

Selectmen's Meeting Minutes
Tuesday, June 2, 2015

Present: Chairman Bowles, Selectman Krieger, and Selectman Ives.
Also present: Road Agent Lance Houle.

Chairman Bowles called the meeting to order at 6:00 PM.

- I. Selectman Krieger moved to approve the Selectmen's Meeting Minutes of Tuesday, May 26, 2015 as written. Seconded by Selectman Ives. All in favor. Motion carried.

- II. The Board met with Road Agent Lance Houle.
 - a. Mr. Houle stated that he had met with representatives of both Pike Industries, and Advanced Paving regarding the paving bid for Lovejoy Road. He has not met with Continental Paving yet but they have until June 12, 2015 for the deadline. Mr. Houle went on to say that he had also done site visits to Piper Hill Road and looked at the area for the patching project and feels that it would cost more in the long run to spend the \$13,000.00 to patch the section of road, than it would to do the project properly. Mr. Houle discussed the Impact Fee money for District A, as Piper Hill Road is part of District A and there is \$76,054.90 available for road improvements. The Board discussed with Mr. Houle the options and costs associated with grinding, adding stone, removing large rocks, compacting, putting down a binder, and waiting a few years to place the topcoat. The Board agreed that the best option for Piper Hill Road was to do this section properly and in a few years, the topcoat could be placed with hopes that the entire paved section of road could be upgraded. Mr. Houle will check to see if the winter binder would add to the cost for the project. It was also discussed, if the entire cost of this current project should be withdrawn from the Impact Fee funds for District A or if the \$13,000.00 currently allotted for the patching project for Piper Hill Road should be used as well. Mr. Houle stated the cost figures he has are estimates and he expects the upgrade to cost approximately \$42,450.00. The Board agreed that Mr. Houle would need to keep the invoices for this project and they agreed to this project at a cost up to \$45,000.00 with the funds to come from District A Impact Fees. Steve Jakubowski was recognized from the audience. He asked when this project would start. Mr. Houle stated he wanted to be adding gravel by the end of this month. Mr. Houle asked the Board if they wanted him to find out if the contractor that will be awarded the Lovejoy Road paving bid would consider the Piper Hill Road project. It was stated that past road projects have come with a per ton price for other small paving projects done each year. Mr. Houle will talk with the paving companies.
 - b. Mr. Houle advised the Board that the Highway Crew had been out grading and adding magnesium to the dirt roads.
 - c. Selectman Ives stated that Mr. Houle was doing a good job. The Board agreed.

- III. The Board met with Eagle Scout James Dunbar regarding his Eagle Scout Project. Mr. Dunbar updated the Board on his proposed cemetery clean-up project. He showed the Selectmen his project book showing scaled drawings and information

pages to outline the projects schedule. Mr. Dunbar advised the Board that he needed an authorized representative from the Town of Loudon to sign his project documents giving Mr. Dunbar permission to hold fundraisers to earn money to purchase supplies for the cemetery project and needed to have someone listed as the Beneficiary Representative. Mr. Dunbar advised the Board that he would be meeting with the Eagle Project Review Board for project approval on June 14, 2015. If everything is approved, Mr. Dunbar felt he would be able to start this project in September and it should be finished by mid October. He said he would be talking with Arthur Colby regarding the placement of the kiosk that will be installed inside the fence. The Board thanked Mr. Dunbar for his efforts.

IV. The Board met with Maxfield Public Library Trustees Alice Tuson, Molly Ashland, and Herb Huckins.

Mrs. Tuson stated that the Library Trustees have reviewed their financial statements and they feel that the library may be under budget at the end of this fiscal year. She stated that the Trustees were here to see if the Board would agree to allow the Trustees to encumber funds. Selectman Krieger asked the reason for encumbering funds. Mr. Huckins stated that there have been a few projects that have not been completed at the library, and the Trustees may hire Nancy Hendy to work with the new Library Director on a part-time basis for training. The Board stated that payroll and salary funds could not be encumbered; however, funds for projects like the painting contract and such could be encumbered. Chairman Bowles advised the Trustees that the process to encumber funds is to provide the written information to the Selectmen's Office as soon as possible, or before the end of the fiscal year, for any projects they are looking to encumber funds. Selectman Ives recommended that the Trustees contact Office Manager Brenda Pearl to discuss the specifics of encumbering funds. Selectman Krieger cautioned the Trustees to try to stay within the appropriated wage lines. Mrs. Tuson stated that there are still funds within their budget for part-time wages. She said that since the fiscal year ends on June 30th and Mrs. Hendy's last day is June 30th, the Trustees are going to need to have Mrs. Hendy generate the fiscal year end reports that are due. This will mean that they will have to pay Mrs. Hendy out of part-time wages for the time she spends on finishing up the reports. Mrs. Ashland discussed the repairs that have been put off until now. Selectman Ives stated that the request to encumber funds would be needed within the next few weeks but that does not mean that the work has to be completed by then. Mrs. Tuson stated that she has posted the job description for the Library Director in a few places. The Board thanked the Trustees for their efforts.

V. The Board recognized David Steele from the audience.

- a. Mr. Steele stated that he heard rumors so he came to the source of who the rumors concern. He said he heard Steve Bennett will be retiring sometime this summer and Selectman Bowles would be replacing him. He asked if the Board has discussed this. Chairman Bowles stated they have nothing official at this point, he believes they will be contacted within the next month. Mr. Steele said he assumes they have discussed it. Chairman Bowles said they are aware of it. Selectman Ives stated he has never talked with him about retiring. Mr. Steele said the rumor is that Chairman Bowles

- will take the position to replace Mr. Bennett. Selectman Ives said he does not want to comment on rumors. Mr. Steele stated that Mr. Bennett told Mrs. Steele that Chairman Bowles would be replacing him when he retired. Mr. Steele said he's heard it around town and it's frustrating to hear stuff like this and it doesn't look appropriate. Selectman Ives said that is why he doesn't want to comment on a rumor. Mr. Steele asked what their plan is to post Mr. Bennett's position. Chairman Bowles stated that they can't post anything until they have an official resignation from Mr. Bennett; they certainly aren't going to put something out before that. He said at that time they will make a decision as a Board how they will move forward with it. The question was asked if the town has a standard operation procedure as to how to fill these positions. Selectman Krieger said the town has relied on them to hire and fire. Mr. Steele asked if the position will be fulltime. Chairman Bowles said it has been for many years. Selectman Ives pointed out that there are actually two fulltime employees at the Transfer Station now.
- b. Mr. Steele inquired about the status of the trash haulers going in to the Transfer Station on days that it is closed. The Board stated that this issue has been resolved and locks have been changed.
 - c. Selectman Ives asked Mr. Steele where these rumors are coming from. Mr. Steele said people in general conversations, and he spoke to someone on the road crew. Selectman Ives suggested that people with basically no knowledge are spreading rumors. Selectman Krieger said that when and if they receive a resignation from Mr. Bennett the position will be posted and may the best person win. Mr. Steele said if hypothetically that person is Chairman Bowles then the other two Selectmen would have to make the decision to appoint another Selectman. Selectman Ives said if Chairman Bowles name is in the mix he would not be involved in any of it. Selectman Ives stated that if this happens none of it would be behind closed doors it will be done straightforward and above board. Mr. Steele said this has been going around for awhile now he's just trying to quell rumors. Selectman Krieger said that he doesn't like to talk about it too much yet because Mr. Bennett hasn't come to him and talked about it.

- VI. The Board began their review of weekly correspondence.
 - a. The Board received copies of Expenditure Reports for review.
 - b. The Board received information from George Sansoucy regarding the 2014 abatement applications for Eversource Energy and Fairpoint.
 - c. The Board received information from the Library Trustees regarding the Library Director Job description.
 - d. The Board received a copy of the 2015 – 2017 NH Retirement System employer contribution rates.
 - e. The Board received information regarding the 2015 Volunteer Fire Assistance Grant and a check for fire suppression equipment in the amount of \$2,000.00.
 - f. The Board received a check from Concord Regional Solid Waste/Resource Recycling Center in the amount of \$54,843.00 as payment for 2014 Phase II PMC.
 - g. The Board received a request from Old Home Day Committee for the \$2,500.00 allocated for fireworks.

- h. The Board received a request from Old Home Day Committee to put the Chili Cook-off notice up in the lobby at the Town Office.
 - i. The Board received a copy of the April 23, 2015 ZBA minutes.
- VII. The Board received the following reminders.
- a. Thursday, June 4, 2015 – 7:15 pm is a Scholarship Committee Meeting.
 - b. Saturday, June 6, 2015 is the tax deeded property auction starting at 9:00am. Selectman Krieger stated that he would be attending the auction. Selectman Ives moved to appoint Selectman Robert Krieger to be the representative of the Board of Selectmen in the decision making process in the sale of tax deeded properties on Saturday, June 6, 2015. Seconded by Chairman Bowles. Majority vote in favor. Motion carried.
 - c. Monday, June 8, 2015 is the MVSD reception at 6:00 pm and awards at 7:00 pm. Selectman Krieger stated that he and Jim McNeil would be presenting the 2015 High School Arthur E. McNeil and Raymond C. Cummings Memorial Scholarships this year.
- VIII. Mr. Steve Jakubowski asked the Board if there were procedures in place for the hiring process. He explained the benefits of having a written procedure. The Board thanked Mr. Jakubowski for his input.
- IX. Selectman Krieger moved to adjourn at 7:02 p.m. Seconded by Selectman Ives. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, Chairman

Robert P. Krieger, Selectman

Steven R. Ives, Selectman