

**Selectmen's Meeting Minutes**  
**Tuesday, August 14, 2012**

Present: Chairman Bowles, Selectman Krieger, and Selectman Ives. Also present, Road Agent David Rice, Fire Chief Dick Wright, and Police Chief/Code Enforcement Officer Bob Fiske.

Chairman Bowles called the Meeting to order at 6:30 PM.

Chairman Bowles stated for the record that the Board of Permit was cancelled.

- I. The Board met with Police Chief/Code Enforcement Officer Bob Fiske.
  - a. Chief Fiske advised the Board that he had spoken with Loudon Elementary School Principal Tom Laliberte regarding the use of the LES gym for the Presidential Election in November. Chief Fiske said MVSD Facilities Director Fred Regan stated school staff would be instructed to utilize the Oak Hill Road or the new soccer field parking lots. It was also discussed that election officials need to be sure the campaign signs being displayed are not inappropriate as school will be in session that day. Chairman Bowles stated that the Town is planning to utilize Fire Station #2 on Clough Hill Road for the State Election on September 11, 2012 and if all goes well with that day's events, election officials may decide to hold the Presidential Election in November there as well. The Board agreed it was nice to have a backup plan in case Station #2 does not work out. The Board thanked Mr. Laliberte and Mr. Regan for their consideration.
  - b. Chief Fiske advised the Board that he had spoken with MVSD Transportation Director Tom Burke and Mr. Burke has agreed to have the late bus drop the students off behind Brookside Mall.
  - c. Chief Fiske stated he had been approached by Bob Robinson to see if the Selectmen would consider making the area at the intersection of Lovejoy Road and North Village Road a 90° turn from Lovejoy Road to North Village Road to keep people from speeding. Chief Fiske said that Mr. Robinson is willing to sign over the land at the triangle to the Town if the Board would take this action. The Selectmen agreed to take this under advisement at this time.
  - d. Chairman Bowles stated for the record that three pistol permits were submitted for signature and approval.
  
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board the Highway Crew had been laying pipe along Bee Hole Road all week and there are approximately 600 more feet to go before that part of the project will be complete.
  - b. Mr. Rice stated the paving project on Ridge Road was complete.
  - c. Mr. Rice discussed trees that were removed on Clough Hill Road and Beck Road. Mr. Rice advised the Board the person doing maintenance at the Maxfield Public Library contacted a Highway Department employee regarding a gray birch tree at the Library in need of removal. The Board agreed it should be taken down.
  - d. Mr. Rice stated the majority of the washout issues from the weekend's storms have been addressed.

- e. Selectman Ives asked about the status of the tennis and basketball courts at the Recreation Field. Mr. Rice said all he had left to do was to place the two pins for the tennis net and after Old Home Day they will seed the area.
- f. Mr. Rice said all the mowing has been completed for this weekend's Old Home Day.
- g. Mr. Rice advised the Board he had received a complaint from Mr. Croteau regarding drainage issues on Clough Hill Road. He stated that due to overflow from a property above Mr. Croteau's property, the rain had nowhere to go other than down the side of the road. Mr. Rice said all the material ended up in the caller's yard.
- h. Mr. Rice advised the Board that he would be stockpiling four or five loads of crushed stone at the Transfer Station so the Highway Crew could have access to it when needed.
- i. Mr. Rice advised the Board that he is hoping to have Bee Hole Road paved before school starts.
- j. The Selectmen stated that the Highway Crew did a great job dealing with all the storm related issues.

III. The Board met with Fire Chief Dick Wright.

- a. Chief Wright advised the Board there are a few new members who have joined the department. He said that one new member is Gary Brooks. Chief Wright stated Mr. Brooks would be enrolling in an EMT course as soon as one is available. Chief Wright went on to say that Colin Grinnell is currently enrolled in the Fire Fighter I course and as soon as he finished that program he will be enrolling in the Fire Fighter II course. Chief Wright stated that Mr. Grinnell is also certified as an EMT at the Basic level. He advised the Board that Kevin Wells is currently in a Fire Fighter I course as well. Chief Wright stated that he is having a difficult time covering all the nights for ambulance coverage. He discussed the need to look at the budget and see if there is any way to adjust the "stand-by" pay rate. Chief Wright said there are five or six people covering the shifts and he does not want to burn them out.
- b. Chief Wright discussed the search committee for the Fire Chief position. He said the committee members met on August 7, 2012 and will be meeting again on August 21, 2012. Chief Wright said he felt there was a good group of people on the committee and was confident they would be able to accomplish what they set out to do. Chief Wright and the Board discussed the requirements for posting notices and taking minutes of meetings.
- c. Discussion began regarding Old Home Day and having enough coverage for the parade, fireworks, and vendors.
- d. Selectman Ives discussed the letter received from Capt. Lake regarding the offsite parking inspections conducted during the July NASCAR event. Selectman Ives said the letter indicated Capt. Lake did not feel the fire department members should be the ones doing the inspections. Selectman Ives said he disagreed and he felt the fire department should be the ones responsible for doing the inspections. Chief Wright clarified that he thought Capt. Lake was talking about the fact that the members of the fire department are at the track for the race event and are being paid by NHMS. Capt. Lake did not feel it was proper for a fire department member to leave the track and go do inspections while being paid by NHMS. The Board agreed with that fact but felt the fire department was the best department to handle the inspections. Chairman

Bowles stated that what would happen would be the person would sign out of “track duty” and go take care of the inspections, just as they do with the police department if an officer has to leave his post at the track to assist with an incident in town. Chief Wright said he understood that many of the concerns were related to access and were generated from the fire department; however, he felt this was more of a traffic issue than fire department issue. Chief Wright said he thought Capt. Lake was suggesting hiring someone with knowledge of the concerns of the turn radius, lane width, etc. Discussion continued regarding the history of the parking permit regulations and requirements. Chief Wright will look into hiring a fire fighter from a surrounding town to perform the inspections in the future. The Board thanked the Fire Chief Search Committee members for their time.

- IV. Selectman Krieger moved to accept the Selectmen’s Meeting Minutes of Tuesday, August 07, 2012 as written. Seconded by Selectman Ives. All were in favor. Motion carries.
- V. The Board began their review of correspondence.
- a. The Board received a memo from Office Manager Jean Lee regarding the invoice for the Route 106 Study. It appears that Jerry Gappens from NHMS had been in contact with the State and the invoice has been reduced to \$110,000.00 from \$134,000.00.
  - b. The Board received copies of a memo from Office Manager Jean Lee and Brenda Pearl regarding the MS-4 Estimated Revenues for review. The Board will review this information and provide their input as soon as possible.
  - c. The Board received a memo from Office Manager Jean Lee regarding NH Picket Fence invoice and transfer of funds. The Board signed a letter requesting that the Trustees of the Trust Funds withdraw funds from the Homer LaBonte Tennis Court Fund to pay the second half of the bill for the repairs to the court at the Recreation Field.
  - d. The Board received information from Office Manager Jean Lee advising the Board that the Selectmen’s Legal line is over expended. The Board agreed that they would not move funds from the contingency fund to this line; they will just let the bottom line show the negative balance.
  - e. The Board received copies of a letter from Loudon Conservation Commission regarding their opinion for the town’s purchase of the American Legion property. Chairman Bowles stated the letter indicates the Conservation Commission is in full support of the purchase of the American Legion property. He went on to say that the Board is waiting for a response from the Planning Board as they meet on Thursday, August 16, 2012. Once the Planning Board gives their opinion, the Selectmen can move forward with setting a date for a public hearing.
  - f. The Board received copies of a letter from Pauline Haines to Plourde Sand and Gravel regarding excavation and property lines.
  - g. The Board received copies of an email and letter from Stan Jackson regarding property taxes. The Board agreed that they would not entertain Mr. Jackson’s request to abate his property tax or interest and penalties. The Board will have a response forwarded to Mr. Jackson advising him that the Board has denied his request at this time.

- h. The Board received a copy of a check received from ESMI in the amount of \$18,645.13 for the 2012 2<sup>nd</sup> quarter Host Community Fee.
- i. The Board received a request from Chuck Rolecek, Executive Council Candidate to attend the Selectmen's Meeting scheduled for September 4, 2012. The Board agreed they would meet with Mr. Rolecek.
- j. The Board received copies of three scholarship thank you letters for review.
- k. Selectman Krieger moved to hire Eli Stockwell for the Highway Department part-time at a pay rate of \$11.50 for the flagging details during construction taking place through the Fall season. Seconded by Selectman Ives. All in favor. Motion carried.
- l. Chairman Bowles reminded those in attendance of the State DOT informational meeting scheduled for Wednesday, August 15, 2012 at 7:00 PM for the Route 106 Corridor Study at the Community Building.

VI. The Board recognized Bob Levan from the audience.

- a. Mr. Levan asked for clarification of the check received from ESMI. Chairman Bowles stated the town received a Host Community Fee every quarter from ESMI based on the amount of tonnage ESMI processes. He explained when ESMI was establishing themselves in town an agreement was setup that the town would receive a fee based on a percentage of the tonnage processed by ESMI. Chairman Bowles went on to say that the Selectmen receive a notice every quarter with the calculation of what the HCF will be for that quarter. Then, a few weeks later, the town receives a check for the HCF. Selectman Ives stated he was not positive but he thought this fee is in lieu of taxes for ESMI. Chairman Bowles said he also thought it was in lieu of taxes but needed to check into it further to be sure. He said ESMI was set-up with an environmental grant through State and Federal funds. Selectman Ives and Chairman Bowles stated that ESMI is tax-exempt property and with them paying the HCF the town makes out better than if they were paying taxes.

Selectman Krieger moved to adjourn the meeting at 7:24 PM. Seconded by Selectman Ives. All in favor. Meeting adjourned.

LOUDON BOARD OF SELECTMEN

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Dustin J. Bowles, Chairman

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Robert P. Krieger, Selectman

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Steven R. Ives, Selectman