

Selectmen's Meeting Minutes

Tuesday, April 24, 2007

Present: Selectman Maxfield, Ives, and Bowles.

Also present: Road Agent David Rice, Police Chief, Code Enforcement/Compliance Officer Bob Fiske, and Fire Chief Jeff Burr.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. Selectman Ives moved to approve the Selectmen's Meeting Minutes of Tuesday, April 17, 2007 as presented. Seconded by Selectman Bowles. All in favor. Motion carried.
- II. The Board met with Police Chief, Code Enforcement/Compliance Officer Bob Fiske.
 - a. Mr. Fiske discussed the Junkyard permit for Jeff Green. The Board directed Mr. Fiske to forward a letter to Mr. Green advising that he needs to be more specific in his detail of the junkyard area. Mr. Fiske stated Mr. Green has provided the square footage of the junkyard, but did not specify where the area is located. Mr. Fiske wants to know the specific area as well as the square footage and will make that clear in his letter.
 - b. Chairman Maxfield stated for the record that five pistol permits were submitted for signature and approval.
 - c. Selectman Ives discussed the safety issue regarding the Merrimack Valley School Bus dropping the kids off at the Safety Complex. He said there is a lot of concern regarding the students being dropped off on the Cooper Street side of the building and asked that the School District be notified that they need to be dropping the kids off in the front parking lot for safety purposes. Discussion ensued regarding the history of where the drop off has been over the years. It was stated that the Maxfield Public Library had requested the location change. Chairman Maxfield suggested having the students dropped off at the Loudon Elementary School. Mr. Fiske stated he felt the concern was a security issue. If the students are dropped off here, at the Safety Complex/Library, there are lights, a phone, and generally, there are personnel around to help if needed. Selectman Ives stated he felt the front parking lot was the perfect place for the bus drop off. He said the issue with the Cooper Street side of the building is that is where fire personnel and fire trucks enter in an emergency and if the bus is in the way or if students are in the driveway when fire/emergency personnel are responding to an emergency there is a concern for the safety of not just the students, but also emergency personnel. It was discussed that

since there is a fulltime Librarian and fulltime Children's Librarian, it should not be an issue for the students to utilize the Library after school.

- III. The Board met with Road Agent David Rice.
 - a. The Board discussed that they notified Engineer Judy Houston and advised her to forward the proposal for Berry Road to DES. Mr. Rice will contact Ms. Houston to find out the status. Mr. Rice will check with Ms. Houston regarding the dredging and any permits. Selectman Bowles stated they also have to check and find out how much Rob Hamilton will be required to do regarding his driveway. The Board stated they want to stay on top of this issue.
 - b. Mr. Rice advised the Board that David Moody has asked for a written agreement relative to the digging of the banking and sloping the banking. Mr. Rice said that the Town would then be able to continue digging on Town property. Selectman Bowles said that Mr. Moody would need a reclamation plan and he should include that information on the plan he submits to the Planning Board. Mr. Rice said Mr. Moody has asked that the Town provide written documentation regarding the Town's plan. Discussion ensued regarding the area to be excavated. The Board agreed that Mr. Rice would draft a letter to be forwarded to Mr. Moody.
 - c. Mr. Rice stated the Highway Crew was working on the washouts and grading roads. He stated they are also working on picking up brush and patching holes. Mr. Rice said that all the roads are open and passable. They will be working on placing more gravel as needed.
 - d. Mr. Rice advised the Board that the road posting has been removed.
- IV. The Board met with Fire Chief Jeff Burr.
 - a. Chief Burr submitted his vacation request for the Board. Chairman Maxfield stated the Board approved the request.
 - b. Selectman Bowles thanked Chief Burr for all his efforts during the flooding and power outage. He stated Chief Burr worked with PSNH and kept everyone updated on the progress. The Board thanked everyone again involved with the floods and power outage. Selectman Bowles said he felt it would be good to have a meeting with the department heads and Emergency Management personnel to review the process that had taken place to see if there is room for improvement. Discussion ensued regarding PSNH having outages all over not just NH, but many states.
- V. The Board began their review of weekly correspondence.
 - a. The Board received an e-mail from Michael Harris regarding roadside cleanup. Chairman Maxfield stated he would not be reading the entire document into the minutes as Mr. Harris had included some personal remarks in his e-mail. Chairman Maxfield stated Mr. Harris, his

family, and residents on Lower Ridge Road picked up trash along the roadside. Mr. Harris asked the Road Agent to pick up approximately five bags that they collected. Mr. Rice advised Mr. Harris that he would pick up the bags as time permitted, however, because it was during an emergency, and there were ten or so roads out and there were flooding issues, he could not get to it right away. Chairman Maxfield said that the Town was grateful that the trash was picked up, but maybe in the future Mr. Harris could contact the Road Agent before the task is completed to find out when Mr. Rice could schedule the pick up. Mr. Rice stated he has gone to Mr. Harris's to get the bags of trash; however, they were none to be picked up. Selectman Ives stated he wanted to be clear that the Town is not going to be picking up peoples trash that they leave out in front of their homes. It needs to be roadside cleanup and scheduled ahead of time with the Road Agent.

- b. The Board received the Planning Board Minutes of April 19, 2007.
- c. The Board received weekly expenditure reports for review.
- d. The Board received the information from Jeff Green for his Junkyard Permit; however, Bob Fiske has requested a more detailed plan and Mr. Fiske will draft a letter to Mr. Green with his request.
- e. The Board received the list of contents and values of Town buildings and equipment for review and update. Chairman Maxfield stated the Cate Van building at the Transfer Station needed to be added to the list.
- f. The Board received the 2007 Traffic Count Program request form. Discussion ensued regarding roads that have been included on the list.
- g. Discussion ensued regarding whether or not School Street will remain a one-way street after the construction is complete. Chairman Maxfield and Selectman Ives stated they felt it should go back to a two-way street. The Board agreed that no decision would be made until the construction is finished and they are able to observe the drop off and pick up process at the school.
- h. The Board received a copy of a storm survey from DES regarding the village dam as well as a brochure on dam safety. Discussion ensued regarding the status of the dam during the flooding.
- i. The Board received a letter from Senator Judd Gregg regarding flood assistance.
- j. The Board received an e-mail from the National Flood Insurance Program on requirements for damage assistance. Discussion ensued regarding Chief Fiske's efforts in getting the Town involved in the National Flood Insurance Program a few years ago and thanked him again for his involvement.
- k. The Board received the 2006 total equalized values from DRA.
- l. The Board received the revised lagoon plans from The Louis Berger Group for review.

- m. Selectman Ives moved to forward past due ambulance bills, account #31609 in the amount of \$1,472.80 and account #33679 in the amount of \$510.10 to collections. Seconded by Selectman Bowles. All in favor. Motion carried.
- n. The Board received a notice from Delena Leonard regarding a Health Insurance Probability & Accountability Act workshop rescheduled to May 30, 2007. Selectman Ives stated this is something that the Selectmen should be aware of.
- o. The Board received a notice regarding Trustees Seminars.
- p. The Board received an invitation to the annual meeting of the Five Rivers Trust.
- q. The Board received the Legislative Bulletin #17.
- r. Selectman Ives stated he had contacted someone regarding refurbishing the "Town of Loudon" sign at the American Legion building and is waiting for a cost estimate.
- s. Chairman Maxfield talked about finding a community service activity for the First Church of the Nazarene. Discussion ensued regarding a "Greenup Day".

Selectman Ives moved to adjourn the meeting at 7:40 PM. Seconded by Selectman Bowles. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Steven R. Ives, Selectman

Dustin J. Bowles, Selectman