

Selectmen's Meeting Minutes
Tuesday, April 24, 2012

Present: Chairman Bowles and Selectman Ives.

Also Present: Police Chief/Code Enforcement Officer Bob Fiske

Chairman Bowles called the Meeting to order at 6:30 p.m.

- I. Selectman Ives moved to accept the Selectmen's Meeting Minutes of Tuesday, April 17, 2012 as written; seconded by Chairman Bowles. All were in favor. Motion carries

- II. The Board met with Police Chief Bob Fiske.
 - a) Chief Fiske explained that he, along with John Reese, asked Lee Cheney from the Capital Area Public Health Network and Police Chief Shaun Mulholland, Emergency Management Director from Allenstown to attend this meeting to discuss the Capital Area Emergency Management Mutual Aid Agreement. Ms. Cheney explained how they got to the point of offering a Mutual Aid Agreement. She said sheltering in the state in the last few years has become busy for some communities, the State asked them to start working on a regional sheltering plan. They met with representatives from every town in the region and talked about whether they were interested in doing a regional sheltering plan and it was unanimous that they all wanted to work together. She said that a lot of smaller communities were interested in how to share the expense and the personnel needed for a shelter so they came up with the Mutual Aid Agreement. Ms. Cheney said a town doesn't have to sign it. Chief Mulholland explained that two years ago Allenstown and Pembroke entered into an agreement to run a regional shelter for both communities. Allenstown would host the shelter and Pembroke would help with personnel and share any cost, if there is any, usually in a disaster, FEMA picks up the cost. He explained that in October during the snowstorm they got calls from Epsom and Northwood residents and they housed those people in their shelter. Chief Mulholland explained that each town is responsible for sheltering its residents not the state or federal government. He explained that this agreement has been reviewed by Legal Counsel and meets the format for Emergency Management Mutual Aid. Selectman Ives asked if there would be one regional shelter or would each town have their own. Chief Mulholland explained that each town would have their own shelter and in an emergency the Emergency Management Directors as a group would decide the best location to send people. Selectman Ives asked if there would be a centralized office. Chief Mulholland said that the Capital Area Health Network would coordinate resources like food, cots, personnel, etc. for shelters. Chairman Bowles asked how often the Directors would meet. Chief Mulholland said quarterly. Selectman Ives asked how many towns have signed up so far. Ms. Cheney said they've just started their presentations. Chairman Bowles said he'd like to see Loudon take part in the agreement. Selectman Ives agreed and said he would like to have the agreement reviewed by Selectman Krieger also. Ms. Cheney suggested that the town recruit volunteers to be trained in shelter operations so that paid fire and police personnel aren't being sent to other shelters. Chief Fiske suggested that the

CERT team would be good for that. Chief Fiske also suggested that the Board ask Town Counsel to review this agreement before it is signed. Chairman Bowles agreed that a copy will be forwarded to Town Counsel.

III. Chairman Bowles stated for the record that he signed one pistol permit.

IV. The Board began their review of weekly correspondence.

- a) The Board received a memo from the office regarding a proposal from Comcast to bundle the phones and internet. The Department Heads will be given the information.
- b) The Board received a letter from DRA regarding the USPAP report. The report that the town received is compliant.
- c) The Board received a memo from Jean Lee regarding the meeting with DRA April 17. The Board stated that Selectman Krieger will get that information to Jean, the invoice for Cross Country Appraisal Group should be paid and the track can have a copy of the appraisal report.
- d) The Board received Town Counsel's response regarding a non-compete letter from Attorney Spinella regarding a former employee of Cross Country Appraisal Group.
- e) The Board received a letter from Town Counsel regarding Bonnie Theriault.
- f) The Board received Worker's Comp information regarding Bonnie Theriault.
- g) The Board received a letter from Town Counsel regarding the Fortier Trust.
- h) The Board received a copy of Memorandum of Law submitted by the Fortier Trust from Town Counsel.
- i) The Board received a request from the Visiting Nurse Association to use the Community Building for an 8-week class free of charge for Loudon residents. The Association requested that the fee for the Community Building be waived. Selectmen Bowles and Ives agreed to waive the fee.
- j) The Board received a list of Town Properties to review for the insurance renewal. They agreed that the list looked good as submitted.
- k) The Board received a letter from DOT regarding the Public meeting to be held on Tuesday, May 22, 2012 at 6:30 to discuss the rehabilitation of two bridges in Loudon. The Board would like to see members of the Planning and Zoning Board at that meeting; notification will be given to that office.
- l) The Board received ESMI's report of the first quarter 2012 Host Community Fee.
- m) The Board received a letter from DOT regarding a driveway permit for the 106 Beanstalk.
- n) The Board received copies of the March 2012 Property Transfers.
- o) The Board received a copy of a check from the Town of Gilmanton for snowplowing.
- p) The Board received a letter from DES regarding Pleasant View Gardens, Inc.
- q) The Board received a letter from Local Government Center regarding the book "*Knowing the Territory*" along with an order form for additional copies of the book. The Board does not need additional copies at this time.
- r) The Board received a quote from the Elm Research Institute for American Liberty Elm Trees. The Board agreed they do not want to order any Elm Trees.
- s) The Board received copies of the April 19, 2012 Planning Board Minutes.
- t) The Board received copies of the Joint Loss Management Committee Meeting minutes from April 12, 2012.

- u) The Board received an email from the Concord Regional Visiting Nurse Association.
- v) The Board received miscellaneous correspondence.

Selectman Ives moved to adjourn the meeting at 7:33 p.m.; seconded by Chairman Bowles. All were in favor. Meeting adjourned.

LOUDON BOARD OF SELECTMEN

Dustin J. Bowles, Chairman

Robert P. Krieger, Selectman

Steven R. Ives, Selectman