

## Selectmen's Meeting Minutes

Tuesday, June 17, 2008

**Present: Selectmen Ives, Bowles, and Maxfield.**

**Also present: Road Agent David Rice.**

**Chairman Ives called the meeting to order at 6:30 PM.**

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, June 10, 2008 as presented. Seconded by Chairman Ives. Majority vote in favor. Selectman Bowles abstained as he was not present at that meeting.
  
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board that the Highway Crew had been patching roads and are getting the areas ready for resurfacing.
  - b. Mr. Rice advised the Board that he has agreed to have TruGreen treat the ball fields for ticks. Discussion ensued regarding the spraying being done before school is out as well as a request for more information on the effectiveness of the spraying. The Selectmen requested copies of the MSDS information when it comes in.
  - c. Mr. Rice advised the Board that he has spoken with Wayne Thistle regarding the upgrades to Youngs Hill Road. He said Mr. Thistle is not planning on doing his portion of the upgrade until next year so the Highway Crew would probably start working on the other end of Youngs Hill Road when they have time. Mr. Rice said he had spoken with Mrs. Dubuc about the upgrade to the road and advised her that they may need to do work on the end of her driveway with regard to the road being higher and that they would try and angle the drainage to the culvert. Mr. Rice said that there is a chance that the culvert would also be replaced.
  - d. Chairman Ives discussed the issue of the portion of Mudgett Hill Road near the Leonard's property. Mr. Rice reviewed a copy of a plan for Mr. and Mrs. Leonard's property with the Board. Discussion ensued.
  - e. Mr. Rice discussed an issue with Wellington Lane regarding a driveway that was supposed to have a culvert installed under it, but was built without it. He stated the new landowner filled in the swale last week which will cause drainage issues. Selectman Bowles asked that Mr. Rice provide a copy of the driveway permit to the Planning Board prior to Thursday night's meeting. Discussion ensued.
  - f. Selectman Bowles advised Mr. Rice that there were still some intersections that needed brush cutting. Discussion ensued regarding manpower, the work schedule, and summer projects including culvert

replacements. The Board agreed to have Mr. Rice contact Alan Barton and Alan Minery for the additional manpower.

- III. The Board began their review of weekly correspondence.
- a. Selectman Maxfield moved to sign the contract with Dan Geiger of Oak Hill Environmental Services for the LCHIP monitoring proposal for the Loudon Conservation Commission Stewardship in the sum of \$500.00, funds to come from the Conservation Commission budget. Seconded by Selectman Bowles. All in favor. Motion carried.
  - b. Selectman Bowles moved to authorize the Chairman to sign the Dental Coverage Renewal Agreement between the Town of Loudon and the Local Government Center for the period of July 1, 2008 through June 30, 2009. Seconded by Selectman Maxfield. All in favor. Motion carried.
  - c. The Board received copies of the 2008 – 2009 Merrimack Valley School District payment schedule for review.
  - d. The Board received copies of correspondence from Attorney Mayer regarding Accessory Apartments/Condominium Conversion for review. A copy will be forwarded to the Building Department for their review.
  - e. The Board received copies of correspondence from NHMS regarding a request to adjust the conservation easement. Chairman Ives said the adjustment would allow for a fifty-foot access for pedestrians.
  - f. The Board received copies of the 2008 NHMS calendar for review.
  - g. The Board received copies of correspondence from DES to Michael Milligan regarding open burning of non-conforming materials for review.
  - h. The Board received copies of the DES Traffic Control Report as well as an abutter notice regarding the June 29, 2008 Sprint Cup Race and traffic patterns.
  - i. The Board received correspondence from Tony Marcotte of CVAD regarding their proposal to remove the pavement from the upper portion of Staniels Road. Discussion ensued regarding the proposal to remove the pavement and concerns of the road being closed but not discontinued as well as drainage issues and neighboring properties. Chairman Ives said that until the road is discontinued, it is open for the public to travel and felt that the drainage plan should not include the portion of the road that has not been discontinued. Selectman Bowles said that at the last Planning Board meeting the developer was asked to provide an engineered plan for the Board and Town Engineer's review.
  - j. The Board received the request from LYAA for the release of their 2007 – 2008 budget funds in the amount of \$5,000.00. The Board agreed to release the funds to LYAA as requested.
  - k. The Board received copies of the NHMA's Action Bulletin regarding the projected Retirement Rates for 07-01-09 – 06-30-11 for review.

- l. The Board received notification that Bruce Dyke of Chichester had contacted the Selectmen's Office inquiring if the Town wanted to join with surrounding town's to work towards negotiating healthcare costs and lower fuel prices for the upcoming year. The Board stated that they had already negotiated the healthcare cost, but were interested in finding lower fuel costs. Chairman Ives will contact Mr. Dyke regarding this issue. Discussion ensued.
- m. The Board received a request from Town Clerk Terry Hamel for a motor vehicle refund. Selectman Bowles moved to refund Jennifer Pfeiffer the sum of \$160.00 for a motor vehicle registration reimbursement. Seconded by Selectman Maxfield. All in favor. Motion carried.
- n. Selectman Maxfield moved to abate the interest only, on Tax Map 24, Lot 007 in the amount of \$5,858.13. Seconded by Selectman Bowles. Selectman Bowles stated that this will only be honored as long as the taxes are paid in full by July 17, 2008 and if they are not this agreement will be null and void. Chairman Ives stated that by abating the interest, the property owner will be able to pay all outstanding taxes. All in favor. Motion carried.

- IV. Chairman Ives stated for the record that it was 7:25 PM and the Board would begin opening the bids for the Town Office Building Roof Replacement.
- a. Chairman Ives read the Public Notice for those present.
  - b. Bids received are as follows:
    1. Phil Paquette Construction: In the amount of \$9,625.00, Certificate of Insurance is included.
    2. Michael Dube: In the amount of \$8,400.00, no Certificate of Insurance included.
    3. Zalenski Contracting: In the amount of \$5,802.50, Certificate of Insurance is included.
    4. AA Randall and Sons: In the amount of \$7,643.00 with an additional charge for substantial replacement of rotted roof boards, no Certificate of Insurance included.
    5. J.C. Home Improvements: In the amount of \$8,700.00, no Certificate of Insurance included. If re-shingled over existing roofing material the cost would be \$5,200.00. This bid includes the cost of legally disposing of the old shingles.
    6. Engelwood Construction Corp.: In the amount of \$7,765.00, no Certificate of Insurance included.
- Chairman Ives stated AA Randall and Sons is out of Glenburn Maine and the other bidders are more local. Chip Cochran stated he felt that the way the bid specs were written it would be difficult for anyone to bid on the job without knowing what kind of damage is under the shingles. The Selectmen stated that some of the bids included a provision for the replacement of rotted boards. Selectman Maxfield moved to take the bids for the roof replacement at the Loudon Town

Office Building under advisement so the Board can review them. Seconded by Selectman Bowles. All in favor. Motion carried. Discussion ensued regarding getting clarification on a few of the bids submitted.

Chairman Ives closed the public hearing at 7:42 PM and reconvened the Selectmen's Meeting.

- V. Chairman Ives discussed the issue brought up at last week's meeting by Bob Fiske regarding increasing the fees for traffic duty due to the increase in fuel costs. Discussion ensued regarding the need to cover the town's costs. The Board will have Office Manager Jean Lee research the procedure to increase the costs associated with police details and traffic duty.

Selectman Bowles moved to adjourn the meeting at 7:47 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Steven R. Ives, Chairman

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Dustin J. Bowles, Selectman

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Roger A. Maxfield, Selectman