

Selectmen's Meeting Minutes
Tuesday, June 7, 2011

Present: Selectmen Ives, Bowles, and Krieger

Also present: Deputy Fire Chief Rich Edgecomb, Fire Captain Bill Lake, and Road Agent Dave Rice

Chairman Ives called the meeting to order at 6:30 p.m.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, May 31, 2011; seconded by Selectman Krieger. All were in favor. Motion carried.

- II. The Board met with George Sansoucy, utility assessor. Chairman Ives explained that the Board asked Mr. Sansoucy to attend the meeting to discuss his proposal for the assessment of utilities. He stated that the increase in the proposal from \$4,000 to \$17,000 required an explanation. It was noted that the \$17,000 proposal was without telephone and would be \$25,000 if telephone has to be included.
 - a. Mr. Sansoucy informed the Board that there is a telephone exemption on the table at the legislature. He explained that there would be new properties to be done.
 - b. Mr. Sansoucy explained that he has to prepare a full-blown appraisal for the State with this year's revaluation. He said this would be a lot more reporting to do during the first year of revaluation and each subsequent year it would be back to the cost of updating.
 - c. Mr. Sansoucy stated that he now has to do and break out the use of public right-of-ways by each utility as DRA wants to see all of them broken out.
 - d. Mr. Sansoucy explained that all land easements have to be updated during revaluation years.

Chairman Ives clarified that this would be a one-time increase and then the cost would go down next year. Mr. Sansoucy said subsequent years would probably be \$5,000 with telephone. He explained to the Board that he can start the work, noting that this is a five-year contract with one year revaluation and four years of update. He said that this could be averaged over the five years of the contract if better for budgeting purposes. Mr. Sansoucy said there is a lot to do this year in revaluation and comply with all the reporting required by the State. He said he will start the work by September 1st and at that point will need to know the Board's preference of billing.

- III. The Board met with Road Agent Dave Rice.
 - a. Mr. Rice informed the Board that the department needs a mower to mow the transfer station as the one they have is nineteen years old and the gear box went on it. There was discussion of what is needed, where it could be

used, and prices. Mr. Rice will look around for pricing, noting that this could come out of the highway maintenance account.

- b. Mr. Rice said that he has spoken with Selectman Bowles about Asby Road. He informed the Board of work that will be done, stating that they will not be building a new road and this has been explained to NHMS.
- c. There was discussion of areas that are being ditched.
- d. Mr. Rice stated that by the end of the week he plans to spec a road out before two roads are resurfaced so that they can get bids in by July 1st and encumber the funds.
- e. Mr. Rice said that he has talked with Suburban Paving who plans to do the end of Clough Hill by Dudley's in a couple of weeks.
- f. Chairman Bowles asked Mr. Rice about a culvert hole on Mudgett Hill Road. Mr. Rice said he will ask Suburban to do that at the same time.
- g. Chairman Ives asked how the catch basins on Berry Road are doing. Mr. Rice said they need to be cleaned out again.
- h. Mr. Rice informed the Board that he needs prices for striping on Chichester Road, Village Road, and School Street. The Board agreed to have Mr. Rice get prices.
- i. Chairman Ives asked about the roof at the highway garage. Mr. Rice said he will talk with Kit Thorstensen about starting after July 1st.

IV. The Board met with Deputy Fire Chief Rich Edgecomb.

- a. Deputy Chief Edgecomb informed the Board that Chris Mayer is graduating from the fire academy on June 8th.
- b. The door renovation project at the station is complete.
- c. The septic tank was pumped today.
- d. The department is working with NHMS to fill water tanks at the track.
- e. Captain Lake informed the Board that the department has invited five or six towns to participate in training on responding to natural gas incidents on June 20th. Selectman Krieger suggested that this be offered to the police department as well. Captain Lake will make that contact.

V. Chairman Ives stated for the record that one pistol permit was signed.

VI. The Board reviewed the new health insurance agreement for 2011-12. Selectman Bowles made a motion to authorize Chairman Steve Ives to sign the new sale enrollment agreement with Anthem BC, HMO Blue NE; seconded by Selectman Krieger. All were in favor. Motion carried.

VII. The Board reviewed an agreement for Grace Capital Church to use the recreation field for their picnic on August 7th. It was noted that the required security deposit has been received and it was agreed to deposit that check. Selectman Krieger asked that it be confirmed that no Loudon groups were planning to use the field on that date. Selectman Bowles said he had no problem signing the agreement as long as the church met with Chief Fiske with regard to parking and traffic.

- VIII. The Board received a request for decision on paperwork from Judy Houston with regard to accepting The Louis Berger Group's proposal for July 1st. Chairman Ives explained that The Louis Berger Group has been the engineering company that the Town has used for the last eight or nine years. He stated that the Board will not sign the proposal with The Louis Berger Group as they are looking at smaller, reduced-cost companies for future affiliation.
- IX. The Board began their review of weekly correspondence.
- a. The Board received copies of the Loudon Police motorcycle weekend schedule.
 - b. The Board received expenditure reports for review.
 - c. The Board received a memo from Fire Chief Jeff Burr regarding his upcoming absence for his son's wedding.
 - d. The Board received copies of a letter of thanks from Fire Chief Jeff Burr to Police Chief Bob Fiske for the police department's assistance in emergency situations.
 - e. The Board received information on payroll increases for the fire department as submitted by Fire Chief Burr. There was discussion among the Board and with resident Bob Wilcox with regard to the paperwork. Mr. Wilcox spoke about contracted labor versus town labor. It was agreed to table this paperwork until further information is gathered.
 - f. The Board received a Legislative Alert Memo.
 - g. The Board received Legislative Bulletin #23.
 - h. The Board received an abutter notice from the Loudon Planning Board. This is for a lot line adjustment for property on Pleasant Street Extension.
 - i. The Board received a notice of application from the City of Concord Planning Board. This is regarding the replacement of antennas on the Ralph Pill Building.
 - j. The Board received the Central NH Regional Planning Commission monthly newsletter.
 - k. The Board reviewed miscellaneous correspondence.
- X. The Board met with Office Assistant Bonnie Theriault. Mrs. Theriault spoke with the Board about her surgery that is scheduled for this Friday and the subsequent medical leave. She explained that she is anticipating reimbursement from the insurance company for time that she has had to use for previous related absences and would like to be authorized to use that time for the three weeks that she will be out this time. After brief discussion it was agreed that Chairman Ives would gather additional information and the Board would have a response for Mrs. Theriault by the close of business on Thursday.
- XI. Chairman Ives recognized Bob Wilcox from the audience. Mr. Wilcox asked when the name of the fire department was changed from Loudon Volunteer Fire Department to Loudon Fire Department. There was brief discussion about the term 'volunteer' as compared to 'call' department. Chairman Ives stated that the Board will look into this and report at a future meeting.

Selectman Bowles moved to adjourn the meeting at 7:31 p.m.; seconded by Selectman Krieger. All were in favor. Meeting adjourned.

LOUDON BOARD OF SELECTMEN

Steven R. Ives, Chairman

Dustin J. Bowles, Selectman

Robert P. Krieger, Selectman