

Selectmen's Meeting Minutes

Tuesday, June 24, 2008

Present: Selectmen Ives, Bowles, and Maxfield.

Chairman Ives called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, June 17, 2008 as presented. Seconded by Selectman Bowles. All in favor. Motion carried.
- II. Chairman Ives stated that with the NASCAR event in town, the department heads were not in attendance at this meeting.
- III. The Board began their review of weekly correspondence.
 - a. The Board received notice that Tony Marcotte of CVAD had called asking for a response to his letter regarding Old Staniels Road. The Board stated that they discussed this at last week's meeting and felt that before they made a decision, the Board wanted to see a plan of the drainage before they agree to let them tear up the pavement. Selectman Bowles stated that CVAD did not meet with the Planning Board last week. Chairman Ives stated the Board will have Office Manager Jean Lee let Planning Board Secretary Donna White know that the Board is waiting for a copy of a drainage plan to see what purpose CVAD is going to use the town's road for, in regards to drainage, before they tear up the pavement, and before a decision is made. Selectman Bowles said the plan needs to show what CVAD is going to do so the engineer can review the plan.
 - b. The Board received a reminder that Insurance Adjustment Service, Inc. has requested information on Dee Dee Maratea's property. Chairman Ives said he felt the information requested falls under the Right-To-Know law and should be forwarded as requested. He went on to say that the insurance company should be advised they can contact the Code Enforcement Office for any additional information that pertains to this property as long as it falls under the Right-To-Know law.
 - c. Selectman Bowles advised the Board that the Friends of Arthur McNeil have asked to power wash and paint/stain the gazebo prior to Old Home Day. He went on to say that currently the cupola is being rebuilt as the louvers have been smashed out of it. Discussion ensued regarding possible costs. Selectman Bowles will contact Mike LaBonte for more specific information and cost estimates.

- d. The Board received a reminder that Road Agent Dave Rice will be on vacation the second week of July.
- e. The Board discussed the donation offer from the Red Roof Inn of a storage trailer they have. It was noted that the storage trailer has had some damage to the roof due to snow. Discussion ensued regarding the storage trailers currently at the Transfer Station relative to the amount they are used. The Board will have Road Agent Dave Rice and Transfer Station Manager Steve Bennett check out the storage trailer to determine if it is in better shape than the ones currently at the Transfer Station. The Board agreed that they do not want to add to the number of storage trailers, but would be willing to replace one if it is determined that the donated trailer is in better condition than what is currently in place.
- f. The Board received copies of the weekly expenditure reports for review.
- g. Selectman Bowles moved to approve the employee pay rate increases as approved at the March 2008 Town Meeting, for 2008 – 2009 budget effective July 1, 2008. Seconded by Selectman Maxfield. All in favor. Motion carried.
- h. The Board received copies of the invoice from LGC Property-Liability Trust for review. The Board discussed the change where ambulances can be covered for replacement costs like fire trucks are. The Board will have Office Manager Jean Lee review the ambulance replacement costs.
- i. The Board received copies of the Major Assembly Supplemental Conditions for NHMS from Fire Chief Jeff Burr for review.
- j. The Board received copies of a letter sent to VOA for review.
- k. The Board received copies of a letter sent to Geraldine Gowlis from Bob Fiske regarding the meeting between the Selectmen and Mr. Fiske.
- l. The Board received copies of the Planning Board draft meeting minutes of June 19, 2008 for review.
- m. The Board received two scholarship thank you notes for review.
- n. The Board received copies of an e-mail from the Louis Berger Group to DES regarding the Berry Road report.
- o. The Board received copies of an e-mail from PSNH regarding changes to removal of power line vegetation.
- p. The Board received copies of a price increase notice from Concord Sand and Gravel for review.
- q. The Board received notice of a meeting to discuss single stream recycling from Northeast Resource Recovery Association. Discussion ensued regarding some concerns from other towns regarding the single stream program. Chip Cochran was recognized from the audience and stated that some of the concerns are that there is nothing in writing that shows how much money the towns will see from the single stream program. Discussion ensued regarding the current recycling facility in

Loudon and the great job being done by the Transfer Station personnel. Discussion began regarding glass recycling.

- r. The Board received an e-mail from DOT regarding the safe routes to school program.

IV. Chairman Ives stated that Selectman Bowles researched the questions the Board had regarding the Town Office Building roof replacement bids from last week. Chairman Ives stated that Zalenski Contracting has the lowest bid. Selectman Bowles stated that Zalenski Contracting is willing to use their own vehicle to remove the roofing debris to the Transfer Station at no extra cost. He said that the bid includes up to 50 square feet of replacement boards and anything above that would have to be discussed with the Selectmen. Discussion ensued regarding the unknown condition of the boards under the shingles. Selectman Maxfield moved to award the bid to shingle the Town Office roof to Zalenski Contracting, of 132 Hoyt Road, Concord, NH in the amount of \$5,802.50 with the money to be taken from account #01-41941-400-430 Town Office/Community Building repairs line. Contract to also include 50 square feet of repair to the existing wood roof after the shingles have been removed, and there will be an additional cost for wood replacement over the 50 square feet if needed. Seconded by Selectman Bowles. All in favor. Motion carried. The Board will have Office Manager Jean Lee forward letters advising of the bid award.

V. The Board discussed the appointment papers for Special Duty Police Officers for the two NASCAR Race Events. Selectman Bowles moved to appoint the Special Police Officers for June 21 - 30, 2008 and September 6 – 15, 2008. Seconded by Selectman Maxfield. All in favor. Motion carried.

VI. Chairman Ives opened the Public Hearing for the opening of the Cemetery Bids at 7:15 PM. He read the Public Notice for those present. The Bids received are as follows:

1. Chicoine Construction Co., Weare NH: In the amount of \$22,300.00.
2. Paquette Construction, Loudon NH: In the amount of \$10,960.00.
3. Absolute Painting, Londonderry NH: In the amount of \$5,489.59.

The Board reviewed each of the bids for completeness. Discussion ensued. Selectman Maxfield moved to take the Cemetery Fence bids under advisement to review them administratively for completeness. Seconded by Selectman Bowles. Chairman Ives stated the Board will check out references on the contractors.

Chairman Ives closed the Public Hearing and reconvened the Selectmen's Meeting.

Selectman Bowles moved to adjourn the meeting at 7:33 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Steven R. Ives, Chairman

Dustin J. Bowles, Selectman

Roger A. Maxfield, Selectman