

Selectmen's Meeting Minutes
Tuesday, October 28, 2014

Present: Chairman Ives, Selectman Bowles, and Selectman Krieger. Also present was Police Chief/Code Enforcement Officer Bob Fiske, Transfer Station Manager Steve Bennett, Fire Chief Rick Wright, and Deputy Chief Bill Lake.

Chairman Ives called the meeting to order at 6:00 p.m.

- I. Selectman Krieger moved to approve the Selectmen's Meeting Minutes of Tuesday, October 21, 2014 as written. Seconded by Selectman Bowles. All in favor. Motion carried.
- II. The Board met with Transfer Station Manager Steve Bennett.
 - a. Mr. Bennett provided the Board members with the second cost estimate he had received for the building project at the Transfer Station. Mr. Bennett stated that the two quotes received are relatively close in numbers but Hillbilly Home Development, Inc. was approximately \$500.00 lower than the quote from Jay Berwick. Selectman Krieger moved to accept the bid from Milligan Foundations in the amount of \$6,980.00 and Hillbilly Home Development, Inc. in the amount of \$17,781.61, for the construction of a lean-to building at the back of the Recycling Building at the Transfer Station. Funds to be withdrawn from the Transfer Station Maintenance Non-Capital Reserve Fund. Seconded by Chairman Ives. Selectman Krieger stated that the Town has worked with these businesses in the past and have been treated fairly by both companies. Chairman Ives agreed. Motion carried. Majority vote in favor. Motion carried. Selectman Bowles abstained from the vote as he is an employee at the Transfer Station. Mr. Bennett will contact Mr. Milligan regarding moving forward with the concrete work and will follow up with the Highway Crew regarding the site prep work to be done first.
- III. The Board met with Police Chief/Code Enforcement Officer Bob Fiske.
 - a. Mr. Fiske provided the Board with a letter of intent NHMS for the 2014 Gift of Lights display at the track.
 - b. Chief Fiske provided the Board with a copy of the resignation letter from Office Shawn Williams.
 - c. Mr. Fiske discussed Map 44 Lot 08 in regards to the driveway and issuance of a building permit. He stated that the property owners went to meet with the ZBA on October 23, 2014 for a reduced setback regarding the driveway and the 47 ½ foot deeded right-of-way. He asked the Board if they had seen the ZBA Meeting Minutes of October 23, 2014. Mr. Fiske stated that he wanted to be sure that the Selectmen had no issue with the property getting a building permit. Selectman Bowles said the building permit has to be given as years ago, the ZBA allowed a variance, and this variance tied the town's hands, as the town was not able to require the two lots to be combined back into one lot. Mr. Fiske asked why this did not have to go through and get a special exception. Selectman Bowles said he and the ZBA felt that the property owners did not need to go through the special exception process as the frontage they have is the deeded right-of-way and that is all they have for frontage. He said there is nothing that can be required.
 - d. Mr. Fiske discussed Map 49 Lot 61 on Crab Apple Way relative to the road not being a town road and stated there is no right-of-way for this property. He advised the Board that there

would be three sections of additions for the property. Selectman Bowles asked what types of additions are planned. Mr. Fiske stated living room and bedrooms, just living space. Selectman Bowles clarified that it would not be an in-law apartment. Mr. Fiske stated in-law apartments are not allowed in Loudon.

- IV. Selectman Krieger moved to go into a nonpublic session per RSA 91-A: 3, II (c) at 6:15 p.m.; seconded by Selectman Bowles. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. All in favor. Motion carries. Selectman Bowles moved to come out of non-public session at 6:35 p.m.; seconded by Selectman Krieger. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. All in favor. Motion carries. Selectman Bowles made a motion to seal the minutes for five years because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Seconded by Selectman Krieger. All in favor. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. Motion carries.
- V. The Board met with Fire Chief Rick Wright.
- a. Chief Wright advised the Board that Harvest Supper was very successful with 470 people served and 60 people volunteering. He stated he had a lot of positive feedback. Selectman Bowles said he attended the event and it was outstanding.
 - b. Chief Wright advised the Board that the water tank at Station #2 stopped working the Friday before Harvest Supper and he has had Eastern Propane in, to service the device. Eastern Propane was able to get it running but on Monday morning, it was not working again. Chief Wright stated he has gotten a quote from Eastern Propane for a 40 gal hot water heater for \$1,034.00 and Jeff Leonard's quote for an on-demand system would be \$2,850.00 or for a 40 gal hot water heater, it would be between \$800.00 - 1,000.00. The Board discussed the pros and cons between both systems. Chief Wright stated that there is approximately \$5,000.00 left in the \$10,000.00 maintenance line and he has other items to discuss that will need to be paid from this same account. Selectman Bowles suggested that Chief Wright obtain other price quotes. Chief Wright will contact Huckleberry Heating for a quote and Chairman Ives will check with someone he knows as well. The Board stated that if the maintenance line is over expended the money will come from somewhere as these issues need to be addressed. They also stated that they agreed to go with the on demand unit and advised Chief Wright that if he can find a lower cost quote, to go with it and replace the unit as quickly as possible.
 - c. Chief Wright discussed Station #2 in regards to the exterior of the building and stated that there are some areas of the building that have issues with the metal sheeting coming off and the plywood being rotted underneath. He provided photos of the damage for the Boards review. Chief Wright that stated it appeared that there was no flashing and water has damaged the plywood. The Board suggested that Chief Wright contact Greg Colarusso or Robert Mallet to get price quotes for the work.
 - d. Chief Wright discussed the memo he sent the Board regarding Capital Alarm doing the inspection at the Safety Complex and Station #2 as well as testing of alarms and Harry O Electrical regarding the lights at the War Memorial at the Maxfield Public Library. The Board advised Chief Wright that there is money in a separate account specific to the War Memorial maintenance and if any of the lighting issues were relative to the Maxfield Public Library, then the funds would need to come from the library accounts for those repairs. The Board agreed with Chief Wright to move forward with Capital Alarm System to fix the strobe in the sally-port at the police station, in the amount of \$275.00; to install the 3 smoke detectors and one strobe at Station #1 for \$950.00; and fix the 1 strobe at Station #2 for \$100.00, at this time. Selectman Bowles will check the War Memorial site to determine if all

the items needing repair are related to the War Memorial or if any are for the Maxfield Public Library, before any work begins with Harry O Electrical.

- e. Chairman Ives asked about the new regulations for air filtration systems at fire stations with fulltime personnel. Chief Wright stated that he had been contacted by someone regarding this subject and that Deputy Chief Bill Lake had been working with someone regarding grant money for this system. Deputy Chief Lake stated that he had explained to the people working on the grant that if it is a 100% covered grant, they would move forward, but if it is a 50/50 grant, there are no funds currently available. Selectman Bowles stated that if the grant is 50/50 matching grant, money could be added in with the upcoming budget.
 - f. Chief Wright advised the Board that the live burn training event for Pleasant View Gardens at the “round house” is scheduled for November 8th.
 - g. The Board discussed the site walk for fuel tanks being installed at a property owned by Inisfree Investments, LLC, on Chichester Road. The site walk to be held on November 6th with Planning and Zoning Board members. Chairman Ives inquired if someone from the fire department would be attending. Chief Wright indicated that he planned to have someone there.
 - h. Chief Wright advised the Board that the Freedom Hill dry hydrant is in process. The trees have been taken down and the plan is to pump down the water so they can clean out any items, then muck it out.
- VI. Selectman Krieger moved to go into a nonpublic session per RSA 91-A: 3, II (c) at 7:02 p.m.; seconded by Selectman Bowles. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. All in favor. Motion carries. Selectman Bowles moved to come out of non-public session at 7:48 p.m.; seconded by Selectman Krieger. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. All in favor. Motion carries. Selectman Bowles made a motion to seal the minutes for five years because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Seconded by Selectman Krieger. All in favor. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. Motion carries.
- VII. The Board began their review of weekly correspondence.
- a. Selectman Krieger moved to appoint Larry Stone to the Loudon Agricultural Committee, as an alternate member, with an appointment to expire March 31, 2016. Seconded by Selectman Bowles. All in favor. Motion carried.
 - b. The Board received notification from Dick Berggren stating that the Board of Directors of the North East Motor Sports Museum has chosen to build the NASCAR Race Museum in Loudon, at the property owned by NHMS and not at New England Dragway. The Board agreed this would be a nice addition to Loudon.
 - c. The Board received a memo from Fire Chief Rick Wright regarding Capitol Alarm Systems regarding the Fire Alarm Inspection and Testing report & Harry O Electrical quote for the Safety Complex and War Memorial area.
 - d. The Board received a memo from Police Chief Fiske regarding training expenses and budget line transfer.
 - e. The Board received confidential information – Fairpoint for review.
 - f. The Board received the ESMI 3rd Quarter Host Community Fee calculation for review.
 - g. The Board received the Maxfield Public Library Trustees draft minutes of October 20, 2014.
 - h. The Board received the NHMA Annual Meeting information as well as notification regarding NHMA’s 2015 dues not increasing.

- i. The Board received a copy of the notice of decision on ZBA application Z14-13 for Tax Map 57, Lot 14 for review.
- j. The Board received the following reminders: Wednesday, October 29 at 4 p.m. is a Building Committee Meeting; Tuesday, November 4 is Election Day - the Selectmen's Office and Planning/Zoning Offices are closing at 4:00 p.m., the Town Clerk & Tax Collector's Offices are closed, and the Selectmen's Meeting is cancelled; Tuesday, November 11 - the Town Offices are closed in observance of Veteran's Day and the Selectmen's Meeting is rescheduled to Wednesday, November 12, 2014 at 6:00 p.m.

Selectman Bowles moved to adjourn at 8:00 p.m. Seconded by Selectman Krieger. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Steven R. Ives, Chairman

Dustin J. Bowles, Selectman

Robert P. Krieger, Selectman