

## Selectmen's Meeting Minutes

Tuesday, September 16, 2008

**Present: Selectmen Ives, Bowles, and Maxfield.**

**Also present: Road Agent David Rice and Transfer Station Manager Steve Bennett.**

Chairman Ives called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, September 2, 2008 as presented. Seconded by Selectman Bowles. All in favor. Motion carried.
- II. The Board met with Transfer Station Manager Steve Bennett.
  - a. Chairman Ives discussed the Household Hazardous Waste Day and the increase in the bill from Clean Harbors. Mr. Bennett explained the process for the Household Hazardous Waste Day and stated that once the weather cleared up things began to get busy. Mr. Bennett said that the timeframe was from 8:00 AM to Noon and at around 10:30 AM the collections had reached \$5,000.00. He said he felt at the time that it was the right thing to keep going until the 12:00 PM time that was posted. Mr. Bennett said that the workers from Clean Harbors helped keep the cost down by consolidating and removing items that could be disposed of through other means. He said the company workers were very professional and helpful during the event. Mr. Bennett said that with the line of cars waiting to dispose of their household hazardous materials that it would be better to keep going until 12:00 PM and to pay the extra costs out of the Transfer Station budget, than to shut down at 10:30 AM and disappoint the rest of the people waiting in line. Chairman Ives said that he appreciated Mr. Bennett coming in and discussing this with the Board and while it is a problem, he understands the situation. Selectman Bowles said it could have cost a lot more as there have been many people who have said that they had planned on going but either forgot or were not available to go during the allotted time. Mr. Bennett said that he did have to turn away people who came after 12:00 PM. Discussion ensued regarding which budget line to pay the overage from. Mr. Rice and Mr. Bennett will review the budget and get back to the Selectmen next week with their recommendation. Discussion ensued.
- III. The Board met with Road Agent David Rice.
  - a. Mr. Rice discussed an issue on Berry Road relative to drainage and a blocked culvert. He said that he is looking at the history of the culvert

because he is not sure that the Town installed it. Discussion ensued regarding drainage issues on Berry Road.

- b. Mr. Rice stated that Bill Barnard has asked that Bear Hill Road be widened. The Board agreed that the road has been in place, as is, and the Selectmen stated that there are no funds budgeted for this request. Discussion ensued.
- c. Chairman Ives discussed a driveway on Old Shaker Road relative to the paving at the end of this driveway. Mr. Rice said that he has spoken with the property owner and that the driveway will be addressed next week.
- d. Discussion ensued regarding the drainage project for the Maxfield Public Library and Safety Complex relative to paving costs and paving dates.
- e. Chairman Ives asked how the fuel budget was holding up. Mr. Rice said it was not too bad right now. Chairman Ives stated that he is going to request a fuel usage report from Huckleberry Heating Oil for review.

IV. The Board began their review of weekly correspondence.

- a. Chairman Ives said he felt that the replacement of the electrical fixtures at the Safety Complex should happen. He went on to say that he felt it would be best to contract with PSNH through the monthly installment plan. Selectman Maxfield asked about the timeframe for this option. Chairman Ives said it would be paid off in 2.7 years. He said that the project is \$7,400.00 and PSNH will cover half of the cost in the amount of \$3,700.00. Selectman Bowles discussed the energy usage throughout all the Town buildings and said he felt that all departments need to reduce their energy usage. Selectman Maxfield moved to approve the Fire Department request for upgrading lighting and electrical fixtures per the PSNH Electrical Energy Audit contract in the amount of \$7,400.00 +/-, with PSNH to pay half and the Town to pay the balance realized out of the savings from the monthly electric bill. Seconded by Selectman Bowles. Selectman Bowles said he wanted to reiterate that while he is in agreement with this project, he would like to see all departments do what they can to conserve energy. All in favor. Motion carried.

V. Chairman Ives stated it was 7:00 PM and the Board would be opening the bids for the South Village Road and Recreational Drive intersection drainage project.

- a. Chairman Ives read the public notice for those present. The bids received are as follows:
  - 1. Morello Construction, Inc. Peterborough, NH in the amount of \$29,520.00.
  - 2. Kip Cormier Builders, Inc. Northfield, NH in the amount of \$23,365.00.

3. Howard Enterprises, Gilford, NH in the amount of \$20,438.00.
4. Mike LaBonte Enterprises, LLC, Loudon, NH in the amount of \$18,556.00.
5. Four Corners Construction, Gilmanton, NH in the amount of \$23,900.00.
6. Weaver Brothers Construction, Inc., Concord, NH in the amount of \$25,000.00.
7. M. A. Bean Associates, LLC, Sanbornton, NH in the amount of \$19,000.00.
8. J. Parker & Daughters Construction, Inc., Pittsfield, NH in the amount of \$28,350.00.

Selectman Maxfield moved to take all the bids received under advisement so that the Board can review the information for completeness and a decision will be made for next week. Seconded by Selectman Bowles. All in favor. Motion carried.

- b. Library Trustee Sandra Blanchard stated she would like to encourage the Board to have this project completed as soon as possible as the flooding at the Library is continuing. Chairman Ives explained that the Board had a discussion with the Road Agent earlier in the meeting relative to a timeline for this project and the project should be done this fall.

Chairman Ives closed the bid opening session and reconvened the Selectmen's Meeting.

- VI. The Board continued their review of weekly correspondence.
  - a. The Board received copies of the Fire Department Billing for Special Events at the Sylvania 300 NASCAR event in the amount of \$43,072.75 for review.
  - b. The Board received copies of the recorded 1989 NHIS settlement agreement for review.
  - c. The Board received copies of a letter from the Planning Board to the VOA regarding abutter concerns.
  - d. The Board received additional invitations to the dedication at VOA on September 25, 2008.
  - e. The Board received copies of a memo from Office Manager Jean Lee regarding the Cate Van Garage. The Board agreed to have Howard Gassett address some of the issues at the Cate Van Garage. Selectman Bowles said he felt the issue with the placement of the thermostat should be addressed by Eastern Propane. He said the heater was designed to keep the building from freezing; it is not designed to handle a full office. Chairman Ives will contact Jeff Burr, who had volunteered his time for the installation of the heater, for clarification to the thermostat. The Board will have Office Manager Jean Lee contact Howard Gassett regarding the back door, and stated Steve Bennett will address the lumber behind the Cate Van Garage.

- f. The Board received copies of the August Library Trustee Meeting Minutes for review.
- g. The Board received copies of the State Auction scheduled for October 18, 2008 for review.
- h. The Board received copies of correspondence from Attorney O'Brien on the redistricting litigation for review.
- i. The Board received copies of the NHMA Action Bulletin regarding NH Retirement System rates for July 1, 2009 – June 30, 2011 for review.
- j. The Board received copies of a Regional Impact notice from the Town of Goffstown for review.
- k. The Board received copies of the changes to the Shoreline Protection Act effective July 1, 2008 for review.
- l. Chairman Ives stated for the record that five pistol permits were submitted for signature and approval.
- m. Selectman Bowles moved to authorize the Chairman to sign the Equitable Sharing Agreement and Certification for the Loudon Police Department. Seconded by Selectman Maxfield. All in favor. Motion carried.

Selectman Bowles moved to adjourn the meeting at 7:30 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Steven R. Ives, Chairman

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Dustin J. Bowles, Selectman

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Roger A. Maxfield, Selectman