

Selectmen's Meeting Minutes

Tuesday, August 9, 2005

Present: Selectman Kardaseski, Bowles, and Maxfield.

Also present: Road Agent David Rice and Planning Board Chairman Gary Tasker.

Chairman Kardaseski called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, August 2, 2005 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.

- II. The Board met with Road Agent David Rice.
 - a. Mr. Rice stated he had gone and checked the sub-grades on the new subdivision on Chichester Road for Wellington Properties. Other than one section of approximately 200 feet, they have the whole thing at sub-grade and by the end of the week all of the drainage will be in. Mr. Rice stated Engineer Tony Puntin was also there during the inspection. Mr. Rice stated when the under-drainage is in place, they will go and check it again.
 - b. Chairman Kardaseski asked if Mr. Rice had any new information regarding Bee Hole Road and the dry hydrants. Mr. Rice said he had not heard anything. Mr. Rice said he had talked with Joe Bohi regarding doing the side gravel.
 - c. Mr. Rice stated other than the stripes and a couple of driveways School Street is done.
 - d. Selectman Bowles asked about the gas line work on Lesmerises Road. He stated he felt Mr. Rice should keep an eye on the work being done. Mr. Rice said he would go check it out and get in touch with Midway or Keyspan.
 - e. Mr. Rice will be getting together with Engineer Tony Puntin to review Berry Road drainage issues. Discussion ensued regarding Range Road being a Class VI Road subject to gates and bars.

- III. Chairman Kardaseski stated for the record two pistol permits were submitted for signature and approval.

- IV. Chairman Kardaseski stated since there were no items on the agenda for Board of Permit that portion of the meeting has been cancelled. She went on to say the Selectmen had requested both Zoning Board Chairman Roy Maxfield and Planning Board Chairman Gary Tasker to meet with the

Selectmen to discuss a couple of issues. She stated Roy Maxfield was not present.

- a. Chairman Kardaseski stated she understood that the Planning and Zoning Boards were having meetings to discuss "Open Space" regulations. Mr. Tasker stated they had met to talk about some possible future changes. Chairman Kardaseski stated she felt those meetings needed to be publicly noticed. Mr. Tasker agreed and stated he had asked that minutes be kept of all the meetings. Selectman Bowles stated minutes were being kept. Discussion ensued regarding the noticing.
- b. Chairman Kardaseski moved to go into executive session to discuss a personnel issue with Planning Board Chairman Gary Tasker at 6:40 PM. Seconded by Selectman Maxfield. Roll call vote: Kardaseski yes, Bowles yes, Maxfield yes. All in favor. Motion carried. Chairman Kardaseski stated the Board came out of executive session at 7:07 PM with the results of the session being discussion of a personnel issue.

V. The Board met with Tax Collector Helen McNeil to discuss Tax Deeds.

- a. Mrs. McNeil provided the Board with a list of properties. She advised the Board she had sent a certified deed notice to the property owner for Map #52, Lot #11 on June 23, 2005 and has not heard anything from them nor has she gotten the certified slip or letter returned to her. Mrs. McNeil contacted the Post Office and they were going to contact the Post Office in Texas to find out where the certified letter was. Texas stated it appears the person was only noticed one time instead of the two or three times they should be notified and the certified letter is still at the Post Office in Texas. The Post Office will contact Mrs. McNeil Wednesday morning to let her know where things stand.
- b. Mrs. McNeil asked the Board to forward a letter advising her if they want to accept any of the properties or not as she needs to have one in her file.

VI. The Board began their review of weekly correspondence.

- a. Chairman Kardaseski stated the Board has received two letters from Insurance Adjuster Dan Flynn. She stated that at this point the Board is trying to get some information from the Church's Insurance Company. Church Trustee Dick Vincent called the Town Office today and stated the Church's Insurance Company would be contacting the Town Office on Thursday to arrange to meet to discuss the situation. Chairman Kardaseski stated she contacted Susan Sprague at NHMA and was advised that at no point should any of the parties involved meet unless all of the parties involved are there because of possible legal issues. Discussion ensued regarding this issue. Chairman Kardaseski stated NHMA has requested the Board approve the payment from Construction Services of NH and ServiceMaster for the

work that has already been done. Selectman Bowles stated he felt the Board should review the invoices before authorizing the payment. Selectman Maxfield stated he felt the Board should approve the payment as it is being paid by the insurance company. Chairman Kardaseski stated she would like to review the invoices. Selectman Bowles stated he wanted to be sure the Town was not being billed for anything extra. He stated if the money is not watched carefully there might not be enough to finish re-building the structure. Selectman Maxfield asked Chairman Kardaseski whom NHMA wanted at the meeting. Chairman Kardaseski stated she felt it was the Board of Selectmen, NHMA, the Church Trustees, and Church Mutual Insurance. She said she felt there should not be any executive sessions for this issue unless all the parties are present. Selectman Bowles stated he was not comfortable with approving the payments but if they had to then he would sign it. Chairman Kardaseski stated NHMA would be reimbursed or credited when Church Mutual Insurance makes their decision. Selectman Bowles discussed the issues he saw with the invoices.

- b. The Board received the certificate of insurance and fireworks permit for Old Home Day.
- c. The Board received payment from NHIS for the July Nextel Race Event. The Payment for the Fire Department was in the amount of \$30,872.50 and the Police Department payment was in the amount of \$190,795.40.
- d. The Board received copies of correspondence from Merrimack Valley School District regarding state aid payments. Chairman Kardaseski stated Loudon would receive this credit of \$10,813.00 for the 2005 tax rate calculation, which would be a reduction of \$0.02/thousand.
- e. The Board received the maintenance bond for Foster Road in the amount of \$13,200.00.
- f. The Board received the 2nd Quarter Host Community Fee calculation from ESMI.
- g. Chairman Kardaseski stated she had talked with Jeff Burr, Sr. regarding the mowing of the cemeteries. She advised him that the Board was considering going out to bid for the mowing and asked him for a list of duties that goes along with the mowing. Mr. Burr provided the Board with the list of duties as well as the cemeteries included. Chairman Kardaseski stated she felt the Board should let the current people doing the work continue for the remainder of this season, put it out to bid in October and have whomever gets the bid begin fresh in the Spring. Selectman Bowles stated since there appears to be so many issues going on with the current situation, he feels maybe the Selectmen should put an end to the mowing *now* and put it out to bid and begin fresh in the Spring. Discussion continued. Chairman Kardaseski stated she would draft a letter to both Jeff and Dianne Burr advising them the cemetery mowing for the remainder of the season

will be split as evenly as possible. On September 30, 2005 their services will end and the mowing of those cemeteries will go out to bid. The Board stated if they submit bids for the mowing, they would be reviewed along with any others that come in. Selectman Maxfield discussed Cemetery Trust Funds with Tom McCue. Discussion ensued.

- h. Selectman Bowles moved to authorize the Chairman to sign the “authorizations to pay,” one, for Service Master of Nashua NH in the amount of \$3,449.28 for emergency services and the second for Construction Services of Bedford NH in the amount of \$27,569.09 for emergency and related services for the Town Hall fire. Seconded by Selectman Maxfield. Selectman Bowles stated for the record that in the review of services to Construction Services of NH there is a charge for the delivery and pickup of the storage unit. He stated he wanted to be sure the Town was not charged again when the storage unit is actually picked up. Chairman Kardaseski stated for the record the Board is signing the payment based on the request by NHMA. All in favor. Motion carried.

Selectman Maxfield moved to adjourned at 7:55 PM. Seconded by Selectman Bowles. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Deborah A. Kardaseski, Chairman

Dustin J. Bowles, Selectman

Roger A. Maxfield, Selectman