

## Selectmen's Meeting Minutes

Tuesday, April 27, 2004

**Present: Selectman Maxfield, Kardaseski, and Bowles.**

**Also present: Police Chief, Code Enforcement/Compliance Officer Bob Fiske, and Road Agent David Rice.**

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
  - a. Mr. Fiske stated the SBA Towers project should be completed in 60 days.
  - b. Mr. Fiske advised the Board that he is in receipt of Brian Ramsay's check in the amount of \$5,000.00 for the bond as required for his replacement building project. Selectman Kardaseski stated that the check needed to go to Treasurer Melanie Kiley with the instructions not to deposit it at this time.
  - c. Mr. Fiske discussed the current use issue with Kendall Perkins property. Discussion ensued. The Board will have the assessor review this property.
  - d. Mr. Fiske inquired if the Board had met with Deb Latham regarding the summer swim program. Chairman Maxfield stated that Mrs. Latham did have an appointment with the Board last week; however, she did not show up. Mr. Fiske will contact Mrs. Latham to discuss this issue.
  - e. Chairman Maxfield stated for the record that one pistol permit was submitted for signature and approval.
  - f. Selectman Kardaseski inquired about duplexes in the village district. Mr. Fiske stated the property in question is not a duplex. It is a residence with a mother-in-law apartment. Discussion ensued. The Selectmen suggested that Mr. Fiske discuss this issue with ZBA Chairman Roy Maxfield.
  - g. Chairman Maxfield stated that Mr. Roger Farwell had contacted him regarding his neighbor having a business in the residential district. Mr. Fiske stated this has been an ongoing problem and said Gary Tasker had wanted the business owner to go before the Zoning Board. Discussion ensued regarding consistency in enforcing the ordinances, as well as the history of what has taken place with this property.
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice advised the Board he is going to meet with Robert Saunders of the Louis Berger Group, Inc. next Tuesday at 7:45 AM at the Transfer Station.
  - b. Mr. Rice said the culvert on Clough Pond Road had been replaced.
  - c. Mr. Rice discussed the list of roads to be paved this year. Discussion ensued regarding measuring and cost estimates. Mr. Rice discussed shimming the roads. Discussion ensued regarding changing the width of Oak Hill Drive

from 30 feet to 24 feet. Mr. Rice said the sides would be graded, gravel would be placed on the sides, and the driveways would be addressed. Selectman Bowles asked if the highway crew could perform any of the work to cut down on the cost of the projects. Discussion ensued. Selectman Kardaseski moved to authorize the Chairman to sign the contract with Pike Industries for a sum not to exceed \$273,846.00 for paving and roadwork on Oak Hill Drive, Josiah Bartlett, North Village, and Lower Ridge Roads. Seconded by Selectman Bowles. All in favor. Motion carried.

III. The Board met with Colin Cabot to discuss the easement for the Brown family property.

- a. Mr. Cabot discussed the LCHIP grant, which has been funded in the amount of \$150,000.00 for the project, as well as \$12,000.00 that is set aside for an endowment to monitor the easement of the James and Mary Ellen Brown property at the eastern edge of Loudon Ridge Road. Mr. Cabot stated the deadline for filing the proposal for the Natural Resource Conservation Service application to the Federal Farm and Ranchland Protection program, which is a matching grant to the LCHIP, is Monday, May 3, 2004. Mr. Cabot explained the grant and advised the Board that the application is for two of the four lots. One lot is under James and Mary Ellen Brown and the other parcel is under Kathy Hayes, who is a member of the Brown family. Mr. Cabot said he was advised to combine the two lots on both grant applications. He stated that, although there has not been an appraisal done yet, he expects the value of the development rights to be in the area of \$200,000 – 300,000.00. Mr. Cabot explained that the total project is for four lots, for a total of \$400,000.00. He stated that, with the two grants contributing \$250,000.00, this leaves a balance of \$150,000.00. The Conservation Commission has approximately \$80,000.00 to add to the total with the remainder of the money needing to be raised through either taxes, private donations, or fundraising. Mr. Cabot explained that he could not give exact figures at this time as it all depends on the appraisal, the grants, and the Brown family. The Board provided Mr. Cabot with a letter of support for the grant application.
- b. Mr. Cabot discussed the land owned by the Nature Conservancy on Currier Road, Route 106, and Bumfagon Road. Discussion ensued regarding the possibility of the Nature Conservancy donating a piece of land to the Town.

IV. The Board began their review of weekly correspondence.

- a. Chairman Maxfield said the Board had met with Town Clerk Terry Hamel last week and voted to pay the Town Clerk a salary instead of wages based on fees. He stated it would have to go before next year's Town Meeting before the method of payment could be changed. Selectman Kardaseski moved to rescind the Board's vote on April 20, 2004 to change the Town Clerk's pay from fees to salary. Seconded by Selectman Bowles. All in favor. Motion carried.

- b. The Board reviewed a letter from DES regarding water sampling at the landfill. A copy of this will be forwarded to Robert Saunders of the Louis Berger Group. The Board will take this under advisement.
  - c. The Board reviewed a memo from Assessor Rod Wood addressing the completion of data review. Discussion ensued. Chairman Maxfield will contact Brett Purvis regarding concerns of the Board.
  - d. The Board reviewed a memo from Assessor Rod Wood with his recommendations for the request by the Church of the Nazarene for exemptions on two parsonages on Greenview Drive. Chairman Maxfield discussed this issue with Town Counsel and stated that Attorney Mayer will be contacting the Board with his recommendations.
  - e. The Board reviewed a current use question relative to Tax Map #048, Lot #002. The Board will take this under advisement and look into this.
  - f. The Board reviewed four Discretionary Preservation easement applications. A public hearing will be held on May 25 at 7:00 PM. Chairman Maxfield explained the requirements for this easement.
- V. The Board met with Tax Collector Helen McNeil.
- a. Chairman Maxfield stated the Board had voted to rescind their decision to change the way the Town Clerk is paid from fees to salary due to the RSA. Mrs. McNeil talked about the fees the Town Clerk's position is being paid. She said she feels the former Town Clerk deserved the full amount of the fees as she had been Town Clerk for 17 years. However, the new Town Clerk has only been working in that office for approximately 2 years and has assumed all of the fees that the previous Town Clerk received. Mrs. McNeil stated this is nothing against the new Town Clerk. It is not personal; it is the principal of the issue. She said there is no other position in which a new person assumes the same pay as the departing person. She said she hoped the Selectmen would look into the issue of the new Town Clerk having been appointed to fill the term until next March (when the position would be up for election) and whether there was any flexibility in the way an appointee was paid. Selectman Kardaseski stated she agreed that no one should, after 2 years, walk in and assume the same pay as someone who had been in the position for 17 years. Chairman Maxfield stated the Board would look into the appointment issue.
- VI. The Board continued their review of weekly correspondence.
- a. The Board received a copy of the check from ESMI for the 4<sup>th</sup> Quarter Host Community Fees.
  - b. The Board discussed a cancellation notice of the reclamation bond for Motion Motors gravel pit. Selectman Bowles will follow up on this issue with Bob Fiske.
  - c. The Board received copies of correspondence from Michael Harris regarding roadside cleanup.
  - d. The Board reviewed abatement applications.

- e. Selectman Bowles moved to accept the Selectmen's Meeting Minutes of Tuesday, April 20, 2004 as presented. Seconded by Selectman Kardaseski. All in favor. Motion carried.

Selectman Kardaseski moved to adjourn the meeting at 9:02 PM. Seconded by Selectman Bowles. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

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Roger A. Maxfield, Chairman

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Deborah A. Kardaseski, Selectman

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Dustin J. Bowles, Selectman