

## Selectmen's Meeting Minutes

Tuesday, August 22, 2006

**Present: Selectman Bowles and Maxfield. Selectman Ives was not present.  
Also present: Road Agent David Rice, Police Chief, Code Enforcement/Compliance Officer Bob Fiske, and Emergency Management Director Sigrid Little.**

Chairman Bowles called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, August 15, 2006 as presented. Seconded by Chairman Bowles. All in favor. Motion carried.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
  - a. Chief Fiske presented the Board with an appointment paper for a new fulltime officer. He asked that the Board consider the rate of \$15.50 per hour until he successfully completes the Police Standards and Training program for fulltime officers, at which time his hourly rate of \$15.87 would begin if the Board agrees. Selectman Maxfield moved to appoint Nathan S. Taylor as a fulltime Patrolman for the Town of Loudon effective September 1, 2006 at a rate of \$15.50. Seconded by Chairman Bowles. All in favor. Motion carried.
  - b. Chairman Bowles stated for the record that one pistol permit was submitted for signature and approval.
  - c. Chief Fiske inquired if the Board had made a decision regarding the Special Duty pay increase request for Janice Morin. Chairman Bowles said he felt the decision should be made with the full Board present.
  - d. Mr. Fiske discussed a residence that was built in 2002 which is currently on the market, listed as having two in-law apartments. He asked if there was any way that the Assessors could flag properties when being assessed, to advise the Code Enforcement Office or the Board that this type of structure has been built. Mr. Fiske stated this residence was obviously redone after the Certificate of Occupancy was issued. It was listed on the building permit as a single-family residence. When the Assessors went back to check they found the in-law apartments. Chairman Bowles discussed a situation on Beck Road that had to go before the ZBA for the same reason. The Board will address the issue with the Assessor.
- III. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board the Highway Crew would be working on Cross Brook cleanup this week. He said they might also have to work

on Saturday to finish the work as Greg Fillmore is operating the excavator and Saturday he should be available to finish. Mr. Rice stated he has been in contact with the utilities regarding the bridge projects.

- b. Selectman Maxfield asked about grading roads. Mr. Rice said they are going to be getting back on grading now that the operator is back.
- c. Selectman Maxfield asked about the sand at the end of School Street. Mr. Rice said the Highway Crew would be cleaning it up on Wednesday. Discussion ensued regarding the fence at the Elementary School being moved back.
- d. Chairman Bowles stated he thought the telephone lines would be hooked up to the Town Hall/Freewill Baptist Church building on Friday. Mr. Rice said all the interior wires have been run. Chairman Bowles said that he has been in touch with the State regarding the Supervisors of the Checklist and the internet connection that is required for the voter registration program.
- e. Mr. Rice advised the Board the big trash container has been removed and the Highway Crew were working on cleaning up the driveway at the Town Hall/Freewill Baptist Church. Discussion ensued regarding paving the handicap parking area.
- f. Mr. Rice advised the Board that there is a meeting on Thursday on Youngs Hill Road.

IV. The Board met with Emergency Management Director Sigrid Little.

- a. Mrs. Little advised the Board there was ten days to review the most recent changes to the Emergency Operations Plan and the next meeting will be Friday September 1, 2006.

V. The Board began their review of weekly correspondence.

- a. The Board received reminders of the Wednesday, August 23, 2006 meeting at 4:30 PM to award the bid for the bridge projects and a meeting scheduled for Monday, August 28, 2006 at 10:00 AM at the Town Hall to meet with a representative of the Boston Lightning Rod Company.
- b. The Board received a letter from DES regarding a letter of deficiency for Berry Road.
- c. The Board received copies of the last painting contract for the Town Hall for review. It was noted that the Church paid half of the cost.
- d. The Board received a copy of the 2<sup>nd</sup> Quarter Host Community Fees from ESMI.
- e. The Board received notification of approval from DRA for the MS-1 extension request to October 1, 2006.
- f. Selectman Maxfield moved to forward past due ambulance bill account #31285 in the amount of \$73.09 to collections. Seconded by Chairman Bowles. All in favor. Motion carried.
- g. The Board received correspondence from Department of Safety regarding Pre-Disaster Mitigation Grant Program.

- h. The Board received the new version of Awareness in Action from PRIMEX.

VI. Chairman Bowles opened the Public Hearing to open the sealed bids for the Bridge Projects for Chichester Road and Cross Brook Road.

- a. Chairman Bowles read the public notice for those in attendance. He stated for the record that Engineer Tony Puntin of the Louis Berger Group was present.
- b. Chairman Bowles opened the following bids for Chichester Road project:

J. Parker & Daughters, Inc. Pittsfield, NH	\$308,950.00
Advanced Excavating & Paving, Inc. Suncook, NH	\$249,249.00
Bayview Construction Corp. Portsmouth, NH	\$304,765.00
CPM Constructors Freeport, ME	\$307,793.50 Alternate Bid \$299,997.00
T. Buck Construction, Inc. Auburn, ME	\$292,722.00

Chairman Bowles stated the apparent low bidder is Advanced Excavating & Paving, Inc., of Suncook with the bid of \$249,249.00.

- c. Chairman Bowles opened the following bids for Cross Brook Road project:

J. Parker & Daughters, Inc. Pittsfield, NH	\$621,780.00 Alternate Bid \$518,720.00
Bayview Construction Corp. Portsmouth, NH	\$559,588.00 Alternate Bid \$497,850.00
CPM Constructors Freeport, ME	\$542,259.00 Alternate Bid \$484,304.00
T. Buck Construction, Inc. Auburn, ME	\$492,722.00

Chairman Bowles stated the apparent lowest bid received is CPM Constructors, of Freeport ME with the bid of \$484,304.00.

- d. Mr. Puntin stated the evaluation of the different systems and the price will be made at the best interest of the Town. He stated it is not always the lowest bid; it is what is best for Loudon. Selectman Maxfield stated the Town has the right to accept or refuse any and all bids received. Selectman Maxfield moved to take all the bids from all contractors under advisement, and to have the Louis Berger Group review the documents for completeness and correctness and the bid award will be Wednesday, August 23, 2006 at 4:30 PM in the Community Building. Seconded by Chairman Bowles. Mr. Puntin stated the recommendation will be made to the Board by 4:00 PM on August 23, 2006 and if the contractor is in line with all requirements, the Selectmen will sign the contract with the contractor/contractors at the Selectmen's Meeting on Tuesday, August 29, 2006. All in favor. Motion carried.

Chairman Bowles closed the public hearing and reconvened the Selectmen's Meeting.

- VII. The Board met with Evangia DeCato of DeCato Sand and Gravel and Attorney Bruce Marshall representing Ms. DeCato regarding Chichester Road.
  - a. Attorney Marshall stated they were here to witness the opening of the bids for the Chichester Road Bridge Project as well as discuss issues Ms. DeCato has had. He asked what the completion date was for the Chichester Road Bridge Project and if there was an incentive included for the contractor to complete the project early. The Board stated the completion date was December 2006 and while they did discuss the incentive possibility, it was not included in the bid documents. Attorney Marshall asked if the project included a temporary bridge for Chichester Road. Chairman Bowles stated it did not. Attorney Marshall asked how the Board determined the replacement schedule for Chichester Road. He asked if it was through any other process than the Selectmen's Meetings, which he has obtained the minutes of. Chairman Bowles stated the Board had met with several different people from the State of NH DOT on several occasions for both damaged bridges. He said they gave the Board their input on how they felt the Town should proceed with both projects for the least impact and least cost. Attorney Marshall asked if the Board set the priority list of which projects were repaired in order. Chairman Bowles said things were repaired as they burst open. The two bridges were total washouts. Other area's in Town were sections, or minor areas, not total washouts and were repaired or filled in around the culverts as need; they were not complete replacement projects like these two are. Attorney Marshall asked if the Selectmen applied for FEMA money. Chairman Bowles said yes, they did. Attorney Marshall asked if the Town had received the FEMA money yet. Chairman Bowles stated no, not yet. Attorney Marshall asked if the project was dependent on the FEMA money or if it would go ahead as scheduled. Selectman Maxfield said the Town will pay up

front, and will get the FEMA money when it is processed. Attorney Marshall asked if Chichester Road qualified for State funding. Chairman Bowles said it did qualify for State Bridge Aid. Attorney Marshall requested the Board forward him minutes of the meetings that they had to determine the priorities and asked to review the bid packet information relative to Chichester Road Bridge Project for the anticipated completion date. Attorney Marshall will contact Tony Puntin of the Louis Berger Group for the bid packet information.

- VIII. The Board recognized Raymond Cummings from the audience.
- a. Mr. Cummings inquired if the meeting to award the contract for the two bridge projects had been published in the newspaper. The Board advised Mr. Cummings that the meeting has been posted in at least three different locations.

Chairman Bowles moved to adjourn the meeting at 7:32 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Dustin J. Bowles, Chairman

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Roger A. Maxfield, Selectman

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Steven R. Ives, Selectman