

**SELECTMEN'S MEETING MINUTES
TUESDAY, JULY 6, 2010**

PRESENT: Selectmen Maxfield, Ives and Bowles.

Chairman Maxfield called the meeting to order at 6:30 P.M.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, June 29, 2010 as written. Second by Selectman Bowles. All in favor. Motion carried.
- II. Chairman Maxfield stated for the record two pistol permits were signed for approval.
- III. The Board began their review of weekly correspondence.
 - a. The Board received the weekly expenditure reports for review.
 - b. The Board received a memo from Road Agent David Rice regarding Old Concord Road. Mr. Rice indicated he had met with Fred Reagan of Merrimack Valley School District to discuss running electrical lines under Old Concord Road for the new soccer fields. Mr. Rice stated the plans submitted to the Planning Board for this project showed the lines being run under the road. Selectman Bowles said he would like to review the plans before allowing Mr. Reagan to proceed.
 - c. The Board received a request from Road Agent David Rice to encumber funds from fiscal year 2010 for miscellaneous road projects. This would be for work on Clough Hill Road, the paved portion of Batchelder Road, and other small repairs. Selectman Ives said he had driven on the newly paved section of Bumfagon Road and was pleased with the work that was done on this road last year. He said it has held up very well. Selectman Ives moved to encumber monies to do road repairs on Clough Hill Road, Batchelder Road and other miscellaneous roadwork in the amount of \$58,000. \$28,000 to be encumbered from 01-43120-900-012, Highway Block Grant and \$30,000 to be encumbered from 01-43119-700-710, Highway Road Maintenance and Repairs. Second by Selectman Bowles. Selectman Ives clarified which accounts the funds will be encumbered from. All in favor. Motion carried.
 - d. The Board noted receipt of correspondence from Conservation Commission Chair Julie Robinson requesting a meeting with the Board of Selectmen on July 14th, 6:00 P.M. to discuss the monitoring of town owned land.
 - e. The Board received a memo from Assessor David Wiley regarding a late filing for a Veteran's Credit. Selectman Ives stated he will abstain from discussion on this request as he has a professional relationship with the individual's father. Chairman Maxfield stated that any Veteran, no matter where they serve, can still have their records show Loudon as their home of record. Selectman Bowles stated that the applicant missed the deadline to apply for the credit by 75 days. It is the consensus of the majority of the Board that the application will be kept on file to be approved as of April 1, 2011.

- f. The Board received a copy of the Solid Waste/Transfer Station Ordinance for review. The ordinance does allow for the Selectmen to amend the ordinance as needed by holding a public hearing on the proposed changes.
 - g. The Board received copies of the ZBA site visit minutes from June 28th to NHMS Map 51, Lot 018 for review.
 - h. The Board acknowledged receipt of the Planning Board site visit minutes of June 29th to Pleasant View Gardens.
 - i. The Board received additional information from the Secretary of State's Office on election training.
 - j. The Board received a memo from Fire Chief Jeff Burr on the renewal of the Comcast franchise.
 - k. The Board received notification of programming changes from Comcast.
 - l. The Board received notification from Public Service of NH on July 1 rate increases.
 - m. The Board received legislative floor policy proposals from the Local Government Center for review and comment.
 - n. The Board received two thank you letters from scholarship recipients.
 - o. The Board received the 2010 publications catalog from Local Government Center.
- IV. Selectman Bowles acknowledged and expressed the Board's appreciation for the donation of flowers for the Welcome to Loudon sign on Route 106 from the Ives family, Wilfred and Connie Ives, and also to offer the Town's appreciation to Steve and Noreen Ives for planting and maintaining the flowers. In addition, Selectman Bowles offered the Board's thanks and appreciation to Jon Huntington and Pleasant View Gardens for the flowers and planting the smiley face at the junction of Route 106 and Route 129. Jon Huntington has also provided and planted the flowers at various town buildings. Selectman Bowles said the Board also thanks D.S. Cole Growers for the flower spots on Lovejoy Road and on School Street. These are a welcome addition to the beautification of the Town. Chairman Maxfield expressed his appreciation also. Selectman Ives said he would like to inform the Board that Bob Bottcher has tendered his resignation from the Loudon Fire Department.
- V. Selectman Ives said he had driven Berry Road to look at the culvert issue. He said it looks like an existing culvert has been replaced.
- VI. Selectman Ives said he had driven Bumfagon Road and was impressed with the paving that had been done in that section. Chairman Maxfield said he had also checked on this paving project and was very satisfied with the results.
- VII. Selectman Ives moved to go into executive session at 7:10 PM to discuss a personnel matter. Second by Selectman Bowles. Roll call vote; Bowles yes, Ives yes, Maxfield yes. Motion carried. Selectman Ives moved to come out of executive session at 7:30 P.M. Second by Selectman Bowles. Roll call vote; Bowles yes, Ives yes, Maxfield yes. Motion carried. Chairman Maxfield stated the purpose of the executive session was to discuss personnel issues.
- VIII. The Board met with Office Manager Jean Lee.
- a. Mrs. Lee advised the Board the town's IT people were in the office working on the Town Clerk's computers. The IT tech feels the Board should look at running another electrical circuit into Mrs. Lee's office to allow for additional

air conditioning to keep the temperature in that office level to support the computers and file server. The Board instructed Mrs. Lee to contact Harry O Electrical to install the needed electrical service to allow for additional air conditioning. Selectman Bowles also addressed the expenses incurred for litigation and asked about utilizing any funds remaining in the contingency fund.

- b. Mrs. Lee advised the Board of the employee meeting scheduled for July 13 with William Bald of Melcher Prescott Insurance to review the Health Reimbursement Arrangement associated with the 2010-2011 health insurance plan. Mrs. Lee said she will have to leave the meeting early to attend a meeting in Laconia. Chairman Maxfield asked that the employees be informed that the Selectmen had met with Mr. Bald previously and are aware of the requirements associated with the plan.

Selectman Bowles moved to adjourn at 7:38 P.M. Second by Selectman Ives. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, *Chairman*

Steven R. Ives, *Selectman*

Dustin J. Bowles, *Selectman*