

Selectmen's Meeting Minutes

Tuesday, October 2, 2007

Present: Selectman Maxfield and Ives. Selectman Bowles was not present.
Also present: Fire Chief Jeff Burr.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, September 25, 2007 as presented. Seconded by Chairman Maxfield. All in favor. Motion carried.
- II. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr asked the Board if they have had any updates regarding the dry hydrant at the Village Dam. The Board stated that they did not have anything new. Selectman Ives said that the Board has retained \$1,200.00 in case the work is not performed by the contractor. Chief Burr said it is his opinion that the whole pipe needs to be lowered as it is too high in the water and it is going to continue to freeze. Discussion ensued regarding forwarding a letter to R. M. Piper as the contractors who performed the work on the dry hydrant.
 - b. Chief Burr advised the Board that he had spoken with the Town Engineer regarding a dry hydrant on Ricker Road. He stated that the Dam Bureau advised him that the classification of the dam is based on height, type of construction, how many feet away from a culvert it is, as well as the location. Chairman Maxfield asked Chief Burr if he knew who built the dam. Chief Burr said he had no idea. Discussion ensued regarding the original construction of the Chichester Road Bridge.
 - c. Selectman Ives asked Chief Burr how things were going with the fulltime personnel as well as volunteers as he has heard a few complaints regarding some "housekeeping" issues. Chief Burr said he has been working on this.
 - d. Selectman Ives asked if the old Tanker Truck had been delivered to the State Surplus Auction. Chief Burr said that it could not be delivered until Thursday or Friday and he was planning to do it Thursday.
 - e. Selectman Ives asked how the after action meeting went. Chief Burr stated that there were a few items that need to be worked on but there was a lot of improvement over the last time the Command Post was in place. Chief Burr said that he has been working with Homeland Security and is trying to plan a tabletop workshop. Discussion ensued.

- III. Chairman Maxfield acknowledged George Page from the audience.
 - a. Mr. Page stated that he wanted the Board to know the Road Agent did a good job on Clough Pond.
 - b. Chairman Maxfield stated that the Board advised Dee Dee Maratea that she needed to have her contractor get her plan stamped by an engineer before any work could be done. He said the Town Engineer would not be the one to put the stamp on the plan.

- IV. The Board began review of weekly correspondence.
 - a. The Board received copies of the weekly expenditure reports for review.
 - b. The Board received copies of the print out of the Selectmen's Legal Services account. Chairman Maxfield stated that this budget line would need to be increased. He stated there have been many legal issues this past year. Discussion ensued regarding the costs associated with the PD Personnel litigation.
 - c. The Board received copies of the draft budget memo for review. Chairman Maxfield stated the Board has decided November 19, 2007 will be the deadline for all budget requests to be received in the Selectmen's Office. Selectman Ives moved to approve the 2008 – 2009 Budget Worksheet with the change on line #2 of the memo to read "All requests for salary/hourly increases, requested in addition to the Cost of Living Allowance (COLA), must be fully explained on the budget worksheet and include employee name, current rate of pay, proposed rate of pay, and reasons for increase." Seconded by Chairman Maxfield. All in favor. Motion carried.
 - d. The Board received correspondence from Attorney Mayer regarding the Growth Management Study.
 - e. The Board received a proposal from Gerald Coogan for the Growth Management Study. Selectman Ives moved to table the matter of the Town of Loudon Comprehensive Growth Study Proposal to next week so that all three Selectmen have a chance to review the proposal. Seconded by Chairman Maxfield. All in favor. Motion carried. Chairman Maxfield stated he felt part of next weeks discussion will be regarding the funding to pay for this study.
 - f. The Board received a copy of the letter of credit from Sovereign Bank for Alvin Davis' subdivision known as "Kinkade Haven" for road construction.
 - g. The Board received a letter of concern from Diane Churas regarding dead tree limbs along Mudgett Hill Road. The Board will follow up with Road Agent David Rice.
 - h. The Board received the draft Audit Report for review and comment. The Board agreed to table this until next week.
 - i. The Board received copies of the annual ambulance subsidy check from the Town of Chichester in the amount of \$28,394.00. Chairman

Maxfield explained the agreement Loudon has with Chichester for ambulance services.

- j. The Board was advised that the Selectmen's Office received a phone call from Central NH Regional Planning Commission requesting a letter of support from the Board for the two Communitywide Brownfield Assessment Grants. Chairman Maxfield stated one grant is for petroleum-based contaminants and the other is for hazardous substances. The Board will draft a letter for signature for next week.
- k. The Board received a letter from FEMA regarding a Flood Insurance Study conducted for Merrimack County.
- l. The Board received copies of the first payment for Fire Department Special Events for the September race event in the amount of \$43,317.75.
- m. The Board received copies of a letter of deficiency from DES sent to Colin Cabot regarding Sanborn Pond Outlet Dam.
- n. The Board received draft copies of the September 24, 2007 Planning Board Work Session, the draft September 20, 2007 Planning Board meeting, the draft September 27, 2007 Capital Improvements meeting, and the August 30, 2007 J. O. Cate Memorial Van Committee minutes for review. Selectman Ives stated he would like to thank the Planning Board members for all their work on getting the Land Use Regulations updated to coincide with the Zoning Ordinance. He said they have been spending a lot of time working on this project.
- o. The Board received copies of a certificate of completion for Jeff Burr for a course taken at the Fire Academy.
- p. The Board received copies of the 2007 Basic Law of Budgeting from the Local Government Center.
- q. The Board received copies of a letter from DRED on grant availability.
- r. The Board received a Regional Impact notice from the Town of Hooksett regarding a wireless communications facility.
- s. Selectman Ives talked about the dry hydrant at the Village Dam. He stated that he would talk with Office Manager Jean Lee and draft a letter to be forwarded to R. M. Piper advising them that they need to extend the pipe further in the water.
- t. Chairman Maxfield stated that the Trustees of the Trust Funds have received a request from the Library Trustees to forward the income from the Library Trust Funds. Selectman Ives said that the Board has given the Library Trustees a proposal and are waiting for the Trustees response.

- V. Chairman Maxfield recognized Russell Cochran from the audience.
 - a. Mr. Cochran asked if the original Library Building was built with Town funds and asked how the Town could own it if they did not build it. Chairman Maxfield said that that the building was turned over to the Town initially for ownership and control. He said it took approximately a year to get the Library Trustees in place. Chairman

Maxfield said once the Trustees were in place they were to run the Library.

Selectman Ives moved to adjourn the meeting at 7:29 PM. Seconded by Chairman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Steven R. Ives, Selectman

Dustin J. Bowles, Selectman