

Selectmen's Meeting Minutes

Tuesday, August 31, 2004

Present: Selectman Maxfield, Kardaseski, and Bowles.

Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske, and Road Agent David Rice.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to accept the Selectmen's Meeting Minutes of Tuesday, August 24, 2004 as presented. Seconded by Selectman Kardaseski. All in favor. Motion carried.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
 - a. Mr. Fiske stated he had two Hawkers and Peddlers applications to discuss this week as the Board of Permit meeting has been rescheduled to Tuesday, September 21, 2004 and the two Hawkers and Peddlers applications are specific to the upcoming race event scheduled for the week of September 12 – 19. Mr. Fiske stated the first application is for Pete's Pit Stop to be located in the parking lot of Z-1 Express. Mr. Fiske stated there were no problems with this application during the July race event. Chairman Maxfield questioned the location of the tent in the parking lot. Mr. Fiske stated the majority of the tent is located on the grass between the parking lot and the road into the Red Roof Inn. Mr. Fiske stated the second application is for the former VFW property. He stated the new owner is planning to follow the same plan as was used previously. Mr. Fiske stated that he is waiting to receive paperwork from Mr. Hyatt as well as the fees to be paid.
 - b. Mr. Fiske provided the Board with an updated list of non-compliance issues.
 - c. Mr. Fiske discussed an excavation issue with the Board.
 - d. Chairman Maxfield asked Mr. Fiske if he wanted to go over any issues on the non-compliance issue list. Mr. Fiske stated that the Cingular tower at Sunnyside Maples has been asked by PSNH to attach two additional guide wires to secure the tower due to its height. Selectman Bowles inquired if Cingular had been contacted with this request. Mr. Fiske said, yes, both Cingular and Mr. Moore had been contacted.
 - e. The Board received two pistol permits for signature and approval.
- III. The Board met with Road Agent David Rice.

- a. Mr. Rice advised the Board the grader should be back some time this week.
- b. Mr. Rice stated the alignment of Bear Hill Road is all approved by the State and is complete except for the paving of the first 30 feet as required by the State. Mr. Rice stated the State is aware the paving will not take place this year. Mr. Rice also discussed work being done on Young's Hill Road at the Route 129 entrance.
- c. Mr. Rice stated the Highway crew has been working on culverts throughout Town and has approximately six more to finish. They will begin grading roads when the grader is back.
- d. Chairman Maxfield recognized Tim Landry from the audience. Mr. Landry advised Mr. Rice he should put off working on Young's Hill Road at Route 129 for as long as possible as the State is planning on straightening out Pittsfield Road at Route 129. Mr. Landry talked about the 30-foot paving requirement. Ray Cummings was recognized from the audience. He stated it sounded as though the requirement from the State to pave the first 30 feet in from a State road sounded like a State Mandate that is a violation of Article 28A of the NH Constitution.
- e. Mr. Rice discussed the status of the first J.O. Cate Memorial Van. Chairman Maxfield stated the van had not sold at auction and Mr. Rice had inquired if the motor from the van could be taken out and used to fix an old one-ton truck for the Highway Department. Chairman Maxfield stated Ms. Barbara Cameron had donated the van to the Town and she has no problem with the Highway Department using the parts from the old van.
- f. Ms. Cameron discussed the need to find winter storage for the new van. She also stated there are six new drivers for the van and talked about putting an article in the *Ledger*.
- g. Chairman Maxfield stated the handicapped ramp issues at the Town Hall have been taken care of by the Highway Department. He stated the crew did a great job fixing the ramp.
- h. Chairman Maxfield inquired when brush cutting along the roadside would begin. Mr. Rice stated Alan Minery had begun roadside brush cutting on Monday.

IV. Selectman Bowles stated he wanted to commend the Loudon Police Department for their efforts in discovering and destroying illegal plants found in Loudon.

V. The Board began their review of weekly correspondence.

- a. Chairman Maxfield stated the Board had met with the Library Trustees and their Architect and Construction Manager last week to discuss the contract for the Library. Selectman Kardaseski stated she and Selectman Bowles still have major reservations about signing the contract; however, they also understand that the work needs to get started. She stated the Library Trustees need to understand the

Selectmen will be keeping an eye on this project and she sincerely hopes to see volunteers working on this and hopes the project would be finished in a better manner than the first phase was. Selectman Kardaseski went on to say that there are maintenance issues to the building that need to be addressed. Selectman Bowles stated there are doors that are approximately 8 years old which are rotted, the exterior of the old portion of the building is in rough shape, a light in the middle of the lawn is broken, there are many engineering flaws that haven't been addressed, and he doesn't want to keep spending money for poor quality. Selectman Bowles stated he does agree the project needs to begin, however, he is very hesitant to sign the contract. Selectman Bowles and Kardaseski discussed the issue of contacting volunteers. They said the Library Trustees need to keep on top of progress. Both feel that a construction manager for this project is a waste of money. They feel the Library Trustees could oversee this project with help from volunteers, and - although they do want to see this project move forward - they have many concerns regarding the contract. Selectman Kardaseski moved to authorize the Chairman to sign the contract to begin the work on Phase II of the Maxfield Public Library. Seconded by Selectman Bowles with great reserve. Chairman Maxfield stated the pillars at the front of the old portion of the building need to be scraped and painted and some general maintenance needs to be performed. Mr. Doak stated the window sills in the basement and the light need to be addressed. Mr. Ray Cummings inquired what the amount of the contract was. Selectman Kardaseski stated the bottom line figure of the contract is \$218,836.59. All in favor. Motion carried. Roy Merrill inquired what company this contract was with. Selectman Kardaseski stated Milestone Engineering and Construction, as they are the Construction Managers.

- b. The Board reviewed two memos from Office Manager Jean Lee.
- c. The Board received copies of the utility assessments from George Sansoucy.
- d. The Board received copies of the Village Plan meeting minutes and agenda.
- e. The Board received a press release and copy of the recorded deed for the 50 acres of land donated to the Town from The Nature Conservancy. Chairman Maxfield discussed the management plan for this parcel.
- f. The Board reviewed a notice from the Fire Department for the AED and CPR training class scheduled for Monday, September 13.
- g. The Board reviewed a notice from the Loudon Center Freewill Baptist Church on their 225th Birthday party.
- h. The Board received information from DES on residential heating oil tanks. A copy of this letter will be forwarded to Bob Fiske.

- i. Selectman Kardaseski moved to authorize the Chairman to sign the MS-4 Revised Estimated Revenues form for Fiscal Year July 01, 2004 – June 30, 2005. Seconded by Selectman Bowles. All in favor. Motion carried.
- j. Discussion ensued regarding the building maintenance lines in the budget for each department.
- k. Tom McCue inquired about the fees for the Management Plan for the 50-acre parcel of land donated by The Nature Conservancy. Chairman Maxfield stated the land was donated and when the timber is cut and sold the Town will be getting the profits from the sale. He stated Five Rivers Trust would be in charge of the Management Plan. Mr. McCue inquired if there was a fee charged for the Management Plan itself. Chairman Maxfield stated Five Rivers Trust would not charge any fees for their involvement with the Management Plan.
- l. Selectman Bowles inquired if Mr. Rice had any results from the testing of nitrates at the Transfer Station. Mr. Rice will follow up on this.
- m. Chairman Maxfield discussed the yearly audit required for ESMI. Chairman Maxfield stated the Board signed a letter to be forwarded to ESMI reminding them to forward the Quarterly Host Community Fees in on time.
- n. Mr. Ray Cummings started the Selectmen’s Meeting Minutes of Tuesday, August 24, 2004 do not reflect his statement correctly. The Minutes state, “Mr. Cummings stated the Host Community Fees must be paid within 15 days at the end of each quarter.” However, Mr. Cummings says what he actually stated was “the ESMI Quarterly Host Community Fee was due 15 days following the month after the quarter.” Chairman Maxfield stated the Selectmen regretted any confusion with the previous minutes.

Selectman Bowles moved to adjourn the meeting at 7:45 PM. Seconded by Selectman Kardaseski. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Deborah A. Kardaseski, Selectman

Dustin J. Bowles, Selectman