman Bowles talked about the sealing of hills. Discussion ensued regarding shimming, oiling roads, paving, and a priority list.
- e. Selectman Bowles discussed the need to get the grader out and to open up more ditches as there is a lot of water flowing on roads throughout town.
- f. Discussion ensued regarding the Highway Block Grant information.
- g. Selectman Bowles asked about the "Thin Ice" sign to be placed at the Village Dam. Mr. Rice stated that the sign had just been repainted and will be placed on Wednesday.
- h. Discussion ensued regarding the cleanup of the sandbags at the Library and the request from the Library to have the Highway Crew sweep up any sand at the Library.

- III. Selectman Maxfield stated that the Selectmen had received a petition to accept Greenview Drive as a town road and moved to deny the request. Seconded by Selectman Bowles. Chairman Ives stated that the Selectmen had forwarded the petition to Town Counsel for his review and opinion. He read a portion of the notice of decision for those present: "The current petition presents no new

or changed circumstances which would warrant reconsideration. Indeed, an easement was previously negotiated with the Roys. The Board was aware of the fact that the road was approved by the Planning Board and built to the standards set forth in the subdivision regulations. However, that does not compel the conclusion that the road will become a public highway. As more fully explained in the previous decision, the road was presented as a private road, and thus the Planning Board allowed it to bisect the golf course". Chairman Ives stated it is for those reasons, that the Board denied the petition. All in favor. Motion carried. A member of the audience asked if the public could ask questions. Chairman Ives said no, the Town is under legal counsel now and there will be no discussions.

- IV. The Board began their review of weekly correspondence.
- a. The Board received a request to meet with Catherine Cournoyer for William and Carol Mikels, regarding abating \$1,174.73 plus interest and costs on a mobile home they no longer live in and have been unable to sell the unit. The Board will have Office Manager Jean Lee contact Mrs. Cournoyer to find out more information.
  - b. The Board received a memo from Planning/Zoning Secretary Donna White on the Zoning Workshop scheduled for Monday, December 8, 2008 at 6:00 PM. Discussion ensued regarding setting up a meeting to discuss the process of tracking Impact Fees and the need to set a system in place to be sure the fees are clearly identified as well as adjust the collection process and the expenditure of the fees. Chairman Ives stated that Ms. White and Mrs. Lee had been working on researching the Impact Fees that have been collected. He said Ms. White had been working on a spreadsheet tracking Impact Fees. Selectman Bowles discussed collection and coding issues. He said that the Planning Board has the authority to oversee and expend the Impact Fee funds. Discussion ensued regarding the miscommunication between offices relative to the purpose of properly coding the funds as they are collected so that they can be easily tracked. Selectman Bowles will touch base with those involved in the process to establish a date to meet.
  - c. The Board received copies of the 2009 Highway Block Grant breakdown for review.
  - d. The Board received copies of a letter sent to Natalie Gamble regarding the Berry Road water issue.
  - e. The Board received a request to transfer a 2008 McNeil/Cummings scholarship award from one son to another as one of the children chose to go into the Army instead of going to college. Discussion ensued regarding the fact that each scholarship award is based on each individual student's merits. The Selectmen stated that they are not the entire Scholarship Committee; however, the scholarships are based on the individual student and are non-transferable. Selectman Maxfield will draft a letter to be forwarded.

- f. The Board received traffic study results from Central NH Regional Planning for review.
- g. The Board received the November Planning Board, Zoning Ordinance Workshop, and Zoning Board Minutes for review.
- h. The Board received the Merrimack County Budget and public notices for review.
- i. The Board received copies of household hazardous waste grants.
- j. The Board received copies of the November Northeast Resource Recovery Meeting Minutes for review.
- k. The Board received copies of training certificates for Jeff Burr and William Lake for review.
- l. The Board received a copy of the Local Government Center 2008 Court Update for review.

V. Chairman Ives read the public notice for the bid request for cleaning services of the Town Office Building and Community Building for those present. Bids received are as follows:

- 1. Reliable Janitorial Services, Penacook, NH in the amount of \$200.00 per month.
- 2. Downeast Maintenance Services, Inc., Concord, NH in the amount of \$200.00 per month.
- 3. Facilitech, Concord, NH in the amount of \$300.00 per month.
- 4. Kang Company, Inc., Concord, NH in the amount of \$300.00 per month.

Selectman Maxfield moved to award the Town Office and Community Building cleaning contract to Reliable Janitorial Services for the ensuing year at \$200.00 per month pending receipt of proof of insurance as per the bid specs. Seconded by Selectman Bowles. All in favor. Motion carried.

VI. Chairman Ives read the public notice for the bid request for the printing of Town Reports for those present. Bids received are as follows:

- 1. Evans Printing Company, Concord, NH for 2000 copies in the amount of \$6,170.00, for 1500 copies \$5,585.00.
- 2. RC Brayshaw, Warner, NH books to be perfect bound for 2000 copies in the amount of \$6,910.00 and for 1500 copies \$5,353.00, and \$750.00 for the layout.
- 3. TCI Press, Seekonk, MA for 2000 copies in the amount of \$4,325.00, for 1500 copies in the amount of \$3,825.00, plus \$75.00 for the proof, \$3.00 each for scans, and \$20.00 typeset per page.
- 4. Select Print Solutions, North Brookfield, MA for 2000 copies in the amount of \$3,660.00, for 1500 copies \$3,197.00 with no reference to layout and design.

Selectman Maxfield moved to take the Town Report printing bids under advisement for research purposes and to bring the issue back at next week's meeting. Seconded by Selectman Bowles. All in favor. Motion carried.

- VII. Marcia Campaniello asked for a copy of the notice of decision on the Greenview Drive petition. Chairman Ives stated a copy of the notice will be forwarded to the Attorney representing the petitioners of Greenview Drive. He stated that a copy needed to be made at the office and then Mrs. Campaniello could have it.

Selectman Bowles moved to adjourn the meeting at 8:05 PM????? Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

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Steven R. Ives, Chairman

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Dusting J. Bowles, Selectman

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Roger A. Maxfield, Selectman