

## Selectmen's Meeting Minutes

Tuesday, October 3, 2006

**Present: Selectman Bowles and Ives. Selectman Maxfield was not present.  
Also present: Road Agent David Rice and Emergency Management Director Sigrid Little.**

Chairman Bowles called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, September 26, 2006 as presented. Seconded by Chairman Bowles. All in favor. Motion carried. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Friday, September 29, 2006 regarding the Sealed Bid opening for the Dam Repair Project on Village Road as presented. Seconded by Chairman Bowles. All in favor. Motion carried.
- II. Chairman Bowles stated for the record that one pistol permit was submitted for signature and approval.
- III. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board he would be ordering the radio for the new highway truck.
  - b. Mr. Rice advised the Board that he would have a list of items for the Highway Crew to work on while he is out on medical leave.
  - c. Mr. Rice stated the Highway Crew would be working on replacing or cleaning out culverts. Chairman Bowles discussed areas that need grading or widening.
  - d. Mr. Rice said the driveway around the Cate Van garage is shaped up and the lumber should be ready this week.
  - e. Mr. Rice stated all the catch basins are cleaned out. Mr. Rice discussed the catch basin that will be put in on South Village Road at the Plourde property.
- IV. Chairman Bowles stated Fire Chief Jeff Burr had forwarded a letter to Claire Crowley regarding the dry hydrant on Greenview Drive.
- V. The Board met with Emergency Management Director Sigrid Little.
  - a. Mrs. Little advised the Board that approximately 30 people have signed up to participate in the CERT program for Emergency Management. She said the first training would be in November.
  - b. The Board discussed the Emergency Operations Plan relative to finding out if a public hearing needs to be scheduled for acceptance of the plan.

- VI. The Board began their review of weekly correspondence.
- a. The Board received a request from the Loudon Girl Scout Troop for written permission to have a small fire in an enclosed fire bowl at the Recreation Field for their Outdoor Living Skills day on October 15, 2006. The Board agreed that a letter would be forwarded granting permission for the fire permit. The Board stated that as long as the fire was contained in the fire bowl it would be fine.
  - b. The Board received the RSA relative to the Trustee of Trust Funds vacancy. Chairman Bowles stated he has spoken with Brenda Pearl who has agreed to fill the vacancy until the election in March. The Board requested that the appointment paper be drawn up.
  - c. The Board received copies of letters from DOT regarding Chichester Road Bridge and Cross Brook Road Bridge.
  - d. The Board received a letter from the H. L. Turner Group regarding the Soucook River Dam project.
  - e. The Board received a letter from Volunteers of America notifying the Town that the project has been placed on hold until the judicial process has been resolved.
  - f. The Board received a petition request from Gaitan Baillargeon regarding his land located on Tax Map #005, Lot #004. The Board will forward this request to Town Counsel for review and comments.
  - g. The Board reviewed a statement from Milligan Foundations for donation of the foundation and floor for the Cate Van garage. The Board thanked Milligan Foundations for their generous donation to the Town.
  - h. The Board received a letter from Mark Furlone, Security Director at NHIS. Chairman Bowles stated the letter thanks instrumental people with the two 2006 race events at NHIS. The letter references Bob Fiske and Janice Morin for their efforts and assistance.
  - i. The Board received a copy of a letter from the Conservation Commission to DES regarding Tax Map #049, Lot #055 regarding reconsideration of a wetlands application. The Conservation Commission states that they will stand firm on their recommendation not to allow the full-length culvert underneath the parking lot.
  - j. The Board received a copy of a letter from Rocky Pond Association requesting milfoil funds. The Conservation Commission approved \$500.00 to be forwarded to Rocky Pond Association.
  - k. Chairman Bowles stated that the Town is putting in a request to the State for State Bridge Aid for Cross Brook Road Bridge Project. He said the State portion of this project is \$96,860.80 if the request is granted.
- VII. The Board met with Jane Hubbard to review the Emergency Operations Plan.
- a. Mrs. Little stated the intent is to have the Selectmen sign-off on the plan this evening. She said that Ms. Hubbard has prepared public

copies for placement at the Town Office and the Library. Chairman Bowles suggested that possibly a copy could be left at the Fire Department and Police Department. Ms. Hubbard said the public information book is a synopsis of the information for general response. Ms. Hubbard gave a brief overview of the new plan. Selectman Ives pointed out that on page 8 in the EOP, it discusses Route 4, or Route 104 in Loudon. Ms. Hubbard stated that she would take care of that issue. Mrs. Little advised the Board that Ms. Hubbard is going to make a copy of the Emergency Operations Plan on CD so that any changes can be made, as they are needed. She stated the resource list would be updated continuously as things change. Selectman Ives stated he had gone through the EOP and he felt that it was self-explanatory. Ms. Hubbard discussed the “player packets” to be used at the Emergency Operations Center. Chairman Bowles asked if a public hearing needed to be scheduled for acceptance of the EOP. Ms. Hubbard advised the Board that there is no RSA stating a public hearing is required for accepting the EOP. She discussed the issue of some of the emergency and police procedures being considered exempt from public view. Ms. Hubbard discussed the NIMS resolution. Discussion ensued regarding the signatures needed for the acceptance of the EOP. Ms. Hubbard stated Loudon had a good group of people involved in updating the EOP. Ms. Hubbard advised the Board that once the EOP is accepted the Town can apply for a grant that is 100% funded for incident training. Mrs. Little thanked Ms. Hubbard for all her efforts. Chairman Bowles said he agreed.

- VIII. The Board continued their review of weekly correspondence.
- a. Chairman Bowles said that in the Selectmen’s Meeting Minutes of Friday, September 29, 2006 the Board stated that they would be awarding the bid for the Village Road Dam Repair Project at tonight’s meeting. He said that the Board is in receipt of the letter from the H. L. Turner Group with their recommendations. Chairman Bowles stated that the Engineer from the Turner Group advised the Board the low bidder did not have a complete bid package and therefore, it is their recommendation that the Selectmen award the bid to the middle bidder R. M. Piper, Inc., of Plymouth, NH. Selectman Ives moved to award the bid for the Village Road Dam Repair Project to R. M. Piper, Inc., of Plymouth, NH with the amount of the bid being \$142,792.00. Seconded by Chairman Bowles. Chairman Bowles stated the Selectmen have the right to accept or deny any and all bids received. All in favor. Motion carried.
  - b. Chairman Bowles stated that Bob Fiske has drafted a letter to the State requesting that a traffic light be installed on Route 106 and Staniels Road due to numerous accidents with bodily injury. The Selectmen have put their signatures on the letter in support of this request.

- c. Ray Cummings asked about the new assessment values that have been established. Chairman Bowles stated that the Board had met with the Assessors before the informal hearings began and went over their concerns. Katherine Kirsch discussed her concerns that these assessments are based on sales during a high period and now we are looking at sales slowing down but the assessments will be based on the high end. Chairman Bowles discussed the equalization ratio figure. Ms. Kirsch stated she felt that when she spoke with the Assessors at the informal hearing they did not listen to her concerns. She said that she does not feel she should be paying taxes on values from sales in previous years when the market has slowed down. Chairman Bowles stated these values were based on certain sales dates. He advised Ms. Kirsch to contact Cross Country Appraisal Group and speak with Jeff Earles to get her questions answered. Ms. Kirsch discussed the increase in her property assessment from 2003 to now. She discussed the fact that she does not feel the answer should be “just because that’s the way things are” or “we have to do it this way because of time constraints”. Mr. Cummings said that property owners could file for an abatement after they receive their fall tax bill; however, the assessors have the statistics to back up their figures so it will be hard to get the abatement. He discussed lots on Class VI roads being assessed the same as lots on paved roads. Discussion ensued regarding lots with building permits selling and lots without building permits not selling as well as general value information.

Selectman Ives moved to adjourn the meeting at 7:43 PM. Seconded by Chairman Bowles. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Dustin J. Bowles, Chairman

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Roger A. Maxfield, Selectman

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Steven R. Ives, Selectman