

SELECTMEN'S MEETING MINUTES TUESDAY, SEPTEMBER 22, 2009

PRESENT: Selectmen Bowles, Maxfield, and Ives. Also present Road Agent David Rice.

Chairman Bowles called the meeting to order at 6:30 P.M.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, September 15, 2009 as presented. Second by Selectman Ives. All in favor. Motion carried.
- II. Chairman Bowles stated for the record two pistol permits were approved for signature.
- III. The Board met with Road Agent David Rice.
 - a. Mr. Rice advised the Board of a letter of deficiency received from Department of Transportation regarding the bridge over Academy Brook on Kenney Road. Mr. Rice said he was aware of the erosion and had been in discussion on making the repairs prior to receipt of the letter from DOT. Mr. Rice said he will use concrete to shore up the decking.
 - b. Mr. Rice asked Chairman Bowles if he can use a hay rake to pick up the grass that was recently cut on the cap at the landfill. This is a recommendation from The Louis Berger Group in regards to the annual post closure reporting requirements. Chairman Bowles said he would look at the situation before procuring a hay rake as suggested in the report.
 - c. Mr. Rice advised the Board that Russ Jeffers had re-vamped the ditch line below Wellington Lane in regards to the Bragdon property on Tax Map 2, Lot 026. He said the drainage should all flow into the culvert. Mr. Rice said this should take care of the drainage problems. Selectman Ives said the Board will draft a letter advising Mr. Aversa that all the conditions of the acceptance of Wellington Lane have now been met and the town will assume responsibility for the road maintenance.
 - d. Mr. Rice advised the Board he ordered additional stop signs today. He said he had also spoken with New England Barricade regarding the chevrons for Wiggins Road. They are on order and should be in soon. Mr. Rice said he had also been approached by Ken Berwick about putting a snowmobile bridge over that crossing. The Board said if the club wanted to do that, they would need approval from DES and then they could proceed.
 - e. Chairman Bowles asked if Mr. Rice had spoken with Dan Aversa regarding placing the top coat on Chichester Road in the spring. Mr. Rice said he told Mr. Aversa it was alright with him, but he needed the Selectmen's permission. Chairman Bowles said a bond to cover the cost of the top coat will need to remain in place until the project is completed.
 - f. The Board discussed Mr. Rice's accrued annual leave and the need for him to take some time off and reduce the total hours currently on the books. Mr. Rice said he will be taking some time as requested.

- g. Chairman Bowles advised Mr. Rice he had spoken with the highway crew about fixing the guardrail on the bridge by Dan Ladd's. The guard rail was damaged during the past winter. Chairman Bowles said this needs to be addressed as soon as the crew can get to it.
- h. Selectman Maxfield asked about the roadside mowing. Mr. Rice said he was under the impression once the tractor had been repaired the mowing would resume.

IV. The Board began their review of weekly correspondence.

- a. Selectman Maxfield read a letter from Police Chief Robert Fiske, which he requested to be read into the minutes as follows:
September 21, 2009

TO ALL LOUDON POLICE PERSONNEL:

I would like to express my sincere appreciation for all the hard and dedicated work you did this past race weekend.

It was truly a group effort that worked in total harmony. With the vast reduction in personnel at NHMS, every person involved gave it their all in their performance and the successful weekend that it was. The department received numerous compliments for the policing of the track grounds as well as the mass exodus at the end of the race.

There have been many tense situations regarding crowd control, traffic and administrative nightmares, but the overall results were a success and for this I am proud of every one of you and I know the Town of Loudon is as well.

With the performance of all of personnel this weekend, there is no doubt that we can accomplish anything and everything we set out to do. Again, thank you and I am proud to have you aboard!

Sincerely,
Robert N. Fiske
Chief of Police

Chairman Bowles said he spent many hours at the track over the past week-end riding with the police officers and also with the fire department. He said for the reduction in manpower the Chief's were asked to do, he said things went very well. He said there were a lot of calls and a lot of confusion with changes implemented by track officials at the last minute. He said Chief Fiske, Chief Burr, and Dick Wright were able to sort through them, along with the personnel from other communities. He said he feels it was a success. Selectman Maxfield said he seconded those comments. Selectman Ives said he also feels the personnel from the other departments work well with our local officials. Selectman Ives said while everything went well on this event, it needs to be kept in mind that being in September, the weather as well as a reduction in the crowds played a part too. Chairman Bowles said he agreed, and all these factors need to be kept in mind when the plans are formulated for next June's event. Chairman Bowles said he is not sure how the track owners view all of the hard work that went into this event, but these people need to be commended for all their hard work and dedication.

- b. The Board reviewed the Fire Department billing for NHMS in the amount of \$36,654.25, representing an approximate \$1,200 reduction from the June event.
- c. The Board reviewed a draft of an inventory form to be used by every department to determine what supplies and materials are on hand. This will start with the Highway Department, and then be incorporated to other departments in the future.
- d. The Board reviewed information obtained in regards to a billing from Gold Star Products for ice melt product. The Board agreed this invoice will need to be paid as the product was actually delivered in February of 2009, with billing requested for July 1.
- e. The Board discussed Loudon Woods Estates bond reduction and bonding for the off-site improvements. The Board reviewed emails between Dan Aversa and Engineer Tony Puntin as well as previous bonding on off-site improvements. Chairman Bowles said a bond should be in place for a period of one year on the off-site improvements. Selectman Ives said this was discussed at this month's Planning Board meeting. Selectman Ives said the bond should remain at \$60,000 to cover the cost of the top coat plus the maintenance bond. Chairman Bowles said his recommendation would be \$75,000 to \$80,000. Selectman Ives will pass this on to the Planning Board.
- f. The Board noted receipt of an email from Donna White regarding a site visit at NHMS on September 30 at 4:00 P.M.
- g. The Board received information on the Capital Improvement Plan subcommittee meeting on October 7 at 9:00 A.M.
- h. The Board received a copy of the Northeast Resource Recovery Market Bulletin which included a picture and comment on the draft horses owned by Larry Stone. Mr. Stone drives the team to the Transfer Station occasionally to drop his recyclables.
- i. The Board received the 2009 assessment from Merrimack County in the amount of \$1,388,193.
- j. The Board reviewed additional information received in regards to an application for a bonded dealer's license on School Street. The applicants have stated there will be no signage on the premises. The property owner agrees that no sign will be placed on the property but has no problem with a home office on the premises. Chairman Bowles signed the application form with the notation that no sign will be allowed.
- k. The Board discussed the energy committee and information received from Glacial Energy. Selectman Maxfield discussed the information received from Clean Air Cool Planet and energy audits for municipal buildings. Selectman Maxfield said he has received calls from Trudy Mott-Smith regarding the energy audit. He said it is his understanding the Board was in agreement that no funds will be expended for auditing purposes at this time. Energy improvements have already been implemented at the Town Offices, the Town Hall, and the Safety Complex. Selectman Ives said the energy committee should focus on how to get information out to the residents on

how they can improve their energy consumption. Chairman Bowles said he agrees that should be the focus.

- l. The Board received a copy of the Shore Land Impact permit for BDJ Realty.
 - m. The Board received a copy of a letter from Department of Revenue Administration to the Trustees of the Trust Funds asking for information on Capital Reserve and Expendable Trust Funds. Bonnie Theriault did research through town meeting minutes, which was then provided to the Trustees so they may respond to DRA. The Board thanked Mrs. Theriault for her assistance to the Trustees.
 - n. The Board received copies of the Merrimack Valley School District Community Pride newsletter for review.
 - o. The Board received copies of the August property transfers for review.
 - p. The Board received information on the State auction scheduled for October 17.
 - q. The Board received information on fixed pricing on natural gas from National Grid. This will be taken under advisement at this time.
 - r. The Board received information on the Silver Star Families proclamation. Selectman Maxfield will follow up on this.
- V. The Board began opening the bids for completion of the reclamation on Tax Map 40, Lot 009, Currier Road. The bids received are as follows:
1. Jeffers Excavation- \$6,995.00
 2. Kip Cormier Builders - \$6,625.00
 3. Four Corners Excavation - \$8,690.00
 4. Dubois Excavation Company - \$12,000.00
 5. Russ Pearl Excavation LLC - \$9,780.00
 6. Northem New England Field Services LLC - \$11,213.00

Selectman Maxfield moved to take the Currier Road bids under advisement at this time with a decision to be reached at the September 29 Selectmen's Meeting. Second by Selectman Ives. All in favor. Motion carried.

Selectman Ives moved to adjourn at 7:54 P.M. Second by Selectman Maxfield. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, *Chairman*

Roger A. Maxfield, *Selectman*

Steven R. Ives, *Selectman*