

SELECTMEN'S MEETING MINUTES TUESDAY, SEPTEMBER 7, 2010

Present: Selectmen Maxfield, Ives, and Bowles. Also present ZBA Chairman David Powelson, ZBA member Roy Merrill, Planning Board Vice-Chair Stanley Prescott, Police Chief/Code Enforcement Officer Bob Fiske, Fire Chief Jeff Burr and Leigh Cheney from Capital Area Public Health Network.

Chairman Maxfield called the meeting to order at 6:30 P.M.

I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, August 31, 2010 as printed. Second by Selectman Bowles. All in favor. Motion carried.

II. Chairman Maxfield opened the Board of Permit.

- a. Mr. Fiske stated that he had a request from the Blue Storm Sports organization which serves the youth of Merrimack Valley communities for football, cheerleading, indoor soccer, indoor lacrosse, and outdoor spring lacrosse for ages 6 – 16; to hold a drive fundraiser at Loudon businesses on September 18, 2010 from 10:00 AM – 3:00 PM. The businesses involved are the Egg Shell Restaurant, Beanstalk 106 Store and Big Apple Convenience Store. Mr. Fiske stated that the kids participating in the program will be standing with their jerseys on asking for donations. The Board agreed that as long as the businesses agreed to allow this event to take place they had no problem with the event.

Chairman Maxfield closed the Board of Permit and reopened the Selectmen's Meeting.

III. The Board met with Police Chief/Code Enforcement Officer Bob Fiske.

- a. Mr. Fiske asked the Board if there was any word on the NHMS issues. The Board advised Mr. Fiske to proceed with the proposed schedule as discussed.
- b. The Board discussed the State Inspection Application for Jeff Green on Bumfagon Road. Mr. Fiske stated he had no knowledge of any current business at this location other than the junkyard. He said he knew that Ollie Green had a repair shop there at one time but was unaware of any current business. Chairman Maxfield asked if Mr. Green would need to go before the Planning Board. Mr. Fiske stated that the Board had required other repair shop owners to provide documentation/receipts showing the business had been operating continuously in the past and felt Mr. Green should have the opportunity to do the same. Discussion ensued regarding forwarding Mr. Green a letter advising him that he should provide documentation showing he has continuously operated the same type of business at this location to the Board for review. If Mr. Green is not able to provide the required documentation, he may be advised to go before the Planning Board.

IV. The Board met with Fire Chief Jeff Burr.

- a. Chief Burr introduced Leigh Cheney of the Capital Area Public Health Network. Ms. Cheney provided the Board with updated paperwork relative to the Capital Area Public Health Network and gave a brief overview of the Public Health Emergency Response Plan. Ms. Cheney stated that there are fifteen (15) Public Health Network Regions in

the State of NH and while the funds are covered by the State of NH Ms. Cheney works for Concord Hospital. Ms. Cheney stated that if the Public Health Networks are activated by the State there would be a regional operation center, much like local emergency operation centers. She advised the Board that there was a "Dispensing Plan" included in the Public Health Emergency Response Plan and if there was a need to quickly dispense medications and such to residents, Loudon residents would be advised to go to NHTI in Concord. Ms. Cheney discussed the other components within the PHERP such as Medical Surge, Mass Fatality Management, Risk Communication, and Volunteer Medical Reserve plan. Ms. Cheney thanked the Town of Loudon Safety Officials for the active role that they have played with putting this plan together. Selectman Ives asked about the "Medical Reserve" portion of the Plan. Ms. Cheney stated that CAPHN has contracted with Home Health Agencies, Concord Hospital, and other Social Service Agencies to assist and coordinate with this portion of the Plan. Ms. Cheney asked for the Board's signature to show that the Town of Loudon still wishes to participate in the program.

- V. Selectman Ives moved to establish a Permanent Hazard Mitigation Committee as per the requirements of the Town of Loudon Hazard Mitigation Plan. The Committee, who were appointed last week, will consist of representatives of the Highway Department, Police Department, Fire Department as well as a representative of the Select Board and the Planning Board. The permanent committee will meet on a quarterly basis. Those committee members who were appointed on August 31, 2010 and who will now become permanent members are Fire Chief Jeffrey A. Burr, Sr., Chairman, Police Chief Robert N. Fiske, William L. Lake, David J. Rice, Robert A. Cole, Donna K. White, and Dustin J. Bowles. Seconded by Selectman Bowles. All in favor. Motion carried.
- VI. The Board began their review of weekly correspondence.
- a. Selectman Ives moved to waive the fee on ambulance account # 45545 in the amount of \$266.93. Seconded by Selectman Bowles. All in favor. Motion carried.
 - b. Selectman Bowles moved to appoint Lee Ann Childress to the Loudon Solid Waste and Recycling Committee with the appointment to expire on March 31, 2011. Seconded by Selectman Ives. All in favor. Motion carried. Selectman Bowles stated that Mrs. Childress joined the Committee around the same time that the other appointments were issues and it was an oversight that she was not appointed then. He said Mrs. Childress is doing an excellent job and is a great asset to the Committee.
 - c. The Board received a memo from Assessor David Wiley regarding Gravel Excavation.
 - d. The Board received information Dave Rice received regarding the New Hampshire Lakes Association and Clough Pond Association for review.
 - e. The Board received information from Merrimack Valley School District regarding a Public Hearing and the "Pupil Safety and Violence Prevention Policy." Discussion ensued.
 - f. The Board received copies of a letter received from "The Coalition Communities regarding State Education Funding.
 - g. The Board received a scholarship thank you card for review.
 - h. The Board received copies of an e-mail received regarding FEMA e-grants.

- i. The Board received copies of the May, June and July Cate Van Committee Meeting Minutes for review.

VII. The Board met with Moderator Mike LaBonte.

- a. Mr. LaBonte stated he wanted to touch base with the Selectmen regarding the Primary Election scheduled for Tuesday, September 14, 2010. The Selectmen advised Mr. LaBonte that Road Agent David Rice was working on the set-up. Mr. LaBonte advised the Board that the ballot testing would be done on Wednesday, September 8, 2010 at 9:00 AM if anyone wanted to attend. The Board thanked Mr. LaBonte for coming in.

VIII. Selectman Ives moved to enter in to executive session at 7:21 PM to discuss an ongoing issue with two Loudon residents which could be detrimental to someone's character if discussed in an open forum. Seconded by Selectman Bowles for discussion purposes. There was discussion that the parties did not want to go in to executive session. Selectman Bowles stated that it was the Board's desire to have this discussion in executive session and if the parties involved did not want to enter in to executive session then the Board would need to end this discussion and contact Town Council for his recommendation. The Loudon residents agreed to have the discussion in executive session. Roll call vote: Maxfield yes, Ives yes, and Bowles yes. Selectman Ives moved to come out of executive session at 7:48 PM. Seconded by Selectman Bowles. Roll call vote: Maxfield yes, Ives yes, and Bowles yes. Motion carried. Selectman Bowles moved to seal the minutes of the executive session for a period of five years from this date. Seconded by Selectman Ives. All in favor. Motion carried. Chairman Maxfield stated the purpose of the executive session was to discuss personnel issues.

Selectman Ives moved to adjourn at 7:50 PM. Seconded by Selectman Bowles. All in favor. Meeting adjourned.

LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, *Chairman*

Steven R. Ives, *Selectman*

Dustin J. Bowles, *Selectman*