

Selectmen's Meeting Minutes

Tuesday, June 26, 2007

Present: Selectman Maxfield, Ives, and Bowles.

Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, June 19, 2007 as presented. Seconded by Selectman Maxfield. Majority vote in favor. Motion carried. Selectman Bowles abstained, as he was not present.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
 - a. Chairman Maxfield stated for the record that four pistol permits were submitted for signature and approval.
 - b. Mr. Fiske asked if the Selectmen were keeping updated on a legal personnel issue. He said he had concerns regarding the issue of 43 hours and 48 hours. Mr. Fiske discussed a 28-day work schedule relative to the 43/48 hours. Selectman Bowles said he had talked with Attorney Slawsky regarding the 43/48 hour workweek. It was discussed that the 43/48 hour workweek came from the discussion with a representative from the Labor Board and the Selectmen. Chairman Maxfield will contact Attorney Slawsky regarding this issue.
 - c. Selectman Bowles asked if there were any problems regarding re-opening School Street to two-way traffic. Mr. Fiske said it was going well. Selectman Ives asked about the issue of opening it up to through trucking. Chairman Maxfield said the Board voted to open School Street to two-way traffic, there was no motion to restrict trucks. Discussion ensued regarding the intersection at School Street and Oak Hill Road versus the Lovejoy Road and Oak Hill Road intersection as well as increasing the Police patrolling in the area of School Street. The speed limit on School Street was discussed. Roy Merrill asked if a Public Hearing would need to be held if the Selectmen decided to change the speed limit on School Street. It was noted that the sign is still in place that says 20 MPH between 7:30 AM to 4:30 PM, which will remain in place.
- III. Chairman Maxfield stated that the Board was in receipt of information from Tax Collector Helen McNeil that a landowner is requesting interest fees be removed from a tax lien. The Board all stated they felt that Mrs. McNeil had

properly notified the landowner and they do not feel any interest fees should be removed.

- IV. Chairman Maxfield discussed the Bond for Dee Dee Maratea's property on Berry Road. It was stated that the Bond had been extended due to drainage issues. Selectman Ives said he felt that the drainage issues have not been addressed properly and feels that if the Bond is returned, and the drainage issue is not dealt with, it would be the responsibility of the new property owner, or the Town. Selectman Ives said the Board is not picking on Ms. Maratea; it is just that the work has not been done correctly from the start. Chairman Maxfield said he wanted to table this issue until later in the meeting so he can get the exact date that the Bond expires.
- V. The Board began their review of weekly correspondence.
 - a. The Board received copies of the June 21, 2007 Planning Board Minutes for review.
 - b. The Board received copies of weekly expenditure reports.
 - c. The Board received a memo from Police Chief Bob Fiske regarding the proposed hourly increases for Police Department employees as well as a listing of the other town employees budgeted increases for review. Selectman Ives moved to approve the increase effective July 1, 2007 as voted at Town Meeting, for the employee list presented by Police Chief Bob Fiske and the employee list presented by Office Manager Jean Lee. Seconded by Selectman Bowles. Selectman Bowles stated the increases were part of the budget voted on at Town Meeting and discussed during the budgeting process. All in favor. Motion carried.
 - d. The Board received information relative to the RSA on Speed Limit setting. The Board will hold a Public Hearing on July 10, 2007 at 7:00 PM to discuss lowering the speed limit on School Street.
 - e. The Board received correspondence from Town Counsel for review.
 - f. The Board received information on Purchasing and Competitive Bidding for review. Chairman Maxfield said that each Department Head has approval of their budget and anything over \$500.00 goes out to competitive bid.
 - g. The Board received a proposal from Target New England for structural repairs to the Town Office. Chairman Maxfield stated the proposal is for installation of structural supports and foundation repair of the Town Office Building. Discussion ensued regarding the acceptance of the proposal and encumbering money. Selectman Ives said he felt that Target New England did a great job on the Town Hall and he does not have any problem with having them doing the work at the Town Office Building. Selectman Bowles said that the Highway Department would need to dig on the end of the building so Target New England could access the area to be repaired and a catch basin needs to be installed on the property for water runoff. Chairman Maxfield stated

the Board needs to encumber funds. Selectman Ives said that the Board could encumber the funds for the window and door replacement. Chairman Maxfield stated he would have Office Manager Jean Lee put the bid specifications in the paper. Discussion ensued. Chairman Maxfield and Selectman Ives thanked Selectman Bowles for obtaining the information on the repairs.

- h. The Board was informed that PSNH and Verizon were contacted for service to the Cate Van Garage. It was noted that Verizon could not go forward until the building is complete.
- i. The Board received copies of a bill for the garage door for the Cate Van Building for approval. Selectman Bowles said the door that has been ordered has four remote door openers with a battery backup, which can be opened 20 – 22 times with the battery if the power goes out and it will be recharged when the power comes back on. Selectman Bowles discussed the need to encumber the money for the installation of the garage door, as the work will not be complete by June 30, 2007.
- j. Selectman Bowles stated that Harry O Electric has volunteered his time to install the electrical fixtures at the Cate Van Building, and that the Town will need to purchase the materials. The Board said they would like to thank Harry from Harry O Electric for all his time as well as Mike Milligan for putting in the foundation, material, and labor. The Board agreed that there are not enough thanks to give to all those who volunteer.
- k. The Board received the 2007 – 2008 estimated assessment from Merrimack Valley School District. The first payment scheduled for July will be in the amount of \$636,119.45 per month until adjusted when the official Tax Rate is set. Chairman Maxfield stated the Town of Loudon makes 11 payments per year.
- l. The Board received a letter from the H. L. Turner Group regarding reimbursement of the as-built plans. The Selectmen said no, they do not agree to reimburse for the as-built plans.
- m. The Board received the 2007 – 2008 Property Liability Insurance invoice for approval.
- n. The Board received a letter from Dean Wilber disputing his abatement for 2006. Assessor Dave Wiley will review the letter on Thursday.
- o. The Board received past due ambulance bills for review. Selectman Ives moved to forward past due ambulance bill account #36536 in the amount of \$510.10, account #35661 in the amount of \$535.60, and account #35343 in the amount of \$606.80 to collections. Seconded by Selectman Bowles. All in favor. Motion carried.
- p. The Board received copies of the June 19, 2007 Planning Board Site Walk Minutes for review.
- q. The Board received a letter from the Town of Chichester Town Organization Committee regarding the formation of a Regional

Association. Chairman Maxfield stated the Board was not interested at this time.

- r. The Board received information regarding a publication from The Local Government Center regarding How to Regulate Junkyards. The Board wanted to be sure that the Code Enforcement Office had a copy.
- s. The Board received a Scholarship thank you letter from Jennifer O'Neil.
- t. The Board discussed the two bids received last week for the window and storm door replacement for the Town Office Building. Discussion ensued. Selectman Ives moved to accept the bid from Howard Gasset Carpentry for the installation of 25 Harvey Vinyl Replacement Windows, 2 Harvey Traditional Series Storm Doors, installation of windows, and installation of storm doors for the Loudon Town Office Building in the amount of \$7,885.00 with additional work beyond the scope of the bid at \$40.00 per hour. Seconded by Selectman Bowles. Selectman Bowles said the \$40.00 per hour for additional work is for any painting interior or exterior finishes. Majority vote in favor. Chairman Maxfield recused himself from the vote. Motion carried. Discussion ensued regarding the Town Office Building being haunted.
- u. Ed Michniewicz was recognized from the audience. He asked about the status of his abatement. The Board stated that they had signed his abatement this evening and he would be getting their response in the mail.

Selectman Ives moved to adjourn the meeting at 7:41 PM. Seconded by Selectman Bowles. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Steven R. Ives, Selectman

Dustin J. Bowles, Selectman