

Selectmen's Meeting Minutes

Tuesday, May 15, 2007

**Present: Selectman Ives and Bowles. Chairman Maxfield was not present.
Also present: Road Agent David Rice and Fire Chief Jeff Burr.**

Selectman Ives called the meeting to order at 6:30 PM.

- I. Selectman Bowles moved to approve the Selectmen's Meeting Minutes of Tuesday, May 8, 2007 as presented. Seconded by Selectman Ives. Majority vote in favor. Motion carried.

- II. The Board met with Road Agent David Rice.
 - a. Mr. Rice stated the debris has been cleaned up at the Shaw property on Chichester Road at the bridge. He said that the Highway Crew has dug a trench across to try to get the water to run back to the river instead of running down the road.
 - b. Mr. Rice advised the Board that he has received a bid from Pike Industries for paving of Clough Pond Road and Old Shaker Road with the increase for this year. He said that Concord Sand would also be bidding on the project and he should have the information for next weeks meeting. Selectman Bowles asked when the approximate start date would be. Mr. Rice said Pike could start on July 16, 2007 and he is not sure about Concord Sand.
 - c. Mr. Rice discussed the possibility of hiring a temporary employee for the Highway Department. Mr. Rice discussed a pay rate of \$12.75 per hour. The Board agreed Mr. Rice should move forward.
 - d. Mr. Rice said that the Highway Crew was working on dirt roads but the conditions have changed and it is difficult to work on them when they are so dry.
 - e. Selectman Ives asked if Mr. Rice had taken care of the debris at Ms. DeCato's property. Mr. Rice said that they are planning to have it taken care of by the end of this week.
 - f. Mr. Rice reminded the Board he would be on vacation May 24 – 30, 2007 and he would be back to work on May 31, 2007.

- III. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr stated he had spoken with Bob Bahre regarding increases for Special Duty pay for Fire Department personnel. Mr. Bahre has agreed to a \$2.00 per hour pay increase. The Board advised Chief Burr to put the breakdown of position and hourly rate in a memo to the Board for next weeks meeting for review.

- b. Chief Burr asked if the Board was aware of the date that R M Piper would be returning to work on the Village Dam. Discussion ensued. Chief Burr stated he wanted to be sure the work was taken care of on the dry hydrant. Mr. Rice said he wanted to be sure the railing was installed on the cement wall. Selectman Ives stated a memo should be sent out H L Turner Group. Discussion ensued regarding the guarantee that the dry hydrant would not freeze.
- c. Chief Burr advised the Board the work on the insulation in the roof at the Safety Complex should begin this week. Discussion ensued regarding saving money if a Town truck is used to haul off the debris.
- d. Selectman Ives asked about the new Tanker Truck. Chief Burr stated the Truck is in Ossipee and the punch list is being worked on. He said the radio would be installed on Friday.
- e. Selectman Ives discussed the meeting that is scheduled with the Merrimack Valley Transportation Department relative to the late bus drop off area at the Safety Complex. He asked Chief Burr to provide a memo voicing his concerns if he is unable to attend the meeting. Chief Burr said he would try to attend the meeting on Monday at 5:00 PM.
- f. Chief Burr stated he was in contact with Rocky Bagone and would be meeting with him to review his plan for the Memorial Weekend event.
- g. Chief Burr stated the inspection on the new wing of the Elementary School has taken place. There is an issue with a classroom on the second floor that was going to be utilized by kindergarten or first graders; however, statute says that kindergarten and first grade classrooms are not allowed to be on the second floor. Chief Burr is going to forward a memo to the SAU Office, but the head of the Facilities Department is aware of the issue. Chief Burr stated there was a small issue regarding doors that are being taken care of and as soon as that is finalized, he will let it be known that the inspection has been done and the only concern is with the second floor classrooms. Discussion ensued.
- h. Chief Burr advised the Board he has been doing many inspections and had met with Penny Press regarding their parking permit.
- i. Selectman Ives asked about the dry hydrant on Ricker Road. Chief Burr said that that particular dry hydrant has had issues for a few years. He said it has a dam and is not sure if the Dam Bureau has any paperwork for it. Chief Burr said there needs to be some research done. Selectman Ives asked if Chief Burr could look into this issue and find out if the Town could do the work. Discussion ensued.

IV. The Board began their review of weekly correspondence.

- a. The Board received a memo from Office Manager Jean Lee regarding health and dental insurance renewal. Selectman Ives stated there are changes to the health insurance coverage, as Cigna is no longer offering the same plan the employees currently have. Now there will be a deductible for hospitalization that the employees have not had to

pay, however, the Board has agreed that the plan that was picked gives the best option for the cost. Selectman Bowles moved to authorize the Chairman to sign the Cigna Health Care of NH Inc., for small employee rates, Plan HMO -1 option, with the annual net amount from the Town to be \$189,859.04 of which the employees will contribute \$4,425.28 for a total of \$194,284.32. Seconded by Selectman Ives. Majority vote in favor. Motion carried.

- b. The Board received a memo from Office Manager Jean Lee regarding the Town Office repairs. Selectman Ives stated the Board had asked for a memo referencing the areas of greatest concern. The memo discussed replacement of the existing windows, foundation repair, sheetrock repair, cosmetic work such as carpet and paint. It was noted that there is \$30,000.00 remaining in the budget for this purpose. Selectman Ives said he felt the foundation work and window replacement would be the first items to be done. Selectman Bowles said the Board would have to prioritize the items to be done and get a few bids for the work.
- c. The Board received a memo from Judy Houston regarding Berry Road drainage issues. Selectman Ives said DES has reviewed the plan and came up with some additional items that need to be done. He said there would be a different type of riprap, different catch basins, and regular maintenance would need to increase.
- d. The Board received an e-mail from Michael Harris.
- e. The Board received copies of weekly expenditure reports.
- f. The Board received the notice of the Transportation Committee Meeting for MVSD on Monday evening at 5:00 PM to discuss the late bus drop off area at the Safety Complex. Selectman Ives stated that the Board had requested the drop off be changed from the Cooper Street side of the building to the Village Road side of the building for safety concerns for the students. He said the Library has issues with this change and now the Board has to have this meeting with MVSD Transportation Committee.
- g. The Board received price quotes for Nextel phones as requested during the After Action Meeting. The Police Chief, Fire Chief, Road Agent, Emergency Management Director, and Town Office would utilize the phones for emergency situations. The Board will take this information under advisement.
- h. The Board received a letter from Stanley and Mary Lou Michalski regarding the Rocky Road Campground upcoming event. The Board will take this under advisement and review this information. If the Board finds anything they need to address, they will bring it back at the next meeting.
- i. The Board received a letter from DES to Dee Dee Maratea regarding erosion issues on Berry Road.
- j. The Board received legal correspondence regarding Alvin Davis' appeal of the ZBA's decision relative to setbacks.

- k. The Board received an abutter letter from SDS for the proposed project on Map #040, Lot #007.
 - l. The Board received the 1st Quarter payment from ESMI Host Community Fee in the amount of \$17,498.24.
- V. Selectman Ives recognized Rob Hamilton of 49 Berry Road from the audience.
- a. Mr. Hamilton reviewed the history of the drainage issue around his property. Discussion ensued regarding catch basins, silt, water flow, and the fact the houses further up above Mr. Hamilton's property also contributes to the issues. Mr. Hamilton provided the Board with photos showing the drainage route and plans of this area. Selectman Bowles stated the Town has to deal with cleaning out the catch basin per DES. Mr. Hamilton asked why. The Board said DES has ordered the Town to take care of this issue and it has to be done. Mr. Hamilton said he did not want a specific area to be dug up on his property. The Board said there is a possibility of DES going back in to do another site visit to see how this area has handled all the flooding from last year and this year. Selectman Ives said the Board would ask Judy Huston to have DES do another site visit. Mr. Hamilton asked to be included in the site walk. Selectman Bowles asked when Mr. Hamilton provided DES with the photos. Mr. Hamilton said he did not. He said that the representative from DES had a camera the day they were out reviewing the site and he figured their job was to document the observations. Selectman Bowles asked when DES came out in regards to the flood. Mr. Hamilton said he had not seen anyone out there since the floods. Selectman Ives said that at this point it is a matter of addressing the issues. Discussion ensued regarding catch basin cleaning. The Board stated they would set up another site walk with DES, Engineer Judy Houston, Mr. Hamilton, and the Selectmen. The Board asked Mr. Hamilton to have his photos with him at the meeting.
- VI. The Board continued their review of weekly correspondence.
- a. Selectman Bowles moved to approve the Petition and Pole License #9AA34B located on School Street for one new pole. Seconded by Selectman Ives. Majority vote in favor. Motion carried.
 - b. The Board received copies of Legislative Bulletin #20.
 - c. The Board received a Regional Impact Notice from the Town of Epsom.
 - d. The Board received flood information from the Office of Energy and Planning.
 - e. The Board received the Public Assistance Hazard Mitigation booklet from FEMA.
 - f. The Board received a copy of the culvert repair application from NHIS.

Selectman Bowles moved to adjourn at 7:52 PM. Seconded by Selectman Ives. Majority vote in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Steven R. Ives, Selectman

Dustin J. Bowles, Selectman