

## Selectmen's Meeting Minutes

Tuesday, September 26, 2006

**Present: Selectman Bowles, Maxfield, and Ives.**

**Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske, Fire Chief Jeff Burr, and Emergency Management Director Sigrid Little.**

Chairman Bowles called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, September 19, 2006 as presented. Seconded by Selectman Ives. All in favor. Motion carried.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
  - a. Mr. Fiske presented the Board with copies of bills submitted for services rendered for the NASCAR event.
  - b. Mr. Fiske presented the Board with copies of a letter pertaining to a parking permit issue.
  - c. Chairman Bowles stated for the record that four pistol permits were submitted for signature and approval.
- III. The Board met with Fire Chief Jeff Burr.
  - a. Chief Burr discussed the water source issue on Greenview Drive. He stated the work was to be done in September. Discussion ensued regarding bond issues.
  - b. Chief Burr discussed the two water sources on Bee Hole Road. Chairman Bowles asked about the water source on Wellington Lane. Chief Burr said that the Wellington Lane water source had been tested. Selectman Ives asked who maintains the water source areas. Chief Burr said that the property owner does for the first year, and then the Town takes them over. Chief Burr will look into the cost associated with maintaining the water sources. Chairman Bowles stated Chief Burr needed to include this expense in the budget.
- IV. The Board met with Emergency Director Sigrid Little.
  - a. Mrs. Little stated the Emergency Operations Plan Meetings are finished. She presented the Board with a copy of the Emergency Operations Plan for their review. Mrs. Little advised the Board that Jane Hubbard would be at next week's Selectmen's Meeting with the final copy of the EOP. The Selectmen would need to sign off on the final copy once they have reviewed it and as long as they are in agreement with it.
- V. The Board met with Tom McCue, Trustee of the Trust Funds.
  - a. Mr. McCue advised the Board that he has moved and is no longer a legal resident of Loudon, which makes him ineligible to be a Trustee

of the Trust Funds. He stated that he has been working with Trustees Howard Pearl and Dianne Bullock to transition his responsibilities over to them. Mr. McCue advised the Board that if they needed him to do anything regarding this issue, they could contact him and he would help. He also stated that he would forward a written resignation letter to the Board. Chairman Bowles thanked Mr. McCue for his time and efforts.

- VI. The Board began their review of weekly correspondence.
- a. The Board received copies of expenditure reports for review.
  - b. The Board received notice of FEMA funding award. The Selectmen agreed to hold the public hearing to accept the FEMA grant money on Tuesday, October 17, 2006 at 7:00 PM.
  - c. The Board received copies of the anticipated work schedule for Chichester Road Bridge project.
  - d. The Board received copies of the Cross Brook survey that was sent to CPM Constructors.
  - e. The Board received a memo from Engineer Tony Puntin regarding Deedee Maratea's driveway on Berry Road.
  - f. The Board received a memo from The Turner Group regarding the Dam repair project on Village Road.
  - g. The Board received a copy of the NHIS Nextel billing for the Fire Department.
  - h. The Board received a letter from DES regarding an erosion plan for Chichester Road.
  - i. The Board received copies of the Septage Lagoon and Groundwater Management permits for the Transfer Station.
  - j. The Board received draft copies of the June 30, 2006 Audit Report for review. Selectman Maxfield moved to sign the representation letter to The Mercier Group, A professional Corporation at 39 Cambridge Drive, Canterbury, NH as presented. Seconded by Selectman Ives. All in favor. Motion carried.
  - k. The Board received a letter from Wheelabrator regarding problems with the public access road to the incinerator.
  - l. The Board received copies of the Water Conservation Plan for Freedom Hill Co-op for review and comment. The Board will check and see if this information should be forwarded to the Planning Board.
  - m. The Board received a regional impact notice from the Town of Belmont.
  - n. Selectman Ives moved to request an extension for the MS-1 until October 31, 2006. Seconded by Selectman Maxfield. Chairman Bowles stated the original request for an extension was until October 1, 2006, however, due to the new property values in place, it would take longer to finalize the numbers than expected. All in favor. Motion carried.
  - o. Selectman Ives discussed the letter mailed out to property owners advising that property values throughout Loudon have been adjusted.

He stated the letter gave certain dates that property owners can contact Cross Country Appraisal Group, LLC to setup an appointment to discuss their values. Selectman Ives said he felt there was not enough notice given to property owners.

- p. Selectman Ives stated Fire Chief Burr contacted him regarding a letter of reprimand that was in Chief Burr's personnel file. There was a condition that the letter would be removed from Chief Burr's personnel after six months. The Board will look into this request and ask that Chief Burr make a formal request in writing to the Board.
- q. Chairman Bowles stated the Board had received a request from Bob Phillips on September 10, 2006 for an appeal on his dismissal from the Loudon Fire Department. Selectman Maxfield moved to deny Bob Phillips request to appeal his termination from the Loudon Fire Department. The Selectmen support Chief Burr and Deputy Chief Wright's decision. Seconded by Selectman Ives. Selectman Maxfield stated he felt Chief Burr and Deputy Chief Wright did follow the proper procedure. He said it is unfortunate that these steps had to be taken and that Mr. Phillips was a good EMT/Fire Fighter and the Town appreciates the service he has given. Selectman Ives agreed. All in favor. Motion carried. The Selectmen will forward a letter advising Mr. Phillips of their decision.
- r. The Board discussed the assessments in Town.

Selectman Maxfield moved to adjourn the meeting at 7:30 PM. Seconded by Selectman Ives. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Dustin J. Bowles, Chairman

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Roger A. Maxfield, Selectman

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Steven R. Ives, Selectman