

Selectmen's Meeting Minutes

Tuesday, April 20, 2004

Present: Selectman Maxfield, Kardaseski, and Bowles.

Also present: Fire Chief Jeff Burr, Deputy Chief Rodney Phillips, and Road Agent David Rice.

Chairman Maxfield called the meeting to order at 6:30 PM.

- I. The Board met with Road Agent David Rice.
 - a. Mr. Rice advised the Board that the culvert on Clough Pond Road needed to be replaced. He stated that since the road will need to be closed for approximately ½ hour, they are planning to do this project during school vacation. Mr. Rice stated there are a couple of culverts that need to be replaced on Old Shaker Road.
 - b. Mr. Rice advised the Board he had spoken with Keyspan regarding the gas line extension at Josiah Bartlett Road. He said Keyspan is going to be pulling the stumps out as some of them may be tangled around the main pipeline. Mr. Rice said the Highway Crew would be cleaning the surface of the road for repaving.
 - c. Mr. Rice stated the Highway Crew is grading roads and cleaning culverts.
 - d. Selectman Bowles advised Mr. Rice that Robert Saunders of the Louis Berger Group would be meeting at the Transfer Station to review the access to the recycling building. He stated this meeting is to make sure there are no problems with the proposed access road relative to the capping of the Landfill. Discussion ensued regarding changing the access to the recycling building in order to make it more user-friendly.

- II. The Board met with Fire Chief Jeff Burr and Deputy Chief Rodney Phillips.
 - a. Chief Burr stated there are two EMT's who have been certified as EMT-I's and he would like to increase the rate of pay for part-time day duty EMT-I's from \$12.07 per hour to \$12.79 per hour. Selectman Kardaseski moved to pay part-time EMT-I's \$12.79 per hour. Seconded by Selectman Bowles. All in favor. Motion carried. This motion is not retroactive.
 - b. Chief Burr provided the Board with the purchase and sales agreement for the new ambulance, which has been ordered. Selectman Bowles moved to authorize the Chairman to sign the purchase and sales agreement with Sugarloaf Ambulance and Rescue Vehicles in the amount of \$125,903.00. Seconded by Selectman Kardaseski. Discussion ensued regarding the savings of \$1,000.00 if the Town prepaid the chassis in the amount of \$31,800.00. If the Town pays the \$31,800.00 up front, then the total cost for the new ambulance will be \$124,903.00. All in favor. Motion carried.

- c. Chief Burr stated he has been researching the purchase of the pickup truck for the Fire Department and has narrowed it down to two dealers. The first was Grappone Ford, which only provided a one-page summary description of the specs for the truck and gave a delivery date of 6 – 8 weeks. The second was Hilltop Chevrolet in Somersworth, which provided an 11-page spec list with a delivery date of 6 weeks. Selectman Bowles inquired as to which dealerships were contacted. Chief Burr stated he had used the State of NH bid list. He said there was approximately \$5,000.00 difference between the two trucks. Discussion ensued regarding the details of the vehicles. The Board asked Chief Burr to research this issue further and meet with the Board next week to see if there were any other dealers who could beat the quote received.
- d. Deputy Chief Rodney Phillips discussed a grant the Fire Department has applied for, which, if granted, will provide the Department with a free satellite link for 1 year for 24-hour-per-day fire department training. Mr. Phillips stated he had not received notice of approval yet.

III. The Board met with Town Clerk Terry Hamel.

- a. Selectman Kardaseski moved to enter into executive session with Town Clerk Terry Hamel to discuss a personnel issue at 7:11 PM. Seconded by Selectman Bowles. Roll call vote: Maxfield yes, Kardaseski yes, Bowles yes. All in favor. Motion carried.
Selectman Kardaseski moved to come out of executive session at 7:36 PM. Seconded by Selectman Bowles. All in favor. Motion carried. Chairman Maxfield stated the results of the executive session were discussion and negotiation of a salary instead of fees for the Town Clerk's position. Selectman Kardaseski moved to change the Town Clerk's wages from a salary based on fees to a salary of a flat \$32,000.00 per year plus the pole license fees, to be effective July 1, 2004. Seconded by Selectman Bowles. All in favor. Motion carried.

IV. The Board met with Michael O'Brien of LYAA.

- a. Selectman Bowles stated he had met with landscaper Matt Cook at the Staniels Road ball field to check the grass situation on the field. Mr. Cook stated the grass needed to be fed as well as watered. He stated the recommendation is the sprinkler system be installed, fertilizer be spread, and quick-absorbing lime be applied. Selectman Bowles stated the Highway Crew will be able to do this work; however, if the LYAA had volunteers to assist with this project it would be greatly appreciated. Mr. O'Brien stated he would get people to help. Discussion ensued regarding the number of gallons per minute the well put out and timer settings for the sprinkler system. Chairman Maxfield inquired if Mr. O'Brien had obtained additional information on sprinkler systems. Mr. O'Brien stated the quote from Complete Landscaping included a back-flow preventor and the quote from 4 Corners Landscaping did not. Discussion ensued regarding where the sprinkler heads would be placed. Mr. O'Brien stated his recommendation is to go with Complete Landscaping for \$3,500.00. Selectman Bowles moved to hire Complete Landscaping Services, in the amount of

\$3,500.00, to install a sprinkler system at the Staniels Road ball field with funds to be withdrawn from the Recreational Facilities Maintenance Capital Reserve Fund. Seconded by Selectman Kardaseski. All in favor. Motion carried. The Board thanked Mr. O'Brien for all his hard work on this project. Mr. O'Brien will contact Complete Landscaping Services and advise them of the Board's decision.

- V. The Board began their review of weekly correspondence.
- a. Chairman Maxfield discussed issues with access to cable service in Loudon. He stated he had been in touch with Comcast and would be forwarding a letter to them.
 - b. The Board reviewed a copy of a policy letter drafted by the Cate Van Committee. This letter advises clients they must be ready and waiting at their designated time, as well as the requirement to notify the Committee of any cancellation prior to pickup. The letter also states that, if a client has two infractions from the date of the letter, the Cate Van Committee will review their obligation to transport the client any further.
 - c. The Board received a copy of a check received for the snow emergency in December 2003.
 - d. The Board received the final grant application from Freedom Hill Cooperative for the Community Development Block Grant.
 - e. Selectman Kardaseski moved to accept the Selectmen's Meeting Minutes of Tuesday, April 20, 2004 as presented. Seconded by Selectman Bowles. All in favor. Motion carried.

Selectman Kardaseski moved to adjourn the meeting at 9:20 PM. Seconded by Selectman Bowles. All in favor. Meeting adjourned.

THE LOUDON BOARD OF SELECTMEN

Roger A. Maxfield, Chairman

Deborah A. Kardaseski, Selectman

Dustin J. Bowles, Selectman