

**SELECTMEN'S MEETING MINUTES
TUESDAY, OCTOBER 6, 2009**

PRESENT: Selectmen Bowles, Maxfield, and Ives. Also present Fire Chief Jeff Burr and Road Agent David Rice.

Chairman Bowles called the meeting to order at 6:30 p.m.

I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, September 29, 2009 as presented. Second by Selectman Ives. All in favor. Motion carried.

II. Chairman Bowles stated for the record three pistol permits were signed for approval.

III. The Board met with Fire Chief Jeff Burr.

- a. Selectman Ives asked when the crew from Merrimack County would be in town. Chief Burr said they started on Monday doing some maintenance chores. Everything seems to be going good.
- b. Selectman Ives asked Chief Burr about the renovations to the Fire Department side of the Safety Building. Chief Burr said everything was going good. There is still some painting left to do. Chief Burr said the hot top needs to be fixed to drain the water away from the building as they had water come into the kitchen area and lift some of the tiles. The tiles will be replaced once the hot top issue has been addressed. Chairman Bowles asked Chief Burr why the Selectmen were not notified of the renovations at the Safety Building. He said it appears these renovations are major changes and the Selectmen should have been notified of the plans before the construction was started. Chief Burr said one wall was removed to allow easier access throughout the building. One room is being turned into a bunk room for the on call personnel so they have a bed to sleep in if necessary. Chairman Bowles said he feels the Selectmen should have been notified of the alterations as this is a town building. The changes could possibly affect the town's insurance so the Selectmen should be included in the discussion of any proposed changes. Selectman Ives concurred, and recommended that in the future the Selectmen be consulted before any changes are made. Chairman Bowles said it is not that the Selectmen oppose the changes, but the Board should be included in any discussion of proposed alterations or changes to town property. Selectman Maxfield asked if Chief Burr is one of the three day people he referenced. Chief Burr replied no, there are three full time personnel plus himself. Selectman Maxfield said maybe he had misunderstood, but thought one of the full time personnel was for the night shift. Chief Burr said the third full time person was to be able to provide full time seven day per week coverage. The bunk room is to provide accommodations for the night shift on call personnel.
- c. Chief Burr advised the Board the annual harvest supper is scheduled for Saturday, October 17th.

IV. The Board met with Road Agent David Rice.

- a. Mr. Rice informed the Board the bridge on Kenney Road has been fixed and the two bridges on Loudon Ridge have been addressed. He said the crew is also working on Bumfagon Road and hope to pave approximately 20 feet of the roadway. Selectman Ives expressed his concerns of completing more work than was specified in the warrant article voted on at the March 2009 town meeting.
- b. Mr. Rice said he had spoken with Joe Bohi about using his sand screener to prepare the town's sand for winter use.
- c. Selectman Maxfield asked Mr. Rice about cleaning and painting the railings on the Village Road Bridge. Selectman Ives also asked about putting a no parking sign near the new abutment. Mr. Rice said he could do this.

V. Selectman Ives moved to go into executive session with Road Agent David Rice to discuss a personnel matter at 6:49 P.M. Second by Selectman Maxfield. Roll call vote: Ives yes, Maxfield yes, Bowles yes. Motion carried. Selectman Ives moved to come out of executive session at 7:00 P.M. Second by Selectman Maxfield. Roll call vote: Ives yes, Maxfield yes, Bowles yes. Motion carried. The purpose and results of the executive session was to discuss purchasing policies and budgeting issues with Mr. Rice.

VI. Mr. Rice advised the Board he has received a telephone call from Guy Petell who owns property on Wiggins Road. Mr. Petell has expressed concerns of other residents on the road moving debris onto his property when they work on the road maintenance. Chairman Bowles said Mr. Rice needs to look at the situation and advise the other property owners of what they can and cannot do. If the situation persists then Code Enforcement should be notified.

VII. The Board began their review of weekly correspondence.

- a. The Board was reminded of the Capital Improvement Plan meeting on Wednesday morning at 9:00. Selectman Maxfield will represent the Selectmen at this meeting.
- b. The Board was given a copy of the draft audit for review and comment.
- c. The Board discussed scheduling the appointment with Department of Revenue to get the 2009 tax rate. The Board provided some dates that would be suitable.
- d. The Board received Invoice #3 for the Wiggins Road restoration project from the Louis Berger Group for approval for payment. This will be taken under advisement at this time.
- e. The Board received an email from Rodney Phillips requesting a response to an earlier email sent in regards to the gravel excavation operation and the property assessment of the NHMS track property. Chairman Bowles said the required permits for the gravel excavation have been filed and an as built plan of the construction will be provided. The Board will discuss the assessment value of the property with the town's contract assessor and provide this information to Mr. Phillips. Mrs. Lee will draft a letter for the Board's signature.
- f. The Board received an email from Jim Presher of the Concord Regional Solid Waste Resource Recovery Co-Operative as a follow up to the single stream

- recycling project being undertaken by the Co-Op. The Board agreed the presentation was very informative and will continue to work with Transfer Station Manager Steve Bennett in reviewing the requirements of single stream recycling.
- g. The Board received correspondence from Earl Tuson of the Loudon Agricultural Commission advising the Board he has requested an updated soil map for the town. Selectmen Ives thanked the Commission for proceeding in this positive direction for the town.
 - h. The Board received a copy of a letter from DES sent to Rob Hamilton regarding the storm water run- off on his property on Berry Road.
 - i. The Board received a letter from Comcast regarding service changes for Loudon subscribers.
 - j. The Board received two abutter letters for applications before the Planning Board at their October meeting.
 - k. The Board received notification from Department of Transportation of completion of the Route 106 paving project.
 - l. The Board received the June and August Cate Van Committee minutes for review.
 - m. The Board received advertising materials from Log Pro Inc.
 - n. The Board acknowledged receipt of the annual town meeting workshop flyer from Local Government Center as well as the basic budget law handbook and law lecture series books.
 - o. The Board received a memo from Jim Dymont, Commander of American Legion Post 88 regarding the parking lot use by attendees of programs at the Recreation Field. The Legion is concerned about the liability issues. The Board agreed they will meet with a representative of the Post to discuss what options are available. In addition, the Board was advised the insurance certificates requested from Loudon Youth Athletic Association for their activities have still not been received. Mrs. Lee will draft a letter to LYAA for the Board's signature.

Selectman Ives moved to adjourn at 7:40 P.M. Second by Selectman Maxfield. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, *Chairman*

Roger A. Maxfield, *Selectman*

Steven R. Ives, *Selectman*