

Selectmen's Meeting Minutes
Tuesday, October 25, 2011

Present: Selectmen Ives, Bowles and Krieger.

Also present was Police Chief Bob Fiske and Fire Chief Jeff Burr.

Chairman Ives called the Meeting to order at 6:30 p.m.

- I. Selectman Bowles moved to accept the Selectmen's Meeting Minutes of Tuesday, October 18, 2011 as written; seconded by Selectman Krieger. All were in favor. Motion carries.

- II. The Board met with Chief Burr.
 - a) Chief Burr stated that they had the harvest supper it went well had a pretty good turnout.
 - b) Chairman Ives asked about an invoice for Gilmanton Community Health Services for an EMT Intermediate Transition Program. He asked Chief Burr why this town is paying for a class for Brian Searles who is a full-time employee at another Fire Department. Chief Burr stated that it was set up previously but it can be changed to Moultonborough. He will speak to Mr. Searles about submitting it to his department.
 - c) Selectman Krieger thanked everyone that helped with the harvest supper it was a lot of work. He stated that Mike Labonte worked hard coordinating it and deserved a big thank you. The Selectmen also thanked Boy Scout Troop 30, and other kids that were doing community service for school for helping.

- III. The Board met with Chief Fiske.
 - a) Chief Fiske discussed that letter that came from Mr. Cabana last week concerning the Labonte apartment. He stated that he had issued a cease and desist on the apartment in the barn before it burned. Mr. Fiske stated that the house was built without an apartment in it. Approximately two months ago Chief Fiske went into the apartment on another matter, took several pictures of the kitchen and took them to Dave Wiley to be sure Mr. Labonte was being assessed for the apartment. Chief Fiske checked with Mr. Wiley last week and the apartment is being assessed. Chief explained that Mr. Labonte has four hundred feet of frontage and eleven acres, the minimum for a duplex in town is two hundred fifty feet of frontage and three acres. Chairman Ives asked if the apartment meets fire codes and stated that he wants to be sure that all paperwork has been filed so when the next guy that comes along the precedent is set.
 - b) Chief Fiske told the Selectmen that the paperwork for the fatal accident at Staniels Road went to the County Attorney a week ago Friday. Mr. Murray said that no paperwork is to be released until the investigation is complete and they have

determined whether there will be charges, after the determination has been made the paperwork can be released.

- c) Chief Fiske explained that the Loudon Elementary School PTA had sent him a request to participate in their new fundraiser. It's called the "Touch a Truck Event" and is being held November 12th from 10:00 – 2:00 at NHMS. The event consists of coordinating as many vehicles as they can to be viewed and touched by the community. Chief Fiske stated that he can send the duty officer up for a short time but if he gets a call he would have to leave, he wouldn't want the car up there alone. Selectman Bowles stated as long as the guy on duty has the time the PTA is a good organization so he'd like to see participation in the event. Chief Burr stated that he got the same request, he has asked for volunteers to go up but if not he'd send someone from the day crew, but the same thing, if they get a call they would have to leave. Chairman Ives asked if they'd take the ambulance, Chief Burr said if it's the day crew, yes, they'd go in the ambulance.
- d) Chief Fiske stated that NHMS is planning on demoing the ambulance building. Chief Fiske asked John Zudell for a letter of intent.
- e) Chief Fiske stated that he'd appreciate it if a letter dated October 20, 2011 that he received from NHMS be read into the minutes. Chairman Ives read the following:
Dear Chief,
Just a note to personally thank you for all your efforts in helping us here at New Hampshire Motor Speedway during our 2011 season.
In reviewing this year's invoices for manpower/police services for our two major NASCAR weekends, you did an incredible job in managing the detail and reducing costs from last year. To reduce the July race expense by \$16,704 and the September race by \$4,923 from the previous year is very significant in these challenging economic times that have contributed to severely-reduced event revenues here. I truly appreciate your conscious effort in this area and the great job you do with our overall safety plan.
Again, on behalf of our entire team here, THANK YOU!
Best regards, Jerry Gappens, Executive Vice President and General Manager.
- f) Chairman Ives made Chief Fiske aware of the DOT/ Route 106 study meeting on November 8th at 7:00.

I. Chairman Ives stated for the record that he signed one pistol permit.

II. The Board met with Jeff Benner from 24 Brook Circle. Mr. Benner explained that he will be demoing and removing the mobile home that he has there. His question is about the taxes, he was told that there is an RSA that says if the mobile home is on the property on June 1st it will be taxed until April 1st. Selectman Bowles stated they do not add or remove properties until April 1st.

III. The Board began their review of weekly correspondence.

- a) The Board received copies of expenditure reports for their review.
- b) The Board received a copy of a letter from FEMA indicating the amount the Town will be receiving due to damage from Tropical Storm Irene.

- c) The Board received a copy of a thank you letter from Jerry Gappens of NHMS to Chief Fiske.
- d) The Board received a copy of a check from NHMS for the September race in the amount of \$117,736.75 for police and fire.
- e) The Board received a memo from Jean Lee regarding the tax rate process. The tax rate will be set by phone and email rather than at a meeting.
- f) The Board received an email from Shelley Gerlarneau (DRA) regarding the tax rate process.
- g) The Board received a memo from David Wiley concerning an abatement request from DJP Realty Trust. The Board will ask Joe Bohi to come in and discuss it with them.
- h) The Board received a copy of an invoice from George Sansoucy for their review and approval. Selectman Bowles made a motion to approve the bill from George Sansoucy for the revaluation of utilities including Fairpoint in the amount of \$25,000.00. Seconded by Selectman Krieger. All were in favor. Motion carries.
- i) The Board received an email from LGC Property Liability Trust with updated values of town owned property for their review.
- j) The Board received a copy of the budget memo that went to all department heads.
- k) The Board received a copy of ESMI's report for the 3rd quarter 2011 Host Community Fee.
- l) The Board received copies of the Planning Board October 20, 2011 meeting.
- m) The Board received and reviewed copies of Fire Department personnel continuing education certificates.
- n) The Board received a copy of a Certificate of Attendance for Steve Bennett for NH DES Operator Training.
- o) The Board received a letter from NH Office of Energy and Planning concerning Weatherization Day.
- p) The Board received a letter from Xfinity about program changes.
- q) The Board reviewed miscellaneous Correspondence.

IV. Selectman Bowles moved to go into executive session at 7:13 p.m.; seconded by Selectman Krieger. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. All in favor. Motion carried. Present were Selectmen Ives, Bowles and Krieger and Fire Chief Jeffrey Burr Sr. Selectman Bowles moved to come out of executive session at 7:55 p.m.; seconded by Selectman Krieger. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. All in favor. Motion Carried. Chairman Ives stated that the purpose of the executive session was to discuss compensation plans for the Loudon Volunteer Fire Department. Selectman Bowles made a motion to seal the minutes for five years; seconded by Selectman Krieger. Roll call vote: Krieger – yes; Bowles – yes; Ives – yes. All in favor. Motion carried.

V. Selectman Krieger stated that Brenda Pearl has been working at the town office for a few months now, they went through the application process, she's doing a good job and he wants to talk about bringing her pay up to accommodate her new duties with the town.

Selectman Bowles clarified this is just for the Selectmen's Office. Selectman Krieger stated that he would like her pay brought up to \$14.50 per hour. Selectmen Bowles made a motion to increase Brenda Pearl's pay from \$12.81 to \$14.50 per hour in her position at the Selectmen's office, not to include her pay at the Code Enforcement Office. Selectman Krieger seconded the motion. Chairman Ives said that Brenda does an excellent job and her abilities deem that compensation. All in favor. Motion carried.

Selectman Bowles moved to adjourn the meeting at 8:00 p.m.; seconded by Selectman Krieger. All were in favor. Meeting adjourned.

LOUDON BOARD OF SELECTMEN

Steven R. Ives, Chairman

Dustin J. Bowles, Selectman

Robert P. Krieger, Selectman