

Selectmen's Meeting Minutes
Tuesday, May 12, 2015

Present: Chairman Bowles, Selectman Krieger, and Selectman Ives.

Also, present for Board of Permit: Police Chief/Code Enforcement Officer Bob Fiske, Fire Chief Rick Wright, Julie Robinson from Conservation Commission, Stan Prescott from the Planning Board, and Dave Powelson from the Zoning Board and Lance Houle Road Agent.

Chairman Bowles called the meeting to order at 6:00 PM.

- I. Selectman Krieger moved to approve the Selectmen's Meeting Minutes of Tuesday, May 5, 2015 as written. Seconded by Selectman Ives. All in favor. Motion carried.

- II. Chairman Bowles opened the Board of Permit and acknowledged Andy Nadeau from Horizons Engineering.
 - a. Mr. Nadeau explained that he is representing Liberty Utilities for a proposed gas line expansion project. He discussed three possible routes that are being considered for this project starting at the Josiah Bartlett Road intersection to Shaker Road. In discussing the location options, the following areas were referenced as areas that might be included in gas line project: the connection near Freedom Hill Cooperative to Riverview Lane, to the upslope of the Soucook River State Forrest, to Oak Hill Drive, to Oak Hill Road, to Shaker Brook, and Shaker Road; or to use the same general starting point and utilize Lesmerises Road, or to use a route along NH Route 106. Mr. Nadeau said that he is looking for input from the town boards to help determine the best possible option for all involved. Wetlands impact was discussed as well as the Soucook River State Forrest lands and the difficulty in permitting requirements. Mr. Nadeau stated he felt that this would be a minor temporary impact project. He said that the field impacts and ditch line impacts are going to be reviewed next week. Julie Robinson asked what the depth of the riverbed at the Soucook River was and Mr. Nadeau indicated he did not have that information with him this evening but it would be researched. Stanley Prescott asked about utilizing the existing line that goes under Wales Bridge. Mr. Nadeau said that would also be a possibility and it was stated that the existing line is a distribution line not a transmission which is a high-pressure line. Bob Fiske asked about the maintenance work done on School Street, and asked if the new project gas lines were going to look like the gas lines on School Street as he did not like the way they looked. He also asked about the results of the last test done on the lines. Mr. Nadeau said he would need to research that information. Rick Wright asked about suspending the gas line and not using the riverbed. Mr. Nadeau said they are trying to go away from suspending the lines under bridges nowadays. Selectman Ives asked if this would be a transmission line and not a distribution line. He also inquired about the current customers keeping connected to this service during construction. Mr. Nadeau said they did not think Liberty Utilities planned to decommission the existing line until the project was complete. Mr. Prescott said he thought there should be a presentation at the Planning

Board meeting to give other board members information as well as give an opportunity for residents to express their concerns and ideas. Chairman Bowles asked if there would be a public hearing for residents before the route was selected. Mr. Nadeau said once the route is selected the plan goes to the Public Utilities Commission then they may have public hearings. He said that he is before the board members tonight as a courtesy. Mr. Nadeau went on to say that when permits are completed for this project, the town would be notified as they are a “stakeholder” in this project. Mike Harris of Lower Ridge Road was acknowledged from the audience and asked if there was any actual advantage for the Town of Loudon to move forward with this project. Mr. Nadeau stated that this is a distribution line and it serves many residents and businesses in Loudon. Mr. Harris went on to ask if there could be a partnership in all the parties involved in this project to create a bike and walking path along NH Route 106. Mr. Nadeau said he could ask.

It was discussed that it would be beneficial for Mr. Nadeau to meet with the Planning Board and agreed that the May meeting would not allow sufficient time to post notices and therefore Mr. Nadeau should attend the June meeting. Chairman Bowles stated that this would give time to post notices around and to be included in the advertisement. It was stated that the board members wanted the residents to be able to have input before the actual route was decided on.

- b. Bob Fiske presented three hawker and peddler applications for review and approval. The first one is for the Ivory Rose and is the same as last year. All requirements are in place. The second is for Dudley’s Ice Cream and is the same as last year with all required documents. The third is for Loudon Food Pantry. All agreed they were ok for approval.
- c. Chairman Bowles stated that Michael Harris wanted to speak to the Board of Permit. Members were polled to see if they wished to hear Mr. Harris. The consensus is that Mr. Harris can speak but needs to keep it to 3 minutes. Mr. Harris discussed his concerns with general permitting within the Town of Loudon. He referenced the approval for the Boy Scout Jamboree to be held at the Track in October. Mr. Harris stated that with each approval the track is given to hold an event, it is allowing them to become a multi-event multi-season business and a burden to Loudon residents. Chairman Bowles thanked Mr. Harris and stated that the Board will take his comments under advisement at this time.

III. The Board met with Police Chief/Code Enforcement Officer Bob Fiske.

- a. Chief Fiske presented the Board with a letter from Ossippe Mountain Electronics regarding the work on the camera system.
- b. Chief Fiske presented a copy of the Building Permit list.
- c. Chief Fiske presented a copy of a letter received to go in to Officer Martel’s personnel file.
- d. Mr. Fiske congratulated Selectman Krieger on his promotion at the Sherriff’s Office.
- e. Chief Fiske asked the Board if the cemetery would be taken care of by the Memorial Day Parade. The Board stated that it would be cleaned up.

IV. The Board met with Road Agent Lance Houle.

- a. Mr. Houle advised the Board that the culvert on Village Road has been replaced and the one on Lower Ridge Road would be completed on Wednesday. He also advised the Board of the Youngs Hill Road culvert being plugged by the beavers.

- b. Mr. Houle advised the Board that one truck was brought to Winnepesaukee Truck Service for work and the transmission did not need to be pulled as originally thought.
- c. Mr. Houle advised the Board that he has obtained a cost of \$2,600.00 for the replacement of two basins and to extend the culvert on Lovejoy Road. He also stated that the sweeper would be in town on Wednesday.
- d. Selectman Ives suggested that the fire department might be able to blow out culverts if needed.
- e. Selectman Bowles stated that he had spoken with Mac at North Country Tractor and the mower should be here by Friday.
- f. Selectman Ives stated that Mr. Houle was doing a good job

V. The Board met with Fire Chief Rick Wright.

- a. Chief Wright discussed the work being done at Station 1 due to the water damage. He acknowledged that the insurance adjuster has contacted the insurance company to process the claim.
- b. Chief Wright stated that the eyebrow work at Station 2 has been completed by Bob Mallat.
- c. Chief Wright advised the Board that he has contacted Union Flag Company to order the replacement lock latch for the flag at the War Memorial. Roger Maxfield was able to provide the contact information for this process.
- d. Chief Wright advised the Board that the new Arial Ladder Tower truck was in service as of Monday. The truck still needs a few items but is available if needed. He said the drivers of the truck have attended the training and continue to train. Chief Wright stated that he would be setting up a meeting with Franklin Fire Chief to do set up training as they are familiar with this truck and are a great resource for Loudon.
- e. Chief Wright stated that Rich Maltais has started fulltime and is doing a good job.
- f. Chief Wright advised the Board that the department had held a joint CPR/AED class with employees of Harry O Electric and Sandborn Mill Farm. He said many people received their certification. He went on to state that they held Fire Extinguisher trainings for Penny Press, NHMS, Meadow Ledge Greenhouse, and Sanborn Mill Farm in late April and wanted to let other businesses know that this training is available if needed.
- g. Chief Wright advised the Board that Loudon had assisted with eight mutual aid calls last week. He also stated that the Forestry Truck broke down on the way to Northfield and J & D Towing towed it back with no charge to the Town. Chief Wright said the radiator and thermostat needed to be replaced and the vehicle was back in service by Thursday.
- h. Chief Wright stated that Station 1 has new yellow lines for assistance with parking the vehicles as well as turn points marked in the parking lot.
- i. Chief Wright stated that Bonnie Theriault started last Friday at the Fire Department on Friday and it went well. It was discussed that there is plenty to keep her busy.
- j. Chief Wright advised the Board that he had a personnel issue to discuss.

VI. Selectman Krieger moved to go into nonpublic session per RSA 91-A: 3, II (a) at 6:58 p.m.; seconded by Selectman Ives. Roll call vote: Ives – yes; Krieger – yes; Bowles – yes. All in favor. Motion carries. Selectman Krieger moved to come out of non-public session at 7:12 p.m.; seconded by Selectman Ives. Roll call vote: Ives – yes; Krieger – yes; Bowles – yes. All in favor. Motion carries. Selectman Ives made a motion to seal the minutes for five years due to the discussion pertaining to the dismissal, promotion, or compensation of any public employee or the

disciplining of such employee, or the investigation of any charges against him or her. Seconded by Selectman Krieger. All in favor. Motion carries.

VII. The Board met with Ken Roketenetz, President and Linda Nelson, Treasurer of Presidential Pines Cooperative Mobile Home Park.

- a. Mr. Roketenetz explained that the park has received two abandoned units and they are looking to remove the units out of the park as soon as possible. They stated that there are past due taxes on these properties and wanted to ask if the Board would consider abating or reducing the taxes. The Board discussed the two units that are Town owned in this mobile home park in regards to possibly combining the removal of these two units with the two units that the park owns. As soon as there is more information available, someone from Presidential Pines will contact Office Manager Brenda Pearl with contact information for the company considering to remove the units. The Board stated that they will look into the request to reduce or abate the taxes but want to research the current status before making a decision.

VIII. The Board began their review of weekly correspondence.

- a. The Board received a memo from the American Legion Post 88 regarding the upcoming Memorial Day Parade on Monday, May 25, 2015 beginning at 9:00 AM. This parade will begin at the parking lot of the former American Legion property on South Village Road and will proceed to the Cemetery behind the Loudon Congregational Church on Church Street. The Merrimack Valley High School Band will be in attendance and there will be golf carts for those with walking issues. The American Legion Post requested assistance from the Loudon Police and Fire Departments with closing down South Village Road and also for the presence of the Loudon Rescue for any possible medical issues. This memo also requested the attendance of the Selectmen to be included in the parade if possible. The Board agreed that all of the requests in this memo were granted. The Board stated that they had approved the payment of the \$500.00 fee to obtain the Merrimack Valley High School Band a while back for this purpose.
- b. The Board received a reminder of the MVSD May 2015 invoice in the amount of \$662,830.23.
- c. The Board received a copy of letter from Flynn, Riedel & Young, Inc. regarding Insurance Claim at Station 1 and stated that this is the insurance issue that was addressed with Chief Wright earlier.
- d. The Board received a memo from Office Manager Brenda Pearl regarding three Tax Deeded properties. The Board received an inquiry from one of the former property owners as to what the last possible date would be for them to repurchase their property. The Board stated that Town Counsel advised the Board that she would need to go to the auction at this point. It was stated that a police detail will be part of the auction. The auction is scheduled for June 6, 2015.
- e. The Board received a copy of a letter from Code Enforcement Officer Bob Fiske regarding Tax Map 032, Lot 004 – Brown Revoc. Trust property for review.
- f. The Board received the April 2015 Property Transfer list for review.
- g. The Board received the Agricultural Commission meeting minutes of April 2, 2015 for review.
- h. The Board received the Library Trustees meeting minutes of April 6, 2015 for review.

- i. The Board received notification from UNH Cooperative Extension – Tree and Shrub Pruning Demo on May 23, 2015.
 - j. Chairman Bowles stated that the Freewill Baptist Church submitted a letter requesting permission to place a banner at the Town Hall/Freewill Baptist Church for their Church Fair. The Board agreed it the banner could be displayed.
 - k. Chairman Bowles read the following into the record: *We, the Selectmen and Assessors of the Town of Loudon, NH, do solemnly swear that in making the inventory for the purpose of assessing the foregoing taxes we appraised all taxable property at its full value, and as we would appraise the same in payment of a just debt due for a solvent debtor. So help us God.*
 - l. Selectman Krieger read the Tax Collector’s Warrant into the record and moved the following: *TO: Helen L. McNeil, Collector of Taxes for Loudon, New Hampshire in said county. In the name of the State you are hereby directed to collect the property taxes in the list herewith committed to you, amounting to the sum of Five Million Five Hundred Forty Thousand Two Hundred Ninety-One Dollars (\$5,540,291.00) and with interest at twelve (12%) percent per annum from July 2, 2015 thereafter, on all sums not paid on or before that day. And we further order you to remit all monies collected to the Town Treasurer, or to the Town Treasurer’s designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total One Thousand Five Hundred Dollars (\$1,500.00) or more. Given under our hands at Loudon, New Hampshire, this Twelfth day of May in 2015. Board of Selectmen, Loudon, New Hampshire.* Seconded by Selectman Ives. All were in favor. Motion carried.
- IX. Selectman Krieger moved to adjourn at 7:40 p.m. Seconded by Selectman Ives. All in favor. Motion carried.

Chairman Bowles thanked the Police and Fire Departments for handling an issue on Monday in a very professional manner on Ring Road. The family asked that Chairman Bowles forward their appreciation for the assistance they received from those present.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, Chairman

Robert P. Krieger, Selectman

Steven R. Ives, Selectman