

Selectmen's Meeting Minutes

Tuesday, June 14, 2005

Present: Selectman Kardaseski, Bowles and Maxfield.
Also present: Deputy Fire Chief Rick Wright, Police Chief, Code Enforcement/Compliance Officer Bob Fiske, ZBA member Dave Powelson, Planning Board member Bob Ordway.

Chairman Kardaseski called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to accept the Selectmen's Meeting Minutes of Tuesday, June 7, 2005 as presented. Seconded by Selectman Bowles. Chairman Kardaseski abstained, as she was not present at the meeting. Majority vote in favor. Motion carried.
- II. Chairman Kardaseski opened the Board of Permit.
 - a. Bob Fiske stated he had three Hawkers and Peddlers applications. The first is for Speedway Convenience Store, John Rymes. Mr. Fiske stated nothing has changed from the previous year's application. He said the Fire Department had asked Mr. Rymes to meet with the Planning Board to review the parking situation. Mr. Fiske has contacted Planning Board Secretary Tammy Davis and Mrs. Davis has stated everything is in order. Selectman Bowles stated he has concerns regarding the cluster effect this site has had in the past. He stated he would like something put in writing stating the concerns with the parking and vendors on this site. Rick Wright stated Fire Chief Jeff Burr has had a meeting with Mr. Rymes regarding the safety issues.
 - b. Mr. Fiske said the second Hawkers and Peddlers application was for Sunnyside Maples for one COW Tower for T-Mobile. Mr. Fiske stated this will be located back behind the building and would not interfere with Public Service lines.
 - c. Mr. Fiske said the third Hawker's and Peddler's application was for Brookside Mall. Mr. Fiske stated this application is same as in the past. Mrs. George has 31 parking spaces for the businesses on site and does not have a traditional parking permit like other people do other than the 31 spaces. Mr. Fiske discussed the graded area. Chairman Kardaseski asked if the permit was for one race. She stated she would like to see the permit be for one race and see what happens out back. Selectman Bowles asked if there was still a bussing issue there. Mr. Fiske stated he told the Track he would not stop traffic at the intersection of Route 106 and Shaker Road to allow the bus to go

North in the in the emergency lane. The bus would have to go the long way around. The Board agreed to allow the permit for the July race to see how things go. If everything is fine, the Board will approve the remainder of the dates.

- d. Mr. Fiske stated he has received a request from a new property owner to live in an RV on her property while she renovates the existing house. Discussion ensued. Chairman Kardaseski stated if it is allowable to reside in an RV while building a house, what is the difference in building new and renovating? Mr. Fiske stated the contractor would not be able to begin the project until at least September. The Board agreed to allow the property owner to reside in the RV until the renovations are complete as long as there is a signed letter of intent, as well as signs that progress is being made.
- e. Chairman Kardaseski discussed an issue with John Storrs property on Storrs Drive. Mr. Fiske stated he had contacted Kim Bean regarding the removal of the topsoil. Mr. Bean has stated there is no money being exchanged. It appeared the silt fence had been in place but it hadn't been adequate to handle the torrential rains of Sunday, June 12. Chief Fiske had a "Cease and Desist" ready to serve but Selectmen Bowles and Maxfield as well as Planning Board Member Ordway felt there was no problem and Mr. Bean could proceed

Chairman Kardaseski closed the Board of Permit and reconvened the Selectmen's Meeting.

- III. Chairman Kardaseski stated Road Agent David Rice was not in attendance as the Highway Crew was still working on School Street.
- IV. The Board met with Deputy Fire Chief Rick Wright.
 - a. Deputy Wright advised the Board that since Chief Burr has another meeting every 2nd Tuesday of the month he would be the one in attendance at Board of Permit for the Fire Department.
 - b. Deputy Wright advised the Board Chief Burr still has not heard anything from Joe Bohi regarding the dry hydrant on Bee Hole Road. Chairman Kardaseski will contact Mr. Bohi.
 - c. Deputy Wright advised the Board Chief Burr has not heard anything back about the roof at the Safety Building.
 - d. Chairman Kardaseski stated for the record, she would like to thank the Fire Department and all the Fire Departments in the area for the outstanding job they did Sunday night fighting the fire at the Town Hall/Freewill Baptist Church. Deputy Wright thanked the Board for all they did also. The Board also acknowledged the Police Department for their help. The entire Board was very impressed with the way things were handled and the outcome. Discussion ensued regarding the status of the building and what the next steps will be.

- V. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
- a. Mr. Fiske discussed the Gilman property on Oak Hill Drive relative to a wedding being held on Saturday, June 25. He stated there will be a band during the reception and that the neighbors have been notified and none appear to have a problem with it. Chairman Kardaseski asked if they needed an officer with the size of the event. Mr. Fiske stated no, only if it got out of hand.
 - b. Mr. Fiske discussed a tree issue relative to the surveillance camera for the skateboard park.
 - c. Mr. Fiske presented the Board with appointment papers for a part-time Police Officer. Selectman Maxfield stated Mr. Fiske use to bring the Officers in to meet with the Board. Mr. Fiske stated he brings in the fulltime officers.
 - d. Mr. Fiske advised the Board he has received the check from Keyspan relative to South Shore Utilities.
- VI. The Board met with Becky Osgood from the Loudon Recreation Committee.
- a. Chairman Kardaseski asked if the Committee had decided if they were going to utilize the Racquet Club of Concord for the swim lessons. Mrs. Osgood stated they have agreed to go with the Racquet Club and the cost is \$3,200.00 for four weeks of lessons at Clough Pond Beach. Mrs. Osgood will bring a copy of the corrected contract with the Racquet Club to the Selectmen's Office on Wednesday. Mrs. Osgood stated there are only 60 children signed up so far and the Racquet Club's contract is for two instructors from 9:00 AM to 11:00 AM. She stated flyers have been sent home with the children at the Loudon Elementary as well as an article in the *Ledger*. Discussion ensued regarding the funding for swim lessons. Mrs. Osgood stated the Recreation Committee is charging \$20.00 per child for the swim lessons and the remainder of the funds to pay the instructors will be paid through the Recreation budget. Discussion ensued regarding the budget. Discussion ensued regarding the lifeguard position and what budget line the wages come out of. Chairman Kardaseski advised Mrs. Osgood she should contact Office Manager Jean Lee to go over the Recreation budget and find out what types of items have been paid for out of each budget line. Selectman Maxfield suggested Mrs. Osgood consider paying the swim lessons for next year out of the Special Events line and during the next budget preparation add a separate line item for swim lessons. The Board stated they were very happy to have an active Recreation Committee again. Mrs. Osgood advised the Board that Summer Family Fun Nights would be every Wednesday night except for one Thursday night starting July 13 and running through August 20. There will be two musicians, a magician, puppet show, ice cream social, arts and crafts, and a game night to give families something to do during the summer. Mrs. Osgood advised the

Board Kris Tripp has agreed to join the Recreation Committee and there is an appointment paper for their signature and approval.

- b. The Board discussed the lifeguard position. Mr. Fiske advised the Board he has someone for the position; however, she needs to complete and pass the lifeguard course before she would be officially hired. Discussion ensued regarding other jobs the lifeguard could do if there is inclement weather.
- c. Mrs. Osgood stated she has been approached about karate lessons, which would be self-supporting. She asked about getting a certificate of insurance. Mrs. Osgood will contact Office Manager Jean Lee regarding this issue.
- d. Mrs. Osgood asked about reimbursement possibilities for the use of her cell phone and e-mail for recreation issues. Selectman Bowles suggested Mrs. Osgood keep track of her cell phone calls for the recreation and e-mails and bring back that information for the Board to review.

- VII. Chairman Kardaseski stated the Board has had a request for a non-public session based on RSA 91-A: 3, section II, paragraph c. Selectman Maxfield moved to go into an executive session to discuss a confidential issue with a member of the public at 7:30 PM. Seconded by Selectman Bowles. Roll call vote: Kardaseski yes, Bowles yes, Maxfield yes. All in favor. Motion carried.

Chairman Kardaseski moved to come out of executive session at 8:10 PM and to seal the minutes of the executive session for a period of five years. Seconded by Selectman Bowles. Roll call vote: Kardaseski yes, Bowles yes, Maxfield yes. All in favor. Motion carried.

- VIII. The Board began their review of weekly correspondence.
- a. The Board received weekly expenditure reports for their review.
 - b. The Board received settlement papers from Assessor Dave Wylie for Tax Map #058, Lots #017 and #020 for review. Selectman Bowles stated he feels that Assessor Wylie has researched this information and feels the Board should follow his recommendations. The Board agreed with the recommendations.
 - c. Chairman Kardaseski stated Ken Heffron of Ranger Realty Trust has submitted a petition to layout Foster Road. Chairman Kardaseski stated the Town Engineer and the Road Agent have not signed off on the construction of the road. She stated a public hearing would not be scheduled until the Town Engineer and Road Agent advise the Board the road has been completed to Town standards.
 - d. The Board received copies of the appraisal for Levi Ladd's property on Tax Map #020, Lot #001. Selectman Maxfield discussed Mr. Ladd's proposal to the Town. Discussion ensued. Selectman Maxfield will contact Mr. Ladd to try to meet with him at next week's Selectmen's Meeting.

- e. The Board was made aware that Lorraine Duprez is on the agenda for June 21 to discuss the Blanding's Turtles and the culvert. Selectman Bowles stated he had asked that Web Stout contact Mrs. Duprez's Engineer to find out what the cost would be to put in a box culvert. Nothing more can be done until the cost estimate is obtained.
- f. The Board reviewed copies of information from Cartographic Associates, Inc. regarding services they provide. Chairman Kardaseski stated the Board had met with Cartographic Associates, Inc. regarding the tax maps and property transfer updates. Selectman Bowles stated he wished the Board had been given this information when it came in so they could have reviewed it. Chairman Kardaseski stated Cartographic Associates could convert the current Turbo CAD maps to Auto CAD. There would be a one-time charge of \$1,600.00. To do annual maintenance of the maps including providing the full size and reduced size maps would cost \$5,455.00. To produce a composite road map, which is basically the same as the current index map, only updated is an additional cost of up to \$1,500.00. Chairman Kardaseski stated the cost without the digital composite would fall within the budgeted amount. Selectman Bowles moved to approve an agreement with Cartographic Associates, Inc. of Littleton NH, to maintain the tax maps for the Town of Loudon. The annual maintenance of the tax maps including full size and reduced prints for the sum not to exceed \$5,455.00 and a one-time charge to convert the files from Turbo CAD to Auto CAD, for a sum not to exceed \$1,600.00. The total amount of the agreement is \$7,055.00. Seconded by Selectman Maxfield. All in favor. Motion carried.
- g. The Board received a letter from Pauline Touzine regarding a drainage issue on Berry Road. Chairman Kardaseski stated Mrs. Touzine had sent a letter to the Board back in January regarding the drainage issue. Due to weather conditions, Road Agent David Rice was waiting for the ground to thaw. Due to other projects, Mr. Rice has not been able to address this issue. Chairman Kardaseski stated she would contact Mr. Rice.
- h. Selectman Maxfield moved to award a contract to K & M Drywall to drywall the emergency exit stairwell in the office, install the Stanley door and handrails from top to bottom, wire three way switches for a light in the stairwell for the total amount of \$2,000.00 with funds to be withdrawn from the contingency fund. Seconded by Selectman Bowles. All in favor. Motion carried.
- i. The Board discussed the roof repairs for the Community Building. Selectman Bowles will look into this issue for next week's meeting.
- j. Selectman Bowles moved to sign the petition and pole license #9AAVY7 for Verizon New England and Public Service. Seconded by Selectman Maxfield. All in favor. Motion carried.

- k. Selectman Bowles moved to appoint Kris Tripp to the Loudon Recreation Committee for a one-year term. Seconded by Selectman Maxfield. All in favor. Motion carried.

Selectman Bowles moved to adjourn the meeting at 9:03 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Deborah A. Kardaseski, Chairman

Dustin J. Bowles, Selectman

Roger A. Maxfield, Selectman