

Selectmen's Meeting Minutes

Tuesday, July 12, 2005

**Present: Selectman Kardaseski and Maxfield. Selectman Bowles was not present.
Also present: Deputy Fire Chief Rick Wright and Police Chief, Code
Enforcement/Compliance Officer Bob Fiske.**

Chairman Kardaseski called the meeting to order at 6:30 PM.

- I. Chairman Kardaseski moved to approve the Selectmen's Meeting Minutes of Tuesday, July 5, 2005 as presented. Seconded by Selectman Maxfield. All in favor. Motion carried.
- II. Chairman Kardaseski stated Board of Permit was next on the agenda; however, only Bob Fiske was present.
 - a. Mr. Fiske presented the Board with three Hawker's and Peddler's applications. He stated the first was for Speedway Sports Park for three vendors, which is the same as in the past. Mr. Fiske stated the second application is for Sunnyside Maples for the second and last COW tower. The COW tower is 60 feet and will be 208 feet back in the woods so it will not be near the power lines. Mr. Fiske stated the third application was for C.N. Brown, AKA Big Apple Convenience Store, who is asking to display the Rusty Wallace Race Car for viewing. He stated this is the same request as in the past few years.
 - b. Chairman Kardaseski advised Mr. Fiske the Board had received a copy of Greg Fillmore's parking permit renewal letter from the State. Mr. Fiske will get a copy for his files.
 - c. Mr. Fiske provided the Board with photos of Mr. and Mrs. Miles property relative to the demolition of the mobile home on their property. The Board will forward a letter to Davis and Towle Insurance to release the demolition bond for this property.
 - d. Selectman Maxfield asked if there was anything the Board needed to know from the NHIS/DOT traffic meeting. Mr. Fiske stated Loudon Police have put traffic cones out at the Clough Hill Road intersection in the past and putting traffic cones going in two lanes north and exit two lanes south for Friday and Saturday. DOT wanted to have that put on paper to be included in the traffic plan.
 - e. Selectman Maxfield advised Mr. Fiske former Road Agent John Rice will begin working on the new Veteran's Memorial and will be having some equipment on site during construction.
- III. The Board met with Deputy Fire Chief Rick Wright.
 - a. Deputy Wright advised the Board the roof at the Safety Building is still having problems and they are still waiting for bids to do proper repairs. Discussion ensued regarding the work being done on the roof at the Community Building.
- IV. The Board began their review of weekly correspondence.

- a. Chairman Kardaseski stated for the record the John Deere Tractor from T & T Power Equipment, which was voted in at Town Meeting, arrived on Monday. Selectman Maxfield suggested the new tractor be included in the Loudon Old Home Day Parade.
- b. Chairman Kardaseski stated the Board has received an unsigned letter regarding the Town Office Building. She stated she felt if someone took the time to prepare the letter, they should have the courage to sign the letter. She finds it difficult to pay much attention to anonymous letters.
- c. The Board received weekly expenditure reports.
- d. Chairman Kardaseski advised Ned Lizotte only the Selectmen and Bob Fiske had been present for Board of Permit and was not sure why there were no representatives from the Planning or Zoning Boards. Ned Lizotte signed the three Hawker's and Peddler's permits on behalf of the Zoning Board.
- e. Chairman Kardaseski discussed the memo from Tony Puntin regarding the construction costs for Greenview Drive. She stated what would be required would be a maintenance bond to stay in place for five years and it would be 15% of the construction cost. Tony Puntin advised the Board his estimated cost for the construction of the entire road comes to \$150.00 per foot; however, he feels the Town could reduce the number to \$100.00 per foot and he would be comfortable with that figure. If the Town were to use the \$100.00 per foot figure the total construction cost estimate would be \$541,800.00. 15% of that would be \$81,270.00, which is the bond Mrs. Crowley would have to supply the Town for five years. Currently there is only \$53,000.00 in bonds for the Town and Mrs. Crowley would need to forward an additional bond for \$28,270.00. The Board agreed to the \$100.00 per linear foot price for the construction bond.

V. The Board met with Ned Lizotte from the Zoning Board.

- a. Mr. Lizotte discussed the issue of the annual audit for ESMI relative to the costs associated with the audit. He also discussed the issue of who is responsible for fees relative to soil application. Mr. Lizotte said the Zoning Ordinance states the applicant would be the one responsible. Discussion ensued regarding the files that were kept back when ESMI first went before the Board. The Selectmen suggested Mr. Lizotte discuss his concerns with ZBA Chairman Roy Maxfield regarding documentation issues. They also suggested he check with Bob Fiske to see what records he may have.

VI. The Board continued their review of weekly correspondence.

- a. The Board is in receipt of the signed turn-around and damage release for Foster Road from Ken Heffron.
- b. The Board received a letter from Jeff Burr, Jr. regarding the June 28, 2005 Selectmen's Meeting Minutes. This letter is in reference to a question raised during the Selectmen's Meeting and why this question was not included in the Minutes. Chairman Kardaseski stated she felt there were some issues brought up at Selectmen's Meetings that were of a personal nature and it has been a general practice to not include the specifics of private/personal issues in the minutes.
- c. The Board received a bill for approval for cemetery mowing from Diane's Yard Maintenance. The Board agreed this invoice could be paid. Selectman Maxfield stated he has advised both Jeff Burr, Sr. and Diane Burr of the issues relative to

the fund availability for cemetery maintenance. Discussion ensued regarding utilizing the money from the cemetery trust funds first, then accessing the \$6,500.00 in the budget, as well as reasons for the increase in the budget. Tom McCue stated the only trust fund that is not generating enough income to pay the maintenance costs is for the cemetery that the Burrs take care of. The other cemetery trust funds are self-supporting for now; however, there may be issues in the future with them not generating enough income and the Trustees are looking to find ways to increase the income.

- d. Chairman Kardaseski stated she had forwarded a draft proposed personnel policy to Office Manager Jean Lee for the two of them to review and incorporate the current personnel policy and the new draft policy together. Once the information has been merged, they will forward copies of the draft policy to the Department Heads.
- e. The Board reviewed a letter sent by Jeff Burr, Sr. to the Town's Attorney regarding the Safety Building insulation problems. Discussion ensued regarding what steps might be taken regarding this issue.
- f. The Board reviewed a letter from FEMA regarding the June 22 meeting with Bob Fiske to review compliance with flood plain regulations.
- g. Tim Landry asked how much the Town was paying for rent for Fillmore's grader. Chairman Kardaseski stated that Greg Fillmore has not charged the Town to use his grader. She stated the Town's grader is waiting to be worked on by Mr. Fillmore's mechanic.
- h. Tim Landry asked a question about School Street and the placement of gravel at the edges. Chairman Kardaseski stated he should contact the Road Agent with any questions.

Selectman Maxfield moved to adjourn the meeting at 7:43 PM. Seconded by Chairman Kardaseski. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Deborah A. Kardaseski, Chairman

Dustin J. Bowles, Selectman

Roger A. Maxfield, Selectman