

SELECTMEN'S MEETING MINUTES TUESDAY, JUNE 16, 2009

PRESENT: Selectmen Ives, Maxfield, and Bowles. Also present were Julie Robinson of the Conservation Commission and Fire Chief Jeff Burr.

Chairman Bowles called the meeting to order at 6:30 p.m.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, June 9, 2009 as presented. Second by Selectman Ives. All in favor. Motion carried.
- II. The Board met with Conservation Commission Chairperson Julie Robinson.
 - a. Mrs. Robinson informed the Board that the Commission has found Ross Buzzell, a recent Loudon graduate with a surveying degree from Maine Orono, to do monitoring of properties. The Commission was able to negotiate the work to be done at \$15 per hour as Mr. Buzzell does not yet have his surveying license. Mrs. Robinson stated that she spoke with Office Manager Jean Lee about compensation for Mr. Buzzell. She asked the Board if the Town has a Contract for Service that could be used rather than have to consider Mr. Buzzell as an employee. There was discussion about previous work that was done through Dan Geiger. Chairman Bowles will contact Local Government Center for the best way to handle the payment and Mrs. Robinson will speak with Dan Geiger about how the previous process was handled. Mrs. Robinson explained that they would start out with one hundred hours to do seven LCIP properties, FRPP parcels, Town conservation parcel off Memory Lane, and the buffer easement along the Soucook that is part of the Villages. She stated that the funds would be taken out of the Commission's appropriation.
 - b. Mrs. Robinson stated that the Moores, who purchased the Bennett farm, have agreed on the application for FRPP. She said if awarded she would come back to the Board to expend the funds. Chairman Bowles asked if some of the cost is shared by the State. Mrs. Robinson explained that NRCS pays 50%, the landowner pays 25% in-kind, and the Conservation Commission pays 25%. It was noted that this is one hundred acres near other property that the Town holds.
- III. The Board met with Fire Chief Jeff Burr.
 - a. Mr. Burr reported that a forestry truck was built from an old rescue truck with the help of several volunteers and donated metal from All Metals in Belmont. He said the department has a 1977 Dodge pickup that he would like deemed as surplus property. Mr. Burr said that he has had a couple of inquiries about the truck. He asked the Board how they would like this handled. Chairman Bowles stated that sealed bids would be an option. Selectman Ives noted that the forestry truck looks good.
 - b. Mr. Burr informed the Board of the application process for the new position. He said there were eighteen applicants that a committee of five went through. The applicants were narrowed to the three most qualified, with Ryan M. Brown being selected. Mr. Burr said that he would recommend that Ryan M. Brown be hired. He said that a criminal background and license check have been done. Mr. Burr said that he would like to begin Mr. Brown at the rate of \$16.64 per hour, pending the medical exam. He said that Mr. Brown is an EMTI which is one step above the basic requirements of the position and that Mr. Brown has three degrees from Laconia Tech. Mr. Burr said that he would like to hire Mr. Brown immediately to

get the physical scheduled, with the first work day to be June 30, 2009. Selectman Ives stated that he was on the committee and that they had narrowed the field from eighteen to three. He said he felt that Mr. Brown was the best choice, noting that he wants to stay in a small town. Mr. Burr said that Mr. Brown has to do a class as well as the physical. He said that an agreement has been written up and he would like to get Mr. Brown on the books so that he can get into the next class and have the physical scheduled. Selectman Ives moved to hire Ryan M. Brown as a full-time Firefighter/EMT for the Loudon Fire Department at \$16.64 per hour starting June 30, 2009; second by Selectman Maxfield. Selectman Maxfield noted that his would be pending passing the physical. Selectman Ives asked if Mr. Brown understands that there is a one year probation. Mr. Burr said that he does. Chairman Bowles asked that copies of all paperwork be submitted to the Selectmen's office. All in favor. Motion carried.

- c. Chairman Bowles noted a memo with regard to an increase in pay for Craig Benner. Selectman Maxfield asked if this is a full-time position. Mr. Burr stated that it is per diem. Selectman Ives moved to increase the pay rate for Firefighter/EMT Craig Benner from \$13.98 to \$14.82 per hour as he has acquired his EMT Intermediate status; second by Selectman Maxfield. All in favor. Motion carried.
 - d. Mr. Burr reported that the library is in the process of correcting issues noted in his recent memo.
 - e. Selectman Ives asked Mr. Burr if the county has been contacted about doing some work. Mr. Burr reported that there is a meeting set for Thursday, June 18, 2009 at 9:00 a.m.
- IV. Chairman Bowles stated for the record that there were six pistol permits.
- V. Chairman Bowles reported that a letter was received from the Library Trustees, asking the Board to appoint two alternates to the Board of Trustees. He noted that alternate positions were discussed when the Board had to fill a vacancy created with the resignation of a former trustee. Selectman Maxfield made a motion to appoint Kenneth M. Krzewick and Marilyn Sylvester as Library Trustee alternates with the terms to expire March 31, 2010; second by Selectman Ives. Chairman Bowles stated that having alternates will relieve any future problems should there be absences or vacancies arise. All in favor. Motion carried.
- VI. Chairman Bowles said that the Board would review the weekly correspondence.
- a. The increase in pay for EMT Benner was handled earlier in the meeting.
 - b. The Board received a memo asking to release \$2,500 from the Town budget to help toward the fireworks for Old Home Day. Selectman Maxfield made a motion to release \$2,500 from the Town budget, line 01-45831-100-191, for the Old Home Day fireworks; second by Selectman Ives. All in favor. Motion carried.
 - c. The Board received a copy of the Loudon Classic billing of the Loudon Police Department to NHMS in the amount of \$4,902.
 - d. The Board received their weekly expenditure reports for review.
 - e. The memo from Chief Burr about the library inspection was addressed earlier in the meeting.
 - f. The Board received a list of recipients of the Arthur McNeil/Raymond Cummings scholarships. Chairman Bowles noted that Selectman Ives and Jim McNeil attended the awards ceremony at Merrimack Valley High School the evening before. Selectman Maxfield noted that Karon Maxfield of the Scholarship

Committee also attended the awards ceremony. Selectman Ives noted that Jim McNeil did an excellent job and was very pleased to be asked to participate.

- g. The Board received a letter from Michael Harris. After discussion, the Board agreed to have Chief Burr forward a copy of the letter to the fire marshal. Mr. Harris will be notified of this decision.
- h. The Board received Legislative Bulletin #24 for review.

Chairman Bowles closed the regular session of the meeting to open the public hearing for bids of work to be done at the Town Hall.

Chairman Bowles read the public notice for those present. He outlined the bid specs, noting that a copy of the bid specs was available for review. Chairman Bowles stated that three bids were received.

1. J H Spain, North State Street, Concord - \$89,451.91
2. 3 G Construction, Inc, Holderness - \$118,900.00
3. Fifield Building Restoration and Relocation, LLC, Shaker Road, Canterbury - \$22,000.00

Selectmen Maxfield made a motion to take the bids under advisement until the next meeting. Chairman Bowles said that he would like to make a call to be sure that the last bid is correct due to the variance in bid amounts. He noted that it appears to cover the extent of the list but he would like to be sure that all are bidding on the same work. Selectman Ives seconded the motion. Chairman Bowles said that they would come back with a final decision the following Tuesday at the Selectmen's meeting. All in favor. Motion carried. A representative of the Loudon Freewill Baptist Church stated that it would be a good idea to study the bids because there is such a wide variation in the amounts. Selectman Ives said that it is only fair to be sure that all are bidding on the same items.

Chairman Bowles closed the public hearing and resumed the review of correspondence.

- i. The Board received copies of property transfers for May 2009.
- j. The Board received the State of NH DOT conference report with regard to the NHMS traffic control plan. Chairman Bowles stated that meetings have been held on a regular basis.
- k. The Board received notification of the International Swine Flu Conference. It was noted that Bob Fiske, Jeff Burr, and Dave Rice have been given copies.

- VII. Chairman Bowles stated that a call was received from Alicia Grimaldi of the Recreation Committee with regard to the tennis courts. The Committee has scheduled use of the courts on July 13, 2009. Chairman Bowles said that he would check with the contractor to be sure they can meet that timeframe. He explained the work that would be done to seal the cracks at the courts. There was discussion of where the funds would be taken from. Chairman Bowles will check with Dave Rice and Mrs. Grimaldi about recent purchases that might affect the two budget lines, noting that the funds can be encumbered.

Selectman Ives moved to adjourn at 7:37 p.m.; second by Selectman Maxfield. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, Chairman

Roger A. Maxfield, Selectman

Steven R. Ives, Selectman