

**SELECTMEN'S MEETING MINUTES
TUESDAY, JUNE 23, 2009**

PRESENT: Selectmen Bowles, Maxfield, and Ives.

Chairman Bowles called the meeting to order at 6:30 P.M.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, June 16, 2009 as presented. Second by Selectman Ives. All in favor. Motion carried.
- II. The Board began their review of weekly correspondence.
 - a. Chairman Bowles noted for the record three pistol permits were approved for signature.
 - b. Selectman Maxfield moved to approve a petition and pole license for Public Service of New Hampshire # 41-0251, pole # 5-23-1 at 7274 Pleasant Street. Second by Selectman Ives. All in favor. Motion carried.
 - c. The Board received weekly expenditure reports for review.
 - d. The Board noted receipt of an action bulletin from Local Government Center in regards to the State budget vote on Wednesday.
 - e. The Board noted receipt of correspondence from Dan Aversa regarding the deed for Wellington Lane and letter of credit that will act as the maintenance bond for the road. The Board will forward the deed to town counsel for review and approval of the wording.
 - f. The Board received a memo from Donna White regarding the Currier Road Holdings reclamation bond and the dates of her vacation.
 - g. The Board noted receipt of an email from Judy Houston of The Louis Berger Group requesting to encumber funds from the current contract for the Landfill Closure post-monitoring, as the uncompleted work will not be done until after the start of the new fiscal year July 1.
 - h. The Board reviewed their invitations to attend the Library Centennial Celebration on Saturday, June 27.
 - i. The Board noted receipt of a letter to Fire Chief Jeff Burr from the Franklin Police Department advising towns can bill for services rendered during a recent arson fire in Franklin. The Board agreed Chief Burr can proceed with billing for the town's services in this case.
 - j. The Board reviewed the NHDOT abutter letter sent in reference to this week's NASCAR event at NHMS.
 - k. The Board received the 2009-2010 Merrimack Valley School District assessment in the amount of \$7,516,410.00. This is an estimated assessment and will be finalized at the time of the 2009 tax rate setting in October.
 - l. The Board reviewed memos and letters to Michael Harris.
 - m. The Board noted receipt of past due ambulance bills for review. Selectman Ives moved to forward the following past due ambulance bills to collection: Account #42150 for \$206.03, Account #42016 for \$577.10, Account #31609 for \$660.80, Account #42514 for \$595.10, Account #41887 for \$718.80, and

Account #41475 for \$724.80. Second by Selectman Maxfield. All in favor. Motion carried.

- n. The Board noted receipt of a letter from Aimee Phillips regarding the McNeil/Cummings Scholarship. A letter from the Scholarship Committee will be forwarded to Ms. Phillips.
- o. The Board received a letter from Jennifer Bishop regarding the scholarship awards.
- p. Office Manager Jean Lee advised the Board of a correction to two parcels on East Ricker Road. In an effort to correct the discrepancy, the parcel identification numbers were reversed on the parcels involved. To ensure the fall tax billing will process correctly, an abatement to one parcel and a supplemental billing to the other needs to be processed. This is an internal correction between the tax collect and assessing side of the Avitar assessing software. The Board was given the abatement and the supplemental warrant for approval and signature.
- q. The Board noted receipt of several scholarship thank you notes. Lists of scholarship recipients will be forwarded to Eileen Cummings and Suzanne McNeil.
- r. The Board received a copy of the payment for the Police Department special details for the annual Loudon Classic.

III. Chairman Bowles addressed the bids received for the Town Hall repairs.

- a. Chairman Bowles explained the bid submitted from Steven Fifield raised some concerns so he contacted Mr. Fifield to be sure the amount contained in his bid was accurate. Mr. Fifield explained he was working out of town and due to poor telephone service he was unable to communicate with his office. The bid submitted contained only a portion of the information. Mr. Fifield provided an amended bid to reflect the accurate amount for the scope of work contained in the bid specifications. Chairman Bowles said he would like to allow this amended bid to be submitted at this time. Selectman Ives moved to allow the amended bid from Fifield Building Restoration & Relocation LLC in the amount of \$76,350 to be submitted. Second by Selectman Maxfield. All in favor. Motion carried. Selectman Maxfield said he felt it was only right to allow the amendment to be accepted to correct an error. Selectman Ives said that even with the amendment, Fifield Building Restoration & Relocation LLC appears to be the low bidder. In addition Mr. Fifield has worked on the Town Hall in the past.
- b. Selectman Ives moved to award the bid for the Town Hall repairs to Fifield Building Restoration and Relocation LLC in the amount of \$76,350.00, reserving the right to remove portions of the scope of work should funds not be available. Second by Selectman Maxfield. Selectman Maxfield said if funds run out the town will only be able to address the most critical issues. Chairman Bowles said he is also hoping the Loudon Center Freewill Baptist Church will also be able to contribute to the cost of the repairs. All in favor. Motion carried. Letters will be forwarded to the bidders with the final results.

IV. Selectman Maxfield moved to enter into executive session with the Town Clerk to discuss a personnel matter at 7:37 P.M. Roll call vote Ives yes, Maxfield yes, Bowles yes. Motion carried. Selectman Ives moved to come out of executive session at 8:10

P.M. Second by Selectman Maxfield. Roll call vote Ives yes, Maxfield yes, Bowles yes. Motion carried. The results of the executive session are that personnel issues were discussed with the Town Clerk and Tax Collector.

Selectman Ives moved to adjourn at 8:14 P.M. Second by Selectman Maxfield. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, *Chairman*

Roger A. Maxfield, Selectman

Steven R. Ives, Selectman