

## Selectmen's Meeting Minutes

Tuesday, April 26, 2005

**Present: Selectman Kardaseski, Bowles and Maxfield.**

**Also present: Road Agent David Rice, Fire Chief Jeff Burr and Police Chief, Code Enforcement/Compliance Officer Bob Fiske.**

Chairman Kardaseski called the meeting to order at 6:30 PM.

- I. Selectman Maxfield moved to approve the Selectmen's Meeting Minutes of Tuesday, April 12, 2005 as presented. Seconded by Selectman Bowles. All in favor. Motion carried.
  
- II. The Board met with Road Agent David Rice.
  - a. Mr. Rice stated School Street needs to be posted as "under construction" while the Highway Crew is preparing the road for repaving as well as during the paving process. He also discussed lowering the speed limit to 25 MPH during this process. Discussion ensued regarding if the lowering of the speed limit should be only during the construction or 24 hours per day. Mr. Rice has spoken with the School District regarding bussing issues. He stated MVSD has agreed to work with the Town during the reclaiming and repaving of School Street. Selectman Maxfield moved to establish the speed limit on School Street to 25 MPH commencing on May 1 to the conclusion of construction/repaving of the road. Seconded by Selectman Bowles. All in favor. Motion carried.
  - b. Mr. Rice asked the Board about posting "No Parking" signs in front of the tank at the American Legion. He stated he could put up temporary signs during Loudon Old Home Day. The Board agreed to have Mr. Rice utilize temporary signage during Old Home Day, as they did not feel the need to place permanent signs in this location.
  - c. Mr. Rice stated the granite sign for the "Robert L. Landry, Sr. Memorial Field" on Staniels Road is in and the only items left are the caps for the sign and loam. Chairman Kardaseski will contact Mrs. Landry.
  - d. Mr. Rice discussed the Bear Hill Road subdivision. He stated he had met with DES regarding this subdivision. Mr. Rice stated there is no way to add to the culvert and DES wants either a bridge or a box culvert, which is the same thing as a bridge. Chairman Kardaseski stated she and Mr. Rice discussed this issue and the cost of building a bridge on this property would be \$100,000+. One possibility for a future bridge is having the developer place the money they would have

spent to widen that area, put in a culvert, and do everything the Town originally asked them to do, in a fund that would eventually go to building a bridge. She stated that at some point there would probably be more development in the area and those developers would also need to contribute to the fund for a future bridge. Chairman Kardaseski stated the money would be over and above the impact fee. Selectman Bowles stated there have been some changes with this subdivision since its original presentation. He stated he did not mind the Town helping with a project of this magnitude, knowing the impact fees would be coming back to the Town. Mr. Rice stated DES did not want to extend the culvert due to the fact there are turtles in that brook, which are being monitored by Fish and Game as they are becoming extinct.

- e. Chairman Kardaseski discussed the memo from Tony Puntin regarding Greenview Drive. Mr. Rice stated the only concerns he and Mr. Puntin had were the right-of-ways. Mr. Rice stated he felt Mrs. Crowley would be looking to have the Town accept Greenview as a Town road. The Board agreed that if there were right-of-way issues the Town would not accept the road. Discussion ensued regarding golf carts crossing the road, the golf tee being in the right-of-way and the road crossing Steve Roy's property. Mr. Rice stated he had spoken with Mrs. Crowley regarding the Engineer and Town's concerns.
- f. Chairman Kardaseski stated for the record the two wells at the Transfer Station are being disinfected as they had high levels of choliform, which they believe came in on the well drillers rig. She stated the wells have to be disinfected and retested, which will cost approximately another \$2,000.00. Chairman Kardaseski said there has been many issues with these two wells, which has cost a lot more than planned.
- g. Chairman Kardaseski stated she had received a call from Dave Pelissier of 97 Berry Road regarding the condition of the road, so she took a drive to check it out. She stated she felt the road was not too bad and it was in better shape than most dirt roads in town. She feels people just need to slow down a bit.
- h. Chairman Kardaseski stated there will be a vote this evening regarding Coop Towns staying or leaving the Solid Waste Recycling Cooperative once their contract runs out. She stated she had spoken with Loudon's representative to the Cooperative, Steve Bennett. It appears his feeling is to vote to stay with the Cooperative for another 5 years. The Board agreed with staying with the Cooperative. Discussion ensued regarding the need to increase recycling efforts in Town.

III. The Board met with Fire Chief Jeff Burr.

- a. Chief Burr discussed the renumbering of Staniels Road. He advised the Board that there was one property that has not been reassigned.

This is due to the location of the property, which is on the “old” portion of Staniels Road. Discussion ensued regarding street name changes. The consensus was to renumber the house based on the Staniels Road address, not the possibility of the “old” portion of Staniels Road being renamed in the future.

- b. Chief Burr discussed a request from Division of Emergency Services Bureau of Emergency Management for contact information for their files. Chief Burr stated there is a request for the location and contact information for the Community Emergency Operation Center site. Discussion ensued regarding the information listed in Loudon’s Emergency Management Plan as well as possible updated sites. The Board, as well as Chief Burr and Chief Fiske, agreed to list the Safety Complex as the main site and Station #2 as the alternate site. Chief Burr also discussed the issue of listing a primary shelter location. He stated Loudon Elementary School, as well as Churches in Town, are listed in the Emergency Management Plan currently; however, he feels the Churches do not necessarily fit the profile of a shelter if there are no generators on the premises. Chief Burr suggested listing Loudon Elementary School as the primary shelter. The Board agreed. The Board suggested having Chief Burr contact Jim Tranfaglia regarding the Emergency Management Plan update.
- c. Chairman Kardaseski discussed the issue of the rate of pay for the Hazardous Materials personnel. She stated the Town had recently received a check from Central NH Haz-Mat Team for payment of services from four Loudon Fire personnel; however, the rate of pay they are paid at is not consistent. Chief Burr is asking the Board to review information for Special Duty pay, taking into consideration increases in insurance and other administrative costs associated with payroll to adjust for a new Special Duty billable rate for the Central NH Haz-Mat Team and possibly NHIS. Chief Burr stated CNHHMT will pay the billable amount to the Town once the Board has established a rate and forwarded it to them. Chairman Kardaseski asked that the Board members review this information and discuss the issue at next week’s meeting. She stated the only portion of the Special Duty pay being looked at is the administrative costs for FICA, insurance, unemployment, retirement, etc.

IV. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.

- a. Chief Fiske advised the Board on June 11–12 the Merrimack Valley Trail Riders will be in Town. He stated Fish and Game gives them this license.
- b. Chief Fiske presented the Board with three appointment papers for June, July, and September’s Special Events for their signature.
- c. Mr. Fiske provided the Board with an up-to-date copy of the Building Permit List for the Assessors review.

- d. Mr. Fiske provided the Board with the paperwork to be signed for the drug forfeiture money. Attorney Mayer also needs to sign this form.
  - e. Chairman Kardaseski stated for the record one pistol permit was submitted for signature and review.
  - f. Chairman Kardaseski stated Mr. Fiske previously discussed an issue regarding a work detail for South Shore Utility in which the Town has not been paid for services provided by the Police Department. It also appears the City of Concord has also not been paid for the services of their Police Department. Chairman Kardaseski stated she has contacted the company and feels she has gotten nowhere with them. The amount of the invoice is \$453.00. Tim Landry stated South Shore Utility is working for Keyspan and they will be working in the area again. Discussion ensued regarding not allowing South Shore Utility to perform any work in Loudon until the bill is paid.
  - g. Discussion ensued regarding two properties on Greenview Drive utilizing Voted Road as a driveway. Mr. Fiske stated he had discussed this issue with the two property owners and advised them they needed to keep a driveway access on Greenview Drive. He stated he has been told by one of the property owners Road Agent David Rice advised the property owner they could utilize Voted Road as a driveway access. The Board discussed the issue of Voted Road being a Class VI Road. Tom McCue advised the Board he felt only Al Bouchard had signed the Class VI Road Waiver, back when Greenview Drive was initially being built. He also stated the end of Voted Road is closed subject to gates and bars. Discussion ensued regarding the subdivision plan, which stated the driveways would be on Greenview Drive. The Board advised Mr. Fiske to let the property owners know the driveway access is to be on Greenview Drive. Selectman Bowles stated he felt a memo needs to be drafted advising Mr. Rice that all driveway access for the houses on Greenview Drive must be on Greenview Drive.
  - h. Selectman Bowles commended the Police Department for the wonderful job they did at Saturday's Bike Helmet Safety Day. Chief Fiske stated there were 92 children in attendance this year.
- V. The Board began their review of weekly correspondence.
- a. Discussion ensued regarding the Village District amendment that took place at Town Meeting in March 2000 with Bill Towle property owner of Tax Map #021, Lot #018. Selectman Bowles stated the Board needed to decide whether Mr. Towle's property was Village or Commercial District and straighten the wording of the amendment out in March. Chairman Kardaseski stated the Board's opinion is this lot should be Commercial and they hoped that the Zoning Board would agree.
  - b. Chairman Kardaseski stated Julie Robinson had contacted her regarding the meeting with the Board and Conservation Commission

member Dan Geiger. Mrs. Robinson would like to attend at that meeting, so it has been rescheduled for Tuesday, May 10, 2005.

- c. The Board discussed a settlement issue with Dave Martin on Clough Pond Road. The Board agreed to post the signs at Clough Pond Beach if the agreement recommended by Attorney Mayer is signed.
- d. The Board received a current use lien release penalty recommendation from the Assessor for Tax Map #048, Lot #019 belonging to Dustin Bowles. Chairman Kardaseski and Selectman Maxfield agreed with the recommendation. Selectman Bowles abstained.
- e. The Board reviewed a copy of the notice of decision from the Planning Board regarding Kezar Real Estate and the 155-E Permit. The permit is to be transferred from Motion Motors to Kezar Real Estate.
- f. Selectman Bowles moved to forward past due ambulance bills for collection account number #12201 in the amount of \$392.54, #29528 in the amount of \$405.00 and #28559 in the amount of \$563.50. Seconded by Selectman Maxfield. All in favor. Motion carried.
- g. Selectman Maxfield discussed Levi Ladd's property on Tax Map #0020, Lot #001. A 30-acre parcel on Indian Point Road. Mr. Ladd had previously spoken with Selectman Maxfield regarding giving this parcel to the Town. Mr. Ladd has since offered this parcel to the Town with a land swap of Town-owned property, possibly the 60-acre piece on Route 129. Selectman Maxfield stated there is gravel and loam on the parcel on Indian Point Road and this parcel could possibly be utilized for soccer fields. He stated he was just passing this information along as it was given to him. The Board will think this over and let Mr. Ladd know of their decision.

Selectman Bowles moved to adjourn the meeting at 8:33 PM. Seconded by Selectman Maxfield. All in favor. Meeting adjourned.

#### THE LOUDON BOARD OF SELECTMEN

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Deborah A. Kardaseski, Chairman

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Dustin J. Bowles, Selectman

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Roger A. Maxfield, Selectman