

## **Selectmen's Meeting Minutes**

**Tuesday, June 22, 2004**

**Present: Selectman Maxfield, Kardaseski, and Bowles.**

**Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske, Fire Chief Jeff Burr, and Road Agent David Rice.**

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, June 15, 2004 as presented. Seconded by Selectman Kardaseski. All in favor. Motion carried.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
  - a. Mr. Fiske presented the Board with a letter giving the Chief of Police the authority to monitor day-to-day operations of the Off Highway Recreational Vehicle enforcement.
  - b. Mr. Fiske presented the Board with a copy of the billing for police coverage at the NHIS Loudon Motorcycle Classic race event.
  - c. Mr. Fiske provided information on a part time police officer and requested the Board approve his hire. Selectman Kardaseski moved to appoint Michael G. Hutchinson Jr., as a part time police officer. Seconded by Selectman Bowles. Chairman Maxfield stated this appointment shall have a 12-month probationary period. All in favor. Motion carried.
  - d. Chairman Maxfield stated for the record that three pistol permits were submitted for signature and approval.
- III. The Board met with Fire Chief Jeff Burr.
  - a. Chief Burr discussed streetlights on School Street that are not working. Chairman Maxfield asked Chief Burr to get a list of nonworking streetlights to the Office Manager so Public Service Co. can be contacted.
- IV. The Board met with Road Agent David Rice.
  - a. Mr. Rice stated the Highway crew had been working on cleaning intersections, North Village Road would be resurfaced on Wednesday, and grinding will begin on Oak Hill Drive on Friday.

- b. Mr. Rice discussed a billing issue with the Board. The Board agreed that Mr. Rice could have Greg Fillmore deduct the cost of the calcium from the billing of the work to be done on the grader.
  - c. Chairman Maxfield discussed the issue of the septage lagoons and the draft response from The Louis Berger Group to DES. Discussion ensued regarding the contents of the draft response, as well as the new amount of septage to be accepted per day the Transfer Station is open. Paul and Darlene Johnson discussed the septage facilities in Concord and Franklin, facilities out of State, and issues relative to cost. Discussion ensued regarding scheduling times haulers can dump at the lagoon, amounts that could be dumped, and commercial/residential septage issues. Mr. Rice stated the draft letter could be sent out to the five haulers, a public hearing set with DES attending, and discuss this issue with everyone including Robert Saunders of The Louis Berger Group. The Board agreed to hold a public hearing. Ray Cummings inquired if there was a place to have another septage lagoon away from the wells. Chairman Maxfield stated he had discussed this option with Robert Saunders and was told that opening another lagoon would only compound the issue. Discussion ensued regarding wastewater.
- V. The Board began their review of weekly correspondence.
- a. The Board received copies of the weekly expenditure report.
  - b. The Board received copies of the amended State Education Tax Warrant. Chairman Maxfield stated the amount Loudon is required to collect is \$1,215,548.00.
  - c. The Board received a notice that Freedom Hill Cooperative has been approved for the \$12,000.00 Well Relocation Feasibility Study grant.
  - d. The Board reviewed a copy of the Fire Department billing for NHIS for the Loudon Classic Motorcycle race event.
  - e. The Board reviewed a copy of a refund request for motor vehicle registration for last year. The Town Clerk does not recommend the refund, as this is a year old. The Board inquired as to why the variance in price from one year to the next. Mrs. Hamel stated the VIN number is entered into the computer and sometimes it will ask which model the vehicle is. There are times when the customer gives the wrong model and therefore the price will calculate to that model. Mrs. Hamel will check into this further.
  - f. The Board received a copy of the Planning Board's traffic count request form for CNHRPC. Selectman Kardaseski stated she had received a copy for the Board of Selectmen and had it with her this evening. Discussion ensued regarding areas that were included in last year's traffic count as well as areas for this year.
- VI. The Board recognized Tim Landry from the audience.
- a. Mr. Landry inquired why the Board lowered the speed limit on North Village Road without having a public hearing. The Board stated they

had made the decision at a public meeting. Mr. Landry stated there is an RSA regarding this issue. He also stated he wanted the Board to lower the speed limit in front of his house. The Board stated the reason they agreed to lower the speed limit by the Church was due to the children having to cross the street between the Church and Parsonage. The Board will look into the issue of a public hearing. Mr. Landry stated he wanted an answer to having the speed limit changed in front of his house. Discussion ensued. The Board stated the speed limit change at the Church on North Village Road was for the summer activities at the Church.

- VII. The Board continued their review of weekly correspondence.
- a. Chairman Maxfield stated the Board needed to make a decision regarding the assessing proposals. He stated he had contacted Earles, Nieder, and Perkins LLC, regarding the two contracts. One for the rolling measuring listing and the other for new construction and pick-ups. Chairman Maxfield stated he had inquired about abatements. Mr. Earles advised him that the following would be included in their proposal under paragraph 2.1.2 of assessing services contract: "The annual assessment will include the review of all abatement applications, the assessor will provide a written recommendation for the Town's approval prior to any action being taken on any abatement." Chairman Maxfield stated Mr. Earles advised him that the cost should not exceed \$2,000.00 for this service. Chairman Maxfield discussed the schedule of completion included in the Earles, Nieder, and Perkins LLC, proposal, which includes data entry. Discussion ensued regarding the timeframe of the proposal and non-funding clause. The amount of each proposal submitted are as follows: Nyberg, Purvis Associates \$28,560.00 annually with no data entry included; Avitar Associates of NE, Inc., \$32,000.00 per year for general assessing and data verification with no data entry; Earles, Nieder, and Perkins LLC, \$19,350.00 for the rolling measuring listing, plus approximately \$2,000.00 for abatements, and \$25.00 per parcel for pick-ups and data entry is included. Selectman Kardaseski moved to sign the proposal with Earles, Nieder, and Perkins LLC Appraisal and Assessment Services for Fiscal Year 07-01-04 through 06-30-05 for the 20% rolling measuring and listing in the amount of \$19,350.00, plus approximately \$2,000.00 to handle abatements and \$25.00 per parcel for new construction and pick-ups. Seconded by Selectman Bowles. All in favor. Motion carried.
  - b. Selectman Kardaseski stated the Board would schedule a public hearing relative to the septage lagoons on Tuesday, July 13, 2004 at 7:00 PM.
  - c. Ray Cummings suggested the Board sign a contract for three years with a non-funding clause with Earles, Nieder, and Perkins LLC.

Selectman Bowles moved to adjourn the meeting at 8:15 PM. Seconded by Selectman Kardaseski. All in favor. Motion carried.

THE LOUDON BOARD OF SELECTMEN

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Roger A. Maxfield, Chairman

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Deborah A. Kardaseski, Selectman

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Dustin J. Bowles, Selectman