

## Selectmen's Meeting Minutes

Tuesday, July 15, 2008

**Present: Selectmen Ives, Bowles, and Maxfield.**

**Also present: Road Agent David Rice, Fire Chief Jeff Burr, and Recreation Chairman Alicia Grimaldi.**

Chairman Ives called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, July 8, 2008 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.
  
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board that there are two more culverts to be replaced on Upper City Road and that the other culverts have been replaced. He stated there is a culvert that may need to be put back in as steel. Discussion ensued regarding gravel placement on this road.
  - b. Mr. Rice advised the Board that Glenn White was back to work 6 hours per day.
  - c. Mr. Rice advised the Board that Alan Minery would begin the roadside mowing as soon as he finishes another project.
  - d. The Board discussed the paving contract for Upper City Road, Goshen Drive and Sheeprock Road, as well as repaving the Safety Complex at Cooper Street. Selectman Bowles reviewed the contract and the Warrant Article and stated that he would not agree to sign the contract as it does not include the work that was voted on at Town Meeting. Discussion ensued regarding the increase in costs to do the paving projects and encumbering money for this purpose as well as the money from 2006 – 2007 that was encumbered for paving purposes. Chairman Ives stated that the contract would need to be revised because the Board wanted to be sure that the project is done as presented at Town Meeting. Discussion continued regarding the funding, what will be included in the paving project, and the encumbering process. It was stated that Storrs Drive was not part of a Warrant Article. Discussion ensued regarding low areas of Upper City Road and the need to place gravel in certain areas to lift up the road, drainage issues, the cost increases for asphalt that are changing constantly, and the possibility of paving to a basecoat this year and the topcoat next year if necessary due to cost.
  
- III. The Board met with Fire Chief Jeff Burr.

- a. Chief Burr advised the Board that he had placed a few calls with the insurance company regarding the emergency generator and has not heard anything back yet. He said that he is going to need to do something soon to get the generator up and running. Discussion ensued regarding the possibility of the generator being struck by lightning as there was a significant storm at the time the generator failed.
- b. Chief Burr discussed the fire pond on the Ridge and the landowner is still willing to work with the Town but they do not want to have the trees removed if possible. Chief Burr stated he had received a call today, from someone who wanted to put in a quote for work on this project. Discussion ensued.
- c. Chairman Ives stated that there had been discussion regarding the heating costs at Station #2 and the suggestion that the heat be left at 45 through out the cold months. Chief Burr said he thought the heat had been left at approximately 60 last year. He said that the energy audit with PSNH will help with the heating costs as well.
- d. Chairman Ives asked if Chief Burr was aware that when the boilers and compressors were inspected, it was noted that the relief valve on the boiler at the Fire Station needed to be changed. Chief Burr said that it would be taken care of. Discussion ensued regarding working on all areas to conserve and cut costs, such as condensing as many errands in to one trip and not running the equipment unless absolutely necessary.

IV. The Board met with Recreation Committee Chairman Alicia Grimaldi.

- a. Mrs. Grimaldi advised the Board that the Loudon Recreation Committee members would like to apply for a Wal-Mart credit card to be used for the Recreation Department and noted that currently the Town holds other credit cards for other businesses. She stated that this will make it easier for the Committee members as currently every time they need supplies for an event, they make the purchases out of their own pockets and then have to submit receipts and wait to be reimbursed. Mrs. Grimaldi said sometimes the purchases can be quite large and it would be easier if the Committee Volunteers did not have to expend their own money. Chairman Ives said the Board wanted to meet with Mrs. Grimaldi to get an understanding as to why the Committee felt the need for the credit card. Mrs. Grimaldi stated that the Recreation Committee is hosting many more events than in the past. She said with the gas prices and increases in costs, the Committee members try and condense all their errands to cut down on the gas etc., and it would be so much more convenient for the Committee if they had the card so they would not have to expend their own funds, and so the separation of receipts and keeping track would be easier. Mrs. Grimaldi said that many of the Committee members are also on other committees which they are also expending money

from their own funds and waiting on reimbursement. She said that when the committee members get discouraged they tend to leave. Discussion ensued regarding the Wal-Mart credit card being a Town account and not just for the Recreation Department if the Selectmen wish to set it up that way, and the need to control access to the credit card. Mrs. Grimaldi asked if she was not available to make the purchase for the Recreation Department, would the Selectmen agree to allow one of the sworn in Recreation Committee members to use the card and make the purchase. Mrs. Grimaldi advised the Board that there are three sworn in members including herself for the Recreation Department. Chairman Ives said he felt it would be best to start by only having Mrs. Grimaldi approved from the Recreation Committee to make purchases on the Wal-Mart credit card, then see how things go and look at possibly authorizing a second person to be able to make purchases from the Recreation Committee if needed at a later date. Discussion ensued regarding the process for applying for the Wal-Mart credit card and that the issue will be looked into to see if it will work for the Town. Roy Merrill was recognized from the audience. Mr. Merrill asked about the pre-paid gift cards. Mrs. Grimaldi said that she had looked into this option but there would still be the issue of having to keep track of all of the receipts and totals and it is not as secure. The Board discussed the problems that could come from utilizing the gift cards with fees, timeframes, and security. The Board agreed that the credit card would be checked out and Mrs. Grimaldi will be notified when there are answers.

- V. George Page was recognized from the audience. Mr. Page asked the Board if the water testing had been completed at Clough Pond Beach. The Board will check and find out if this had been addressed. Discussion ensued regarding swim lessons starting next week and previous testing timeframes.
- VI. The Board began their review of weekly correspondence.
  - a. The Board received copies of expenditure reports for review. Discussion ensued regarding encumbering money for landfill testing invoices that are on going as well as the existing contract with The Louis Berger Group, and the e-mail from Engineer Judy Houston regarding this issue. Selectman Bowles moved to encumber \$4,664.00 from line item #01-41310-000-002 Landfill Testing to fulfill the contract with The Louis Berger Group for FY 2007 – 2008. Seconded by Selectman Maxfield. All in favor. Motion carried.
  - b. The Board received copies of the approved letter of agreement from the Library Trustees regarding the 2008 – 2009 payment schedule.
  - c. The Board received copies of the May 5 and 20, 2008 Library Trustees Meeting Minutes for review.

- d. The Board received correspondence from Fire Chief Jeff Burr regarding Del Gilbert properties on Tax Map #049, Lots #123 and 124 for review.
- e. The Board received copies of an e-mail from Earl Tuson regarding small renewable energy systems for review.
- f. The Board received copies of an abutter letter for a special exception request.
- g. The Board received copies of the ZBA site walk minutes from July 9, 2008 for review.
- h. The Board received copies of a training certificate for Jeff Burr for review.
- i. The Board received copies of an e-mail regarding Flood Lines newsletter availability.
- j. The Board received scholarship thank you notes for review.
- k. The Board received copies of the Volunteers of America newsletter for review.
- l. The Board received copies of the Safe Routes to School newsletter.
- m. Selectman Maxfield moved to authorize the Chairman to sign the Commercial Hauler License renewal with Zero Waste and the Town of Loudon to expire July 31, 2008. Seconded by Selectman Bowles. All in favor. Motion carried.
- n. Selectman Maxfield stated the VFW is working with the NH Charitable Foundation to setup an interest bearing fund for perpetual care for the Veteran's Memorial to include care of the grounds, monument, and to add any names as necessary. He said the Selectmen have to be willing to agree to accept this donation, before the process can be complete. Selectman Maxfield discussed the minutes relative to the previous monument and gave a history of the committees and agreements on the monument. The Board agreed that they would be willing to accept the funds.

Selectman Maxfield moved to adjourn the meeting at 7:36 PM. Seconded by Selectman Bowles. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

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Steven R. Ives, Selectman

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Dustin J. Bowles, Selectman

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Roger A. Maxfield, Selectman