

Selectmen's Meeting Minutes

Tuesday, November 9, 2004

Present: Selectman Maxfield, Kardaseski, and Bowles.

Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske, Road Agent David Rice, Fire Chief Jeff Burr, ZBA Chairman Roy Maxfield, and Planning Board Vice-Chairman Tom Dow.

- I. Chairman Maxfield called the meeting to order at 6:30 PM.
- II. Selectman Kardaseski moved to approve the Selectmen's Meeting Minutes of Tuesday, October 26, 2004 with one correction in section VIII, paragraph a, "propane gas" should read "natural gas" price. Seconded by Selectman Bowles. All in favor. Motion carried.
- III. Chairman Maxfield opened the Board of Permit for discussion.
 - a. Mr. Fiske stated Bill Towle of Cooper Street had approached him regarding selling Christmas trees. Discussion ensued regarding requiring a Hawker's and Peddlers license, waiving the fees and liability insurance.
 - b. Selectman Kardaseski inquired about the status of Ken Perkins property on Kenney Road. Mr. Fiske stated Mr. Perkins had moved the structure away from the stonewall and obtained the proper paperwork from Mr. Fiske.
 - c. Chairman Maxfield closed the Board of Permit and reconvened the Selectmen's Meeting.
- IV. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
 - a. Mr. Fiske inquired if the Board had discussed the quotes from Primex. He stated that a few weeks ago he had discussed this subject with the Board. Mr. Albert Jones of Pleasant Street is an underwriter for Primex and spoke with Mr. Fiske about insurance for the Town.
 - b. Selectman Kardaseski inquired if Mr. Fiske had provided a copy of the Federal Grant to the office yet. Mr. Fiske said he had not.
- V. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr provided the Board with appointment papers for Wardens and Deputy Wardens. Selectman Kardaseski moved to appoint Jeffrey Burr Sr., Forest Fire Warden; Richard E. Wright, Deputy Forest Fire

Warden; John Reese, Deputy Forest Fire Warden; William Lake, Deputy Forest Fire Warden; Richard D. Wright, Deputy Warden; Rodney W. Phillips, Deputy Warden; Robert Wilcox, Deputy Warden; and Michael P. LaBonte, Deputy Warden; each for a three-year term. Seconded by Selectman Bowles. All in favor. Motion carried.

- VI. The Board met with Road Agent David Rice.
- a. Mr. Rice advised the Board that he had met with Mike O'Brien of LYAA, the irrigation system has been blown-out, and the tank at the recreation field has been drained for the winter.
 - b. Mr. Rice advised the Board that the overhead doors at the Highway Garage are now electric.
 - c. Mr. Rice stated the curb on Berry Road is complete. Mr. Prescott was present during the installation.
 - d. Chairman Maxfield discussed the plastic recycling at the Transfer Station. Plastic #1 and #2 are the only plastics accepted at the Transfer Station at this time.
 - e. Mr. Rice discussed having Harry-O Electric come into the Transfer Station and move one of the compactors to the other side of the building.
 - f. Selectman Kardaseski inquired if Mr. Rice had gotten in touch with Joe Bohi regarding the dry hydrant issues on Bee Hole Road.
 - g. Chairman Maxfield advised Mr. Rice that the Board would be meeting with each Department Head to go over their proposed budgets on Friday mornings.
 - h. Chairman Maxfield discussed the Natural Hazard Mitigation Plan that the Town is required to have in order to be eligible for any emergency funds in case of a natural disaster or state of emergency. CNHRPC has accepted Loudon as one of three Town's approved for the planning process for a Natural Hazard Mitigation Plan for January 2005. FEMA will pay 100% of the planning costs through CNHRPC. Chairman Maxfield went on to say that the Fire Chief, Police Chief/Building Inspector, Road Agent, Emergency Management Director, Planning Board member, and at least one Selectman would be on the Committee. Stephanie Alexander of CNHRPC would be the person in charge and meetings will begin in January and would be held approximately once every three weeks.
- VII. The Board began their review of weekly correspondence.
- a. The Board reviewed a memo from Office Manager Jean Lee regarding pending items. The Board will consider the purchase of the Knox Boxes during budget review, a letter will be forwarded to the Maxfield Library Trustees regarding the payment of the well repairs, and the Loudon Lions Club will be contacted and reminded of the suggestion to consider working with the Solid Waste/Recycling efforts at the Transfer Station. Chief Burr stated that members of the Loudon Lions

Club had approached him regarding fixing the fence at the Town cemetery. Discussion ensued regarding adding money to the budget for the maintenance of the Town cemetery.

- b. The Board received a copy of the ESMI 3rd quarter Host Community Fee payment.
- c. The Board discussed the property owned by Mr. and Mrs. Skibicki on School Street. The Board will hold off signing the agreement until the Skibicki's are notified that the agreement is ready to sign and to find out if all of their other paperwork is in order.
- d. The Board received a petition to accept Clearview Drive as a Town road from Clearview Construction. Road Agent David Rice discussed the issue of the construction of the road. Discussion ensued. The Board agreed to hold a public hearing to accept Clearview Drive as a Town Road on Tuesday, November 30, 2004 at 7:00 PM.
- e. Discussion ensued regarding a letter sent to Bob Fiske regarding missing campaign signs.
- f. The Board received a letter from Ric Winters on North Village Road regarding a drainage issue. Road Agent David Rice stated he had reviewed this issue and, unfortunately, there is nothing that he can do. The issue has arisen because of fill added by the homeowner.
- g. The Board reviewed a notice from Merrimack Valley School District stating an informational meeting will be held on Thursday, November 18th at 7:00 PM to discuss proposed changes to Loudon Elementary as well as other facilities within the district.
- h. The Board received a notice of wetlands violation on Map #48, Lot #17.
- i. The Board received a memo from Volunteers of America regarding the grant awarded for Affordable Elderly Housing.
- j. The Board received the Landfill monitoring report from Louis Berger Group. Discussion ensued regarding nitrate counts.

VIII. The Board met with Lorraine Duprez of Bear Hill Road.

- a. Mrs. Duprez discussed the 5-lot subdivision as well as the culvert and pavement issues. Mrs. Duprez stated she was concerned with paving Bear Hill Road as she did not want to create a road where cars would be able to speed. She stated she would gladly give the money to pave the road to the Town to be used for other things if Bear Hill Road could stay a gravel road. Discussion ensued regarding the Town of Loudon Land Use Regulations.

IX. The Board continued their review of weekly correspondence.

- a. Chairman Maxfield commended Fire Chief Jeff Burr, all the volunteers, contractors, and people who donated materials for the open house for Loudon Fire Station 2.
- b. Selectman Kardaseski moved to write off past due ambulance bill for account #27112 in the amount of \$54.30 and to send past due

ambulance bills account #27492 in the amount of \$415.00 and account #27411 in the amount of \$415.00, account #26776 in the amount of \$305.40, account #26910 in the amount of \$382.00, account #27095 in the amount of \$413.50, and account #27763 in the amount of \$580.50 to collection. Seconded by Selectman Bowles. All in favor. Motion carried.

- X. Selectman Bowles moved to go into executive session to discuss a personnel issue. Seconded by Selectman Kardaseski. Roll call vote: Bowles yes, Kardaseski yes, and Maxfield yes. All in favor. Motion carried. Selectman Kardaseski moved to seal the minutes of the executive session of Tuesday, November 9, 2004 until November 9, 2009. Seconded by Selectman Bowles. All in favor. Motion carried. Chairman Maxfield stated the results of the executive session were to discuss the new rules under the fair labor standards act and to require timecards from all employees with their signature. New timecards will be forwarded to all Department Heads and employees with a cover letter explaining the changes. An issue regarding overtime pay and amount of pay to be paid to employees was also discussed.
- XI. Chairman Maxfield stated the Selectmen have received a certificate of appreciation from the Fire Department for the new Station #2 Fire Station. He also stated that the Town has received a plaque for 3rd place for the Annual Town Report at the NHMA Annual Convention.
- XII. Selectman Bowles thanked the Conservation Commission for the invitation to the Sanborn Mill event. He also thanked all those who helped with the election.

Selectman Bowles moved to adjourn the meeting at 8:41 PM. Seconded by Selectman Kardaseski. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Deborah A. Kardaseski, Selectman

Dustin J. Bowles, Selectman