

Selectmen's Meeting Minutes

Tuesday, October 31, 2006

Present: Selectman Bowles, Maxfield, and Ives.

Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske, and Fire Chief Jeff Burr.

Chairman Bowles called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, October 24, 2006 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.

- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
 - a. Mr. Fiske discussed the crosswalk on School Street. He has requested the crosswalk be painted on the road and had asked for the caution sign to be placed in the road. The Highway Department will be taking care of this issue. Mr. Fiske also discussed putting up "No Parking" signs on the west side of School Street once the Street is reopened to two-way traffic. Discussion ensued regarding the bus pick-up and drop-off being in the back of the Elementary School, not on the road as well as not allowing trucks to travel through the portion of School Street near the Elementary School.
 - b. Chairman Bowles stated for the record that five pistol permits were submitted for signature and approval.
 - c. Selectman Maxfield discussed the Planning Board Minutes relative to Rainbow Drive and the requirement to have a Class VI Road waiver in place. Discussion ensued regarding Rainbow Drive being a Private Road versus a Class VI Road. Chairman Bowles said that Greenview Drive is a Private Road and Class VI Road waivers were required for building there. He said that in the event an emergency vehicle cannot get to a location due to the condition of the road, the Town would not be liable if the Class VI Road waiver is in place. Chairman Bowles stated that if the property owner on Rainbow Drive should decide to subdivide on Rainbow Drive, she would be instructed that Rainbow Drive would have to be brought up to Town Standards.

- III. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr advised the Board the dry hydrant on Bee Hole has not been completed yet.
 - b. Chief Burr stated nothing had been done on the fire ponds on Greenview Drive. A member of the audience stated that construction

on the fire ponds had begun this week. The Board asked if the engineer had been contacted. Chief Burr will do a site visit on Wednesday.

- c. Selectman Ives asked about the status of the tanker truck. Chief Burr said that he had contacted the company to check on the status and they have not gotten back to him.
- d. Selectman Maxfield said that if the building for the Cate Van is not completed in time, the Van might need to be housed at Station #2. The Board agreed. Discussion ensued regarding moving the remaining items from the Town Hall out of Station #2 now that the project is complete.
- e. Mr. Fiske inquired if the Board had a letter that was going to be discussed at tonight's meeting. Chairman Bowles stated that he forgot to contact Mrs. Lee and ask that it be included in the correspondence. He stated he would get Mr. Fiske a copy of the letter first thing in the morning. Selectman Maxfield asked if it were public information. Chairman Bowles stated he did not know if it was public information at this time.

- IV. The Board began their review of weekly correspondence.
 - a. The Board received correspondence from a Loudon Citizen and provided Bob Fiske with a copy.
 - b. The Board received information from the Planning Board Office on Governmental use of Property and Charter Schools.
 - c. The Board received a copy of the letter sent to Fire Chief Jeff Burr regarding security initiative during the recent NASCAR race.
 - d. The Board received a copy of Fire Chief Jeff Burr's certificate for a National Fire Academy course that he recently completed.
 - e. The Board received legal correspondence regarding ZBA litigation.
 - f. The Board received correspondence from Engineer Tony Puntin regarding Ms. Maratea's driveway on Berry Road.
 - g. The Board received correspondence from Engineer Jason Gallant regarding Cross Brook Road documents submitted for the State Bridge Aid application.
 - h. The Board received a letter from Tom McCue regarding releasing a portion of the bond for Greenview Drive.
 - i. The Board was advised of an inquiry from a local resident asking if School Street would be re-stripped due to safety issues. The Board will look into this issue.
 - j. The Board was reminded of the Tax Rate appointment at Revenue Administration for Thursday, November 2, 2006 at 2:30 PM.
 - k. The Board received the September ESMI compliance report.
 - l. The Board received copies of Dale Gregory's resignation letter as the Children's Librarian. Selectman Maxfield said it would be a loss for the Town.

- m. Selectman Maxfield moved to forward past due ambulance bill account #29495 in the amount of \$1,183.04, account #33374 in the amount of \$97.13, account #2992 in the amount of \$295.44, and account #27112 in the amount of \$209.66 to collections. Seconded by Selectman Ives. All in favor. Motion carried.
- V. Chairman Bowles opened the Public Hearing to discuss the petition received from Wayne Thistle to layout approximately 1,700 feet of road over an existing right-of-way beginning at Cross Brook Road.
- a. Chairman Bowles stated Mr. Thistle has requested the name of the road be “Thistle Hill Road”. He said that Mrs. Lee had checked with Concord Post Office and they have given their Okay for the road name.
 - b. Chairman Bowles discussed the escrow account for engineering fees for the road inspections as well as the construction bond that was determined on October 20, 2004 for the construction of the road in the amount of \$235,000.00. Mr. Thistle stated that he is planning to pave next June and that the road is approximately 85% complete. Chairman Bowles stated that the bond would be recalculated on the construction that had not been completed, as Mr. Thistle will have done most of the work by the time the bond needs to be in place.
 - c. Selectman Maxfield asked if there would be a cul-de-sac at the end. Mr. Thistle said the cul-de-sac would be 120 feet wide.
 - d. Selectman Ives asked how many house lots would there be. Mr. Thistle said he has approval for seven house lots.
 - e. It was discussed that a maintenance bond would be calculated after the construction is complete. Chairman Bowles said that the Board had received copies of all correspondence from Engineer Tony Puntin regarding the road layout and Mr. Puntin did not note any concerns. Discussion ensued regarding the road being 20 feet wide.
 - f. Selectman Maxfield moved to approve the request from Wayne Thistle to layout approximately 1,700 feet of road over an existing right-of-way beginning at Cross Brook Road. Second by Selectman Ives. Chairman Bowles stated the Board would contact Engineer Tony Puntin to calculate the bond amount and forward the information to Mr. Thistle. It was also stated that the lots could not be sold until the bond is in place or the road is constructed. All in favor. Motion carried.
 - g. Selectman Ives moved to accept the name of Mr. Thistle’s road as Thistle Hill Road. Seconded by Selectman Maxfield. Selectman Ives commented that naming the roads is a big help for the Road Agent and Fire Chief when they are doing the street addresses and driveway permits. All in favor. Motion carried.
- Chairman Bowles closed the public hearing and reconvened the Selectmen’s Meeting.

- VI. The Board continued their review of weekly correspondence.
- a. The Board received a request from NH Legal Assistance to supply them with a copy of our Welfare Guidelines. The Board agreed a copy of the Welfare Guidelines would be forwarded.
 - b. Chairman Bowles stated the Office had received a phone call from a concerned resident regarding the distribution of the new "Talking Phonebook". The people distributing them cannot place them in or hang them on the mailbox and have been leaving them on the ground near the mailbox instead of delivering them to the door. This can cause an issue with litter if the books are not picked up. The Board has drafted a letter to be forwarded to the publisher of the "Talking Phonebook" with this concern.
 - c. Chairman Bowles stated the Board received the proposal for the Berry Road drainage issue for Map #058, Lots #031, 039, & 040. Discussion ensued regarding the drainage issues. The Board will take this proposal under advisement at this time.
- VII. Selectman Maxfield moved to enter into executive session at 7:40 PM to discuss a personnel issue. Seconded by Selectman Ives. Roll call vote: Bowles yes, Maxfield yes, Ives yes. All in favor. Motion carried. Chairman Bowles stated the Board moved to come out of executive session at 7:50 PM. The results of the executive session were discussion of a personnel issue and the minutes of the executive session are to be sealed until October 31, 2011.

Selectman Maxfield moved to adjourn at 7:51 PM. Seconded by Selectman Ives. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, Chairman

Roger A. Maxfield, Selectman

Steven R. Ives, Selectman