

Selectmen's Meeting Minutes

Tuesday, April 25, 2006

Present: Selectman Bowles, Maxfield, and Ives.

Also present: Road Agent David Rice, Fire Chief Jeff Burr, and Police Chief, Code Enforcement/Compliance Officer Bob Fiske.

Chairman Bowles called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, April 18, 2006 as presented. Seconded by Selectman Maxfield. Chairman Bowles abstained. Majority vote in favor. Motion carried.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
 - a. Chief Fiske presented five pistol permits for signature and approval. Chairman Bowles stated for the record the five pistol permits were signed.
 - b. Mr. Fiske stated he had followed up with two letters from Mr. Beaton and provided the Board with the letters as well as a copy of Mr. Beaton's apology.
 - c. Mr. Fiske presented the Board with the appointment papers for the June, July, and September Special Event Police Officers for races at NHIS.
 - d. Mr. Fiske discussed the issue of people not being aware that School Street is a one-way street from now until August. Discussion ensued regarding the need to increase signage.
 - e. Mr. Fiske discussed the issue with accessory structures on lots with no primary residents. He stated the Planning Board approved a subdivision at last weeks meeting allowing an accessory structure on a subdivided lot. Mr. Fiske discussed the zoning ordinances and stated that the only way an accessory structure can be on a lot without the residence is by Special Exception. Selectman Maxfield stated the Planning Board overlooked that issue. Mr. Fiske said he understood that the approval is contingent upon the zoning ordinance. Mr. Fiske stated he was afraid that if this becomes an allowable practice people would begin building barns/garages and turn them into homes. The Board will look into this issue.
 - f. Mr. Fiske discussed the chronological building permit waiting relative to permits not being picked up and the next person on the list receiving it. Discussion ensued regarding if the next person in line is a resident or a contractor. Based on the current zoning ordinance, the permit would be issued to the next person in line.

- g. Mr. Fiske discussed Voted Road. Discussion ensued regarding stonewalls.
- III. The Board met with Road Agent David Rice.
 - a. Mr. Rice stated the septage lagoon would be cleaned out on Wednesday.
 - b. Mr. Rice stated Clarke Page would begin working on the grader this week.
 - c. Mr. Rice stated that he and Chairman Bowles had discussed looking at purchasing a used road tractor to haul trash to Penacook.
 - d. Mr. Rice stated a culvert on Mudgett Hill Road collapsed and had to be replaced.
 - e. Selectman Maxfield advised Mr. Rice that Kim Bean fertilized the Veteran's Memorial.
 - f. Mr. Rice advised the Board he had spoken with DES/Wetlands Bureau and Rob Hamilton will be getting a letter from them advising him what he has to do regarding his property on Berry Road. Mr. Rice stated he felt the cleanup on Ms. Touzins property should be a joint project with the Town and Mr. Hamilton.
 - g. Chairman Bowles asked that Mr. Rice have someone fix the light above Office Manager Jean Lee's desk.
- IV. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr advised the Board that the tanker has been ordered.
- V. Chairman Bowles thanked the Police and Recreation Departments for their efforts in providing the bicycle safety program that took place over the weekend.
- VI. Chairman Bowles moved to enter into executive session with Police Chief, Code Enforcement/Compliance Officer Bob Fiske to discuss a personnel issue 6:57 PM. Seconded by Selectman Ives. Roll call vote: Bowles yes, Maxfield yes, Ives yes. All in favor. Motion carried. Chairman Bowles moved to come out of executive session at 7:36 PM and to seal the minutes until April 25, 2011. The results of the executive session were to discuss personnel issues. Seconded by Selectman Ives. All in favor. Motion carried. Selectman Maxfield moved to appoint Michael E. Crowell, Jr., as part time patrolman for the Town of Loudon. Seconded by Selectman Ives. All in favor. Motion carried. Selectman Ives moved to appoint Jason S. Fiske as a fulltime patrolman for the Town of Loudon. Seconded by Selectman Maxfield. The rate of pay to be \$16.32 for Officer Fiske and also to increase another individuals pay to \$16.32. Officer Fiske shall have a 12-month probationary period. Majority vote in favor. Motion carried. Chairman Bowles moved to authorize the 2-week annual leave for Robert Krieger for his first year of hire. Seconded by Selectman Maxfield. Discussion ensued regarding that this agreement was discussed previously, and is due to the fact that Officer Krieger worked for the Town of Loudon previously for 8 years. All in favor. Motion carried.
- VII. The Board began their review of weekly correspondence.

- a. The Board discussed a wetlands letter from Engineer Judy Houston relative to Berry Road issues. Selectman Ives stated he was at a site walk and Mr. Hamilton agreed to work with DES to address the drainage with his property. Selectman Maxfield stated DES is asking for the Board's input with this situation. Selectman Ives said he felt the issue would be addressed in stages and that until all issues are addressed at the top, nothing should begin on the lower portion.
 - b. The Board received a request from Gary Minery to purchase a right-of-way between Route 106 and South Village Road, Map 20, Lot 70. The Board will take this under advisement at this time.
 - c. The Board received a letter from Conservation Commission Chairman Julie Robinson regarding a proposed regional dumpsite on the Merrimack River. Mrs. Robinson is asking for the Boards input prior to the May 9, 2006 meeting. The Selectmen will contact Mrs. Robinson with their views on this matter.
 - d. The Board received an e-mail from Engineer Judy Houston regarding the septage lagoon permit. The Board agreed to go with the first option in Ms. Houston's e-mail, which is to go forward with the renewal of the existing permit.
 - e. The Board received a copy of the contract with Town of Pittsfield from Septic Disposal Solutions LLC for their review.
 - f. The Board received an e-mail from Engineer Judy Houston regarding Berry Road issues.
 - g. The Board received copies of the signed easement deed with Jeremy and Patricia Smith.
 - h. The Board received an application for discretionary preservation easement from Earl Tuson. Discussion ensued regarding discretionary preservation easements. The Board agreed to hold the public hearing on this application on Tuesday, May 23, 2006 at 7:00 PM.
 - i. The Board discussed the need to proceed on bid requests for cemetery maintenance.
 - j. The Board reviewed contents values for town buildings, in preparation for the July 1 renewal with LGC Property Liability Trust.
- VIII. Selectman Maxfield moved to appoint Robert Butler and Colin Cabot to the Central NH Regional Planning Commission Regional Resource Conservation Committee. Second by Selectman Ives. All in favor. Motion carried.
- IX. Selectman Maxfield moved to adopt the Personnel Policies Manual for the Town of Loudon as revised this 25th day of April 2006. This policy supersedes all personnel policies previously established or approved by the Town of Loudon. Second by Selectman Ives. Selectman Maxfield acknowledged Jean Lee and Bonnie Theriault for their efforts put forth in revising the policy. All in favor. Motion carried.
- X. Raymond Cummings presented the Board with a copy of the Right to Know Law and questioned where the executive session held on April 18 would fit in. He said the public has a right to know what was discussed. Chairman Bowles

said he was not in attendance but does not feel any commitment was made.
The Board will take this request under advisement at this time.

- XI. Barbara Cameron addressed the Board with questions regarding the proposed construction of the garage to house the Cate van. She asked what steps would be taken to prepare a plan and solicit bids or contact for the construction. She also asked if some of the preparation could begin prior to the availability of the funds on July 1. Chairman Bowles said that some of the lumber is being prepared now and the site work will begin soon.

Selectman Maxfield moved to adjourn at 9:01 P.M. Second by Selectman Ives. All in favor. Motion carried.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, *Chairman*

Roger A. Maxfield, *Selectman*

Steven R. Ives, *Selectman*