

Selectmen's Meeting Minutes

Tuesday, June 19, 2007

Present: Selectman Maxfield and Ives. Selectman Bowles was not present.

Also present: Road Agent David Rice.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, June 12, 2007 as presented. Seconded by Chairman Maxfield. All in favor. Motion carried.
- II. The Board met with Road Agent David Rice.
 - a. Mr. Rice said he was going to discuss Dee Dee Maratea's Bond for her property on Berry Road. Chairman Maxfield advised Mr. Rice that the Board was going to table this discussion until next weeks meeting.
 - b. Mr. Rice asked about the status of School Street. Chairman Maxfield stated the Board would be making a motion regarding School Street later in the meeting.
 - c. Mr. Rice advised the Board that the Highway Crew swept Clough Pond Road and Old Shaker Road. He said he has a call in to Keyspan regarding the shut-off valves. Mr. Rice said the Highway Crew would then be able to put the pipe in and get the brush cut. The paving has been pushed back to July 23, 2007 instead of July 16, 2007. Mr. Rice said the basecoat should be on within one week of grinding. Chairman Maxfield asked what the timeline was for the culverts. Mr. Rice said they would be cutting brush, ditching, and placing culverts as they move up the road. Mr. Rice said the contours need to be changed and gravel placed and compacted. Chairman Maxfield said he felt School Street was holding up well and asked if there was money in Mr. Rice's budget for striping School Street. Mr. Rice said yes, he planned to stripe School Street, Village Road, Chichester Road, and Staniels Road in July.
 - d. Mr. Rice advised the Board he had spoken with Wayne Thistle regarding Youngs Hill Road at the other end of Clough Hill Road. He stated the Town is planning on working on 200 feet of the road and Mr. Thistle is working on the other 200 – 300 feet of the Route 129 end. Chairman Maxfield asked about the area in between where the Town is working and where Mr. Thistle is working. Mr. Rice said it would be approximately 3,000 – 4,000 feet.
 - e. Selectman Ives advised Mr. Rice that the Board voted to take money out of one of his budget lines to pay the increase in Cemetery

Maintenance costs. Mr. Rice said he was aware of the expenditure. The Board said if Mr. Rice needed additional money for that line, he could take it out of the contingency fund. Mr. Rice said he thought it would be fine. He advised the Board he planned to encumber the Highway Block Grant money to do more roadwork in July and August. Mr. Rice said he did not do the work previously due to the issues with the two bridge projects. He will be getting a contract from Pike to encumber the funds. Mr. Rice said he thinks he will have approximately \$70,000.00 to encumber.

- III. The Board met with Rick Broider of LYAA.
- a. Mr. Broider thanked the Board for the funding received from the Town with the fencing and dugouts at the Ball Field. He said that when they went forward about with the dugouts they found out that there are setback issues and unless a lot line adjustment is done, the dugout cannot be built. Mr. Broider asked if the Selectmen would consider using the money allocated for the dugouts to continue the fencing along the backside of the bleachers near the Dow's property all the way around to the Babe Ruth foul line, which is the flagpole. Mr. Broider provided the Board with a quote to do the fencing. Chairman Maxfield talked about the American Legion fence. Mr. Broider said that this fence would be along the part of the property where there is no fence currently. Chairman Maxfield said he would like to check with property owners out of courtesy and asked about what type of seating is currently available. Mr. Broider said there are some benches in lieu of dugouts. Selectman Ives asked how close the setbacks would have been if the dugouts were put in. Mr. Broider said he did not have those details with him, but he would get them for the Board. Discussion ensued regarding the possibility of obtaining a Special Exception. Mr. Broider said he thought that the dugout would be right on the property line. Chairman Maxfield asked if the bleachers were still on the Dow's property line. Mr. Broider said he thought that they had been moved. Chairman Maxfield asked if there would be money left over if the dugouts were not put in. Mr. Broider said that if the dugouts are not put in there would be approximately \$3,500.00 remaining and that is the money LYAA is asking the Selectmen to allocate for the additional 230 feet of fence. Mr. Broider said they are asking for approval to use that money for an additional 230 feet of fence for a total cost of \$7,575.00. \$8,100.00 was approved for the entire project. Mr. Broider said that the fence has not been installed yet, as they have been trying to get all of the details worked out before the installation. Chairman Maxfield stated the money could be encumbered if there was a contract in place. Discussion ensued regarding fencing and property lines. Mr. Broider said he felt the fence would only be along the tree line. Discussion ensued regarding talking with Mr. and Mrs. Dow regarding an easement for the dugouts.

Mr. Broider said Mr. and Mrs. Dow have been extremely gracious over the years, and LYAA does not want to overextend their courtesy. He said he felt there would need to be a restrictive deed or easement in place. The Board said that with the plan for the fence along the wood line not encroaching on the property lines, they felt it would be fine. Chairman Maxfield said as long as the fence is back the 15 feet required by Zoning, the Board had no problem with it.

- IV. The Board began their review of weekly correspondence.
- a. Chairman Maxfield stated for the record that two pistol permits were submitted for signature and approval.
 - b. The Board received copies of weekly expenditure reports for review. Selectman Ives moved to pay Jeff Mayer for the June monthly billing for Cemetery maintenance in the amount of \$1,200.00 from the Contingency Fund, Account #01-48001-100-190. Seconded by Chairman Maxfield. Chairman Maxfield stated there is \$6,000.00 remaining in the Contingency Fund. All in favor. Motion carried.
 - c. The Board received the listing of 2007 NHIS/Town of Loudon Scholarship Awards. Chairman Maxfield moved that beginning calendar year 2008 and thereafter, the NHIS/Town of Loudon Scholarship Awards to High School Seniors only. Seconded by Selectman Ives. Chairman Maxfield stated he contacted Gary Bahre and Mr. Bahre has agreed to this change. Discussion ensued regarding the increase in College applications, the difficulty in getting the transcripts, and the original intent of High School Students being the recipients of the Awards. All in favor. Motion carried.
 - d. The Board received a Scholarship thank you note from Kim Gassett.
 - e. The Board reviewed a copy of a letter sent to Dee Dee Maratea regarding a bond. The Board agreed to table this discussion until next week when Selectman Bowles will be present.
 - f. The Board received copies of the NHIS billing for the Loudon Classic from the Police Department for Special Detail for \$5,650.00.
 - g. The Board received information regarding an Auto Rally that will pass through Loudon this weekend. Discussion ensued regarding which route they would be taking. Selectman Ives said it was not stated on the notice.
- V. Chairman Maxfield read the Public Notice for the opening of the Sealed Bids for windows and doors for the Town Office Building. Chairman Maxfield stated that two bids have been received. He stated that one of the bids received was dropped off at the Town Office Building sometime after 4:10 PM possibly at 5:00 PM.
- a. Chairman Maxfield stated the late bid received was from Howard Gassett Carpentry of 7299 Currier Road, Loudon, NH with a total cost including all materials, labor, and cleanup is \$7,885.00 but does not include painting interior or exterior finishing's. Additional work will

be at a rate of \$40.00 per hour. Chairman Maxfield stated the second bid received is from Integrated, LLC Commercial/Residential Construction, P O Box 8574 Penacook, NH with a total cost of \$9,100.00. An audience member asked if the windows would be total replacements or inserts. Chairman Maxfield said both bids are for inserts. An audience member stated one of the bids received was from a company out of Penacook and the other one was from a company in Loudon. Selectman Ives said the bid received from Loudon was the one that was late. The Selectmen reviewed the specifics of each bid received. Selectman Ives stated he felt the low bid could be accepted at this time. Chairman Maxfield felt the bids should be taken under advisement until next week's meeting when the full board will be present. Selectman Ives moved to table the bids for installation of replacement windows at the Town Offices until the next Selectmen's Meeting. Second by Chairman Maxfield. All in favor. Motion carried.

- b. Chairman Maxfield said the Board would address reinstating two-way traffic on School Street. Chairman Maxfield moved to reinstate two-way traffic on School Street at 12:01 A.M. on Wednesday, June 20, 2007. Selectman Ives stated he would like Road Agent Dave Rice to coordinate with Chief Fiske to ensure motorists are aware that traffic is now two-way. Second by Selectman Ives. All in favor. Motion carried. The question was raised from the audience whether truck traffic would now be allowed to utilize School Street. Selectman Ives said the street is being opened to two-way traffic. The Board will address truck traffic at next week's meeting.
- c. The Board acknowledged certificates for training presented to Fire Chief Jeff Burr.
- d. The Board noted receipt of the monthly compliance report from Environmental Soils Management. Included in the report was a complaint that had been received from a resident of Goshen Drive. The report stated that upon investigation of the complaint the odor reported was emanating from the Loudon Transfer Station where controlled burning was taking place. ESMI notified the Police Chief of their findings. No further follow up was noted.
- e. The Board noted receipt of an abutter letter for MDP Associates on Foster Road. MDP is applying for an age variance for the Villages at Loudon.
- f. The Board received correspondence from Michael Harris regarding Clough Pond.
- g. Selectman Ives moved to increase the pay rates for the Fire Department Special Details as follows: Fire Chief to \$27.00 per hour, the Deputy Chief and Officer in Charge pay rate to be \$24.25 per hour, and all other fire fighters to be \$21.00 per hour. The billing rate to New Hampshire International Speedway to be increased for the Chief, Deputy, and Officer in Charge to \$32.00 per hour and all others \$27.00

per hour. Second by Chairman Maxfield. Selectman Ives stated that Chief Burr has been in contact with Mr. Bahre at NHIS and they have agreed to the \$2.00 per hour increase for the firefighters. This increase is then passed along to the Speedway in their billable rate. He added that this increase does not cost the town any additional funds. All in favor. Motion carried.

- h. Selectman Ives noted that the insulation repairs are ongoing at the Safety Building.
- i. The Selectmen recognized John Plummer from the audience. Mr. Plummer asked about the cemetery maintenance at the Center Cemetery. Chairman Maxfield said the Selectmen would follow up on the concerns.

Selectman Ives moved to adjourn at 7:45 P.M. Second by Chairman Maxfield. All in favor, Motion carried.

LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Steven R. Ives, Selectman

Dustin J. Bowles, Selectman