

## Selectmen's Meeting Minutes

Tuesday, September 4, 2007

**Present: Selectman Maxfield, Ives, and Bowles.**

**Also present: Road Agent David Rice.**

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, August 28, 2007 as presented. Seconded by Selectman Bowles. All in favor. Motion carried.
  
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board he was moving forward on the work at Clough Pond. He stated he was having a hard time locating the floatation silt fence. Mr. Rice said he has found a rubber track loader and that Greg Fillmore has agreed the Town could use his mini-excavator. Discussion ensued regarding the floatation fence.
  - b. Mr. Rice discussed a letter he received from a resident of Berry Road regarding drainage issues. Mr. Rice stated he has spoken with the landowner previously. He discussed the culvert and drainage. Selectman Bowles stated the new house being built on Berry Road needs to have the driveway fixed so the drainage does not just run down into the road. He said the ordinances are in place and the Code Enforcement Department needs to review the site and work with the Road Agent to be sure it meets the ordinances. If the driveway does not meet the ordinances then the landowner needs to be made aware of the issues and it needs to be fixed. Discussion ensued regarding the new driveway ordinances as well as the old driveway ordinances. Chairman Maxfield asked if Mr. Fiske has been made aware of this specific driveway. Selectman Bowles said that he is not sure Mr. Fiske needs to be made aware of any specific driveway, because as Code Enforcement Officer, he is the last defense before a C O is issued. If Mr. Fiske sees a driveway that may not meet the zoning ordinance at the final inspection, he should check with the Road Agent to be sure that the driveway does meet the ordinance before the C O is issued. Mr. Rice stated Mr. Fiske has contacted him for a few of the driveways on Wellington Lane.
  - c. Mr. Rice requested vacation time for September 21, 2007 as well as the first week of October. The Board agreed and encouraged Mr. Rice to have the Clough Pond drainage project finished by the time he goes on vacation. Discussion ensued regarding the timeline and requirements set forth by DES for the Clough Pond project.

Selectman Bowles asked if Mr. Rice had obtained written permission from the landowners. Mr. Rice stated he only needs written permission from Ms. Touzin and he will try to contact her on Wednesday. The Board advised Mr. Rice that if he needed their assistance with this project to be sure and let them know. Mr. Rice discussed the requirement of having the Engineer present during the excavation process relative to funding. Mr. Rice will look at his budget.

- d. Selectman Bowles asked Mr. Rice about the shoulder work on Clough Pond Road. Mr. Rice advised the Board that Pike would be coming back to finish the shoulder work. It was discussed that the catch basin on Clough Pond Road and Flagg Road would be finished as well as discussion regarding water pooling on the bridge. Mr. Rice said that they would be working on that issue.
- e. Discussion ensued regarding paving a driveway on Route 129. Mr. Rice said the landowner might have to request a permit from the State of NH for an asphalt apron.
- f. Chairman Maxfield asked about the headers for the culvert on Clough Pond Road near the duplex. Mr. Rice stated the Highway Crew would be digging the area out a bit more so they can lay a piece of concrete. Selectman Bowles discussed a driveway on Old Shaker Road that used pre-cast. He said he felt the Town should be looking into using this type of product. Selectman Bowles went on to say he felt a lot of money would be wasted if they did not start looking into some of these options.
- g. Discussion ensued regarding correspondence received from the City of Concord to Mr. Osgood on Hot Hole Pond Road relative to a request to cut a tree. Mr. Rice advised the Board that Tad Flagg has spoken with Mr. Osgood and advised him that the Highway Department will remove the tree once they can get the excavator over there as the Highway Department turns around in that driveway.

- III. The Board met with Walter Howard to discuss the J. O. Cate Van building.
  - a. Mr. Howard asked about the status of the building. Selectman Bowles stated he has spoken with Harry from Harry O Electric and was advised that within the next week the underground power would be installed. He said there are volunteers lined up to help once haying season is over. Selectman Bowles stated all the materials are purchased or donated and as soon as time allows, volunteers will get back to finishing the project. Barbara Cameron asked about the staging that had been at the building site. Selectman Bowles said that the staging had been taken down and was being used on another project, but as soon as they begin work on the Cate Van Building, the staging will be available. He went on to say that Harry O also offered use of his wheeled lift. Discussion ensued regarding the Highway Department digging the trench to bury the electrical wires. Chairman

Maxfield stated there are not a lot of funds left for this project in the budget. Selectman Bowles stated that almost everything has already been purchased for this project. He said the only issue might be the final cost of the furnace. Ms. Cameron asked about drywall for the interior walls. Selectman Bowles stated the intent is to either use shiplap like the exterior of the building or particleboard or plywood due to the windy conditions and the movement of the building. Selectman Bowles stated there is a purchase order in place in case OSB or plywood would need to be purchased. Discussion ensued regarding interior painting. Mr. Howard stated he just wanted to touch base and find out where things stood.

- IV. The Board began their review of weekly correspondence.
- a. Chairman Maxfield stated the meeting with the Library Trustees and Terry Knowles from Charitable Trust will be on Tuesday, September 18, 2007 at 6:30 PM.
  - b. The Board received correspondence from Town Counsel regarding the Growth Management Ordinance as well as final copies of a settlement agreement. Chairman Maxfield stated Attorney Mayer suggested that the Town hold a joint meeting with Board of Selectmen, Planning Board, Zoning Board, and Town Counsel to review and make recommendations of the current Growth Management Ordinance. Attorney Mayer also suggested the Town hire a consultant for this process. Selectman Bowles stated he thought it was important to look at the ordinance as RSA's change and the Growth Management Ordinance has not been looked at for a long time. He said Growth Ordinances are not permanent, per the RSA's, they need to be continually reviewed and updated. Selectman Ives said when the current ordinance was voted in, there was no fact finding to support the ordinance. This issue will be discussed at the Board of Permit next week to set a date for a meeting. Discussion ensued regarding funding to pay the consultant.
  - c. The Board received confidential correspondence from Attorney Slawsky.
  - d. The Board received copies of Loudon's 2007 Merrimack County Tax Apportionment figure in the amount of \$1,186,210.00.
  - e. The Board received copies of the FEMA funds from the April 2007 incident in the amount of \$19,831.98. The Board will hold a public hearing on Tuesday, September 25, 2007 at 7:00 PM for acceptance of these funds.
  - f. The Board received copies of the OHRV grant monies in the amount of \$1,080.00.
  - g. The Board received copies of correspondence from NH Dept. of Safety regarding a correction to the adoption of the International Residential Code and the International Building Code.

- h. The Board received copies of an e-mail from Fire Chief Jeff Burr regarding a Unified Command Post meeting at Station #2 on September 6 at 10:00 AM.
- i. The Board received information from Batteries Plus. Selectman Ives stated he is continually impressed with Steve Bennett's operations at the Transfer Station. Discussion ensued regarding the battery recycling.
- j. The Board received copies of Watershed Restoration and Watershed Assistanes Grants.
- k. The Board received copies of the Northeast Resource Recovery Association meeting minutes and an agenda for the September 12, 2007 meeting.
- l. The Board received copies of an invitation from Pike Industries, Inc. for their Annual Golf Tournament.

Selectman Bowles moved to adjourn the meeting at 7:21 PM. Seconded by Selectman Ives. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Roger A. Maxfield, Chairman

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Steven R. Ives, Selectman

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Dustin J. Bowles, Selectman