

Selectmen's Meeting Minutes

Tuesday, August 2, 2005

Present: Selectman Kardaseski, Bowles, and Maxfield.

Also present: Road Agent David Rice and Fire Chief Jeff Burr. Police Chief, Code Enforcement/Compliance Officer Bob Fiske arrived later.

Chairman Kardaseski called the meeting to order at 6:30 PM.

- I. Chairman Kardaseski moved to approve the Selectmen's Meeting Minutes of Tuesday, July 12, 2005 as presented. Seconded by Selectman Maxfield. Selectman Bowles abstained as he was not present at that meeting. Majority vote in favor. Motion carried.
- II. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, July 26, 2005 as presented. Seconded by Selectman Maxfield. Chairman Kardaseski abstained as she was not present at that meeting. Majority vote in favor. Motion carried.
- III. The Board met with Road Agent David Rice.
 - a. Mr. Rice advised the Board the Highway Department should be finishing up on School Street on Wednesday. He also advised the Board he planned on striping School Street, Chichester Road, and Village Road all at the same time. Mr. Rice stated he has talked with Pike Industries regarding fixing a portion of Loudon Ridge Road plus resurfacing what has not been done yet out of this year's budget. He went on to say he wanted to fix the hill on Currier Road, and possibly repair the section at the bridge on Clough Hill to Route 106.
 - b. Chairman Kardaseski stated the correspondence list shows that Mr. Rice wanted to discuss encumbering the remaining balance of Engineering Fees to study the drainage problem on Berry Road. Mr. Rice explained he has received numerous calls due water drainage issues on Berry Road. He stated this problem starts near Range Road and goes to Knowlton's property on Berry Road.
 - c. Mr. Rice stated he would like to encumber the remaining maintenance money and possibly the remaining maintenance money from the Transfer Station to go into this year's budget to go towards replacing the Tractor Trailer Tractor. Selectman Maxfield asked how old the current Tractor was. Mr. Rice stated the Town has owned it for approximately 10 years and it was used when purchased. Chairman Kardaseski asked how much money this would be if it were to be

encumbered. Mr. Rice stated approximately \$12,000.00. He also stated that would be about the price of purchasing a used tractor. Chairman Kardaseski asked how the Selectmen felt about this. Selectman Bowles stated he did not have a problem with it. Selectman Maxfield said he did not have a problem with it but had some concern with purchasing another used Tractor. Chairman Kardaseski went over the two lines the money would be coming from and advised Mr. Rice to meet with Office Manager Jean Lee to discuss this issue.

- d. Selectman Bowles asked if Mr. Rice had taken care of Staniels Road. Mr. Rice stated they had and there are working on other roads as they can get to them.

IV. The Board met with Fire Chief Jeff Burr.

- a. Chief Burr stated he had received information from Office of Emergency Management regarding grant monies that are available for emergency preparedness mitigation. He would like to send a letter of intent regarding the proposed dredging and repairs to the Soucook River Dam. Chief Burr stated the installation of the dry hydrants would also qualify under the grant funding. Chief Burr stated there are also grant monies for Communications Emergency Management to update the All Hazard Mitigation Plan. He stated the plan that is currently in place needs to be updated. He stated he could apply for that grant as well. The Board agreed.
- b. Chief Burr stated the Capital Area Public Health Network has been working and have sent their findings to the CDC and the next step is for the Town to sign the participation agreement. Chief Burr explained the program for the Board and advised them there is no fee for participating in this program. Selectman Bowles moved to authorize the Chairman to sign the agreement to participate in the Capital Area Public Health Network. Seconded by Selectman Maxfield. Selectman Bowles stated the agreement asks for an alternate if Chief Burr was not available. Chief Burr will look for an alternate. All in favor. Motion carried.
- c. Ray Cummings asked about the dumpster at the former VFW site. Selectman Bowles stated he has had numerous calls regarding this and it will be taken care of.
- d. Chief Burr provided the Board with the Fire Works permit for Old Home Day for signature. Discussion ensued regarding the certificate of insurance as well as other signatures required for the permit.
- e. Selectman Bowles discussed having a representative from the Fire Department at the Planning Board meetings on a regular basis. Chief Burr stated Jim McNeil will be filling that spot. Discussion ensued regarding current Planning Board issues.
- f. Selectman Bowles asked if Chief Burr had any information on the insulation at the Safety Complex. Chief Burr stated he had gotten two

quotes but needs to contact one of the contractors for additional information.

- V. The Board met with Ora George, Engineer Matt Moore, and Julie Robinson, Conservation Commission Chairman, to discuss conservation issues on Mr. George's property at Brookside Mall.
- a. Chairman Kardaseski stated she understood the conservation issues were regarding the expansion of the parking lot at Brookside Mall. Mr. Moore discussed what has taken place to date. Mr. George stated he was hoping to get the Selectmen's support for the parking expansion as this will help alleviate some of the safety issues with the current parking area. The Board explained they feel Mr. George needs to address the Planning Board and that the Selectmen do not feel it is their place to get involved in Planning Board issues. Julie Robinson discussed the issue of water quality as well as wildlife issues. She stated DES makes the final decision and the Conservation Commission is an advisory board only. Selectman Maxfield asked about the parking in the back of the lot. Mr. George stated that parking had nothing to do with wetlands, it was his setback. Mr. Moore stated they had filled into the setback. Mrs. Robinson asked if Mr. George had met with DES for an inspection. Mr. Moore stated DES is waiting for Fish and Game to provide them with information. Selectman Bowles stated the Planning Board will hear Mr. George's application and if DES gives him the go ahead, he feels the Board would work with him. Selectman Bowles feels if the water quality is an issue, he's sure there is a way to take care of it. Chairman Kardaseski stated the Selectmen are not in the position to overrule DES and they are not in the habit of writing letters of support or non-support for issues that go before Planning and Zoning.
- VI. The Board met with Tax Collector Helen McNeil to discuss tax issues.
- a. Mrs. McNeil asked that the Board grant an abatement in the amount of \$18.50 for Tax Map #067, Lot #025. She stated this should have been removed last year. The Board agreed to the abatement.
 - b. Mrs. McNeil reviewed the list of properties and discussed the status of arrangements.
- VII. The Board began their review of weekly correspondence.
- a. Chairman Kardaseski stated the Town Office Building Study Committee meeting has been changed to Monday, August 8, 2005 at 7:00 PM. Selectman Maxfield stated Architect Kurt Lauer has dropped off copies of the conceptual plans and are available to view at the Town Office.
 - b. Chairman Kardaseski stated the Town of New Hampton would like to meet with a representative of Loudon to discuss Loudon's town facilities. Chairman Kardaseski stated since Selectman Maxfield is the

Chairman of the Building Committee he should be the one to meet with them.

- c. Chairman Kardaseski asked Selectman Maxfield what dates he would be on vacation. He stated August 15 – 30. Selectman Bowles stated he would be on vacation from August 10 – 14, and Chairman Kardaseski will be on vacation from August 11 – 14.
- d. The Board received an invitation to Pleasant View Garden’s open house on Thursday, August 4.
- e. The Board received an invitation the Bond Bank’s open house on August 10.
- f. The Board reviewed three past due ambulance bills. Selectman Maxfield moved to forward past due ambulance bills account #29226 in the amount of \$373.50, account #29461 in the amount of \$474.50 to collections and to write off account #26308 in the amount of \$50.00. Seconded by Selectman Bowles. All in favor. Motion carried.
- g. Selectman Maxfield acknowledged a member of the audience (Colin) who is working on his communication badge for Scouts.

VIII. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.

- a. Chairman Kardaseski stated for the record three pistol permits were submitted for signature and approval.
- b. Mr. Fiske provided the Board with copies of the yearly audit for the drug forfeiture money.

Selectman Bowles moved to adjourn the meeting at 7:51 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Deborah A. Kardaseski, Chairman

Dustin J. Bowles, Selectman

Roger A. Maxfield, Selectman